



## Harrisburg City Council Minutes October 12, 2016

The Harrisburg City Council met on this date at City Hall, located at 120 Smith St., at the hour of 6:40pm. Presiding was Mayor Robert Duncan. Also present were the following:

- Kimberly Downey
- Robert Boese (Via speaker phone)
- John Loshbaugh
- Adam Keaton
- City Administrator Brian Latta
- City Recorder/Asst. City Administrator Michele Eldridge
- Public Works Director Chuck Scholz.

Absent this evening were Councilors Mike Caughey and Sarah Puls.

### A Discussion with the Linn County Sheriff's Office

- Sergeant Greg Klein was present, and briefly reviewed the September report with Council. He informed Council about the crash that was listed. He asked if the City wanted to have one of them leading the parade next Saturday, during the Sesquicentennial.
- Latta said that if they'd like to lead the parade, they can, but technically, since we aren't using the highway, there is no requirement. He asked if they would be willing to help with detours, and staging.
- Scholz added that would be helpful for the City.
- Deputy Klein said that he would get in touch with Scholz next week.

### Consent List Approval:

- Keaton noted that in the appendix, his name was spelled incorrectly on page 23.
- Downey **voted to approve the consent list, with the correction to Adam's name on page 23.**
- Eldridge commented that technically, the Council is not approving any of the committee minutes; they can only approve the Council Minutes. She will correct the Tree Committee minutes regardless.
- Keaton **seconded the motion, and the City Council voted unanimously to approve the Consent List , which approved the following actions:**
  - **The Payment of the September 2016 Bills**
  - **The Minutes of September 14, 2016**

The matter of Appointing Joseph Crenshaw to the Library Board

- Mayor Duncan said that **he is appointing Joseph Crenshaw to the Library Board, and needs the Councils approval.**
- Downey **motioned to Concur with the Mayor's Appointment of Joseph Crenshaw to Service on the Library Board. She was seconded** by Loshbaugh, and the **Council voted unanimously to approve the appointment of Joseph Crenshaw to the Library Board.**

The matter of Discussing a Financial Pledge to the Chamber of Commerce for a Cycle Oregon Grant

**Staff Report:** Latta briefly reviewed the agenda bill information for Council. Because the last grant request was unsuccessful, they've now found another, similar grant to apply for. They are reaching out to all of the cities again, to help with the grant match. Junction City has agreed to pledge the same amount, and Monroe is pending. He recommended that the Council approve the pledge of \$5,000.

- Eldridge said that a representative was supposed to have been here tonight to present this, but she can present it for the Chamber. She is on the grant committee. The Chamber hit the bubble perfectly, for still having the grant cycle open for Cycle Oregon. The grant and the uses for the funds have not changed, and will still fit the uses that we had planned for the grant.
- Loshbaugh **motioned to approve a \$5,000 Pledge to Donate to the Tri-County Chamber of Commerce for Matching Funds for the Cycle Oregon Grant Program, Payable upon being Awarded the Grant. He was seconded** by Downey, and the **City Council voted unanimously to approve the Financial Pledge to the Tri-County Chamber of Commerce, if the grant to Cycle Oregon is successful.**

The matter of Reviewing a Permit for the 2016 Light Parade.

**Staff/Applicant Report:** Eldridge said that she was presenting this permit for the Chamber. The parade is the same route as we've always used, and the event is always held on the 2<sup>nd</sup> Saturday in December. The theme this year is the movie 'Elf'.

- Latta added that the conditions of approval are the same as they generally are, with the applicant required to pick up garbage, and to keep noise to a minimum, as well as receiving the permit from ODOT to use the highway.
- Downey **motioned to Approve the 2016 Light Parade Permit, Subject to the Conditions of Approval, and was seconded** by Keaton. **The City Council then voted unanimously to approve the 2016 Light Parade Permit.**

The matter of Reviewing a Permit for the 150th Parade

**Staff Report:** Latta said that this permit is actually for two parades. The regular Sesquicentennial Parade is on Saturday, Oct 22, at 11:00am and the Pet Parade is on Sunday, Oct 23, at 1:00pm. The main parade will stage on 9<sup>th</sup> & LaSalle, and the Pet Parade will stage at the Methodist church parking lot. All the conditions are the same as the other parade permit, although we will be the ones picking up any trash.

- Keaton **motioned to approve the Parade Permit for the Two Sesquicentennial Celebration Parades, Subject to the Conditions of Approval. He was seconded** by Downey. **The City Council then voted unanimously to approve the Sesquicentennial Parade and Pet Parade, during the Sesquicentennial Celebration.**

The matter of Discussing the Disposition and Sale of Public Land Owned by the City of Harrisburg

**Staff Report:** Latta noted that this is an oddball letter that we received in the mail. The property is landlocked, and is part of the sewer plant property. We don't recommend that we sell it. Because it is public land, and they are offering \$21,250, and is roughly 5 acres in size, the government body has to be the ones that make the decision. Our recommendation is to reject the request.

Downey was concerned about this offer out of nowhere. There had to be a reason that we are receiving weird requests like this. Latta said he doesn't know why we received the offer. Scholz added that because of Presidential Policy Directive No. 21, if we sold the property, we would have to fence the entire property along the river's edge, which would cost thousands of dollars. Boese was also concerned about why they wanted this property; he asked if there was anything in the letter explaining? Latta said no, and because staff's recommendation is to reject it, he didn't do any further research on it. He can if Council would like him to go further. Boese said he was just wondering. He assumed the answer would be no due to the wastewater facility being there.

- Downey motioned to Reject the Purchase Agreement Offer of \$21,250 from PD Investment Group, LLC for the Property Identified as Tax Lot 1100 of Linn County Assessor's Map 15S-04W-05. She was seconded by Loshbaugh, and the City Council voted unanimously to reject the Purchase Agreement Offer for the property next to the Willamette River.

The matter of Hearing a Presentation on the Rural Linn Economic Development Proposal

**Applicant Presentation:** Scott McDowell, City Administrator for the City of Brownsville, and Peggy Purkerson, former H.A.R.T. Director and City Employee, were there to make the presentation to Council.

McDowell said that some of Council and City Staff had been involved with the Ford Foundation, and the cohorts established in the areas around us, that were part of the Ford Institute Leadership Program. We learned all these wonderful things, such as how to help ourselves to make a collective impact. We decided to work on a regional basis, selected volunteers, and started to go to work. On page 19 of the proposal, you can see the ideas we kicked around. We decided that the top goal options were to have balanced economic growth, decent paying jobs, and helping some businesses to take off. So many of us are involved on many different levels in our communities, such as volunteering for the fire department, coaching, volunteering, serving on the Library Board, etc. That was the focus. We started looking at the steps involved to make things better, and looked at other communities who were doing the visioning process, not to mention the state, and the nation as well. They spent a few years on the process, and came up with five main goals, which are in the packet. He talked about some of the members of the team, also listed in the packet. What they would like to see is a private/public partnership, where we can reach out and engage the public, City administrators, elected and appointed officials, and private businesses, including utility companies. The person fitting their ideal as the director would have the tools and resources they need to help someone to grow their business.

Purkerson said to think of what they are trying to do like a community on steroids. Part of what they wanted to do is to find a one stop place for a business or new entrepreneurship that could help them to find out what is needed to expand or move a business. Most new businesses and expanding businesses are so busy, that they are trying to make payroll, and keep the lights on, and don't have much time to deal with regulations, and bureaucracies. We saw that there was a huge need for someone like this in Linn County. She's never been about

economic development, but she recognizes that we can't be a community, with places to live and work, if people don't have jobs. This person would be a point person, who would know all the connections. They would know who to talk to help a business owner. This will be a huge learning curve for someone, but they've done a lot of the groundwork, have the connections together, and even the job description.

McDowell said that there are 3 things impacting Linn County. The County is supportive of efforts toward economic development. CWCOG also works on Economic Development, but that's a three county entity. Lane County is starting to impact us as well. Here we are in between two of the best research universities. We are trying to take advantage of all these contacts, in order to remove some of the issues that might hinder development, such as working with the DLCDD, and wetlands, or storm water issues, to try to attract and retain businesses. We really need to retain the businesses that we have. They are having a summit, on November 17<sup>th</sup>, and they'd like to invite the Mayor and City Administrator, or a Councilor, to look for suggestions and thoughts. There will be a dinner involved.

Council was enthusiastic, and Mayor Duncan noted that it's a good fit for Peggy to be involved in this effort. The Council thanked them for their presentation, and McDowell said that they would be sending an invitation.

#### **Others:**

##### Sesquicentennial Event:

- Latta reminded Council of everything we are doing next week. We've been inviting farmers, and businesses to come and join us. There is a community service event coming up on Saturday, at the Museum, starting at 9:00. We'd like to spruce up the museum. He had also gotten some fun stuff to hand out to everyone, like pencils, pins, and water bottles. The water bottles require someone going through the museum, answering questions, like a scavenger hunt. He talked about the press releases that had gone out, and that they should be hearing something on the radio and the newspaper will also have some articles. We are making this a true historical type of event, rather than retail sales. We've had requests from people in other towns wanting to be involved, but we really want this to be about Harrisburg.

##### Linn County Sheriff's Office (LCSO):

- Latta had mentioned a meeting with other contract cities in order to better coordinate issues with LCSO, so they aren't bombarded from all the cities wanting similar things. There was really a good response; other cities wanted the engagement. Due to the responses Latta received from the other contract cities he felt that we needed to have a meeting prior to going to LCSO in order to make sure that the meeting with LCSO is productive, and positive. He asked if the Council had any specific concerns they wanted to discuss.
- Loshbaugh said that traffic control, especially stop signs, was huge.
- Mayor Duncan added trucks parking in the turn lanes.
- Keaton didn't like the percentage of citations vs. warnings. There aren't enough citations.
- Downey was concerned about the meeting, and said that her fear is that it will be one-sided. She's had feedback on the other end from them, and they have some viable reasons for why they do certain things. She wants to make certain that the group hears the responses to any concerns.
- Latta agreed, and said he wants a good dialogue. We want to present valid and productive concerns.

- Downey said she wanted the meeting to be a win-win situation.
- Latta said that his goal is to have a consistent approach, and to get negativity out of the way. Part of the goal is to have better coordination between contract cities for what they want. It can be easy for the deputies to be confused between what each Council wants in each of those 7 cities. We want to get on the same page. He knew that the new software that LCSO had been working on should be up soon, so he was happy about that. He is still concerned about their annual 5% increase and how it affects our budget. His concern is that we've demonstrated that in previous years, the actual increases faced by LCSO are much less than 5% per year. He said that his meeting with the other cities is next week.

#### Dentist Information

- Latta said that he was still trying to work with the Dentist in order to help him out if the fire bond is successful, and we end up selling the property to the fire department. We had talked previously about trying to help him to construct a new building. He's been working diligently on that, but needs to have a partner on the project, because he can't do this on his own. Junction City Medical clinic isn't saying that they'll commit to a project. He thought that if they don't want to commit, that he (Latta) will perhaps reach out to Samaritan. They have a lot of satellite offices. We don't have medical services here, and it would be nice to have a win-win situation.
- Downey asked if the water lot is in the HRA.
- Latta told her it is. That's an incentive. We could go to the HRA to help with construction costs. The dentists cost is currently well over \$1 million, for a building, mostly due to the infrastructure. That alone is about \$60,000 of the costs. He was also looking at the possibilities of moving his entire practice here, rather than staying in Corvallis. If he can pair with someone for the building, then it might be doable.

Council discussed for a while, why it costs more for a dentist or medical practice due to the types of infrastructure they are required to install, and also, the availability of the Hydrosol building on Hwy 99.

- Boese asked if he was ok to support the fire department. He had been asked about his opinion, and he couldn't remember if he was allowed to give that.
- Latta told him you are ok with doing that. You as Councilors, are allowed to have any political opinion you'd like. Staff has to be super careful, but elected officials can have political opinions.

**With no further business to discuss, the City Council adjourned at the hour of 7:36PM.**

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Mayor

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City Recorder