



# Harrisburg's 150<sup>th</sup> PARADE

**SATURDAY, OCTOBER 22, 2016**

<b>10:00 AM</b>	<b>Line Up at School Administration Parking Lot and LaSalle Street between 6<sup>th</sup> and 9<sup>th</sup> Streets.</b>
<b>11:00 AM</b>	<b>Parade Starts</b>
<b>Parade Route</b>	<b>Turn Left onto 9<sup>th</sup> Street. Travel north on 9<sup>th</sup> Street and make a left turn on Smith Street. Route ends at 6<sup>th</sup> and Smith Street.</b>

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## PARADE ENTRY FORM

Name

Organization

Address

Phone(s)

Email

General Description of Entry

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**ALL ENTRIES MUST BE RECEIVED BY OCTOBER 21, 2016, AT 5:00 PM.**

Return Parade Entries to:  
City of Harrisburg, City Hall  
120 Smith Street  
PO Box 378  
Harrisburg, OR 97446  
Phone: 541-995-6655  
Fax: 541-9244

**PLEASE MAKE SURE EVERYONE IN YOUR GROUP KNOWS THESE RULES AND SAFETY PRECAUTIONS**

1. **FEES AND AWARDS:** There is no fee to participate in the parade.
2. **SAFETY:**
  - a. Candy – No objects or candy may be thrown from any parade entry. Encouraging spectators to enter the street could create a dangerous situation. You can walk along the parade route with your entry and SAFELY hand out candy.
  - b. Riders – Shall not jump off or on floats on the parade route. Riders must keep body parts (i.e. legs, feet, arms, hands, etc.) inside the sides, front or rear of the float.
  - c. Children – Floats shall have one adult per every five children under age 12 (not counting the driver). The person responsible for the float must receive permission from the parents of all the children under age 18 on that float.
  - d. Alcoholic beverages – No alcohol may be consumed by parade participants during the parade or in the staging areas.
  - e. Endangering Public Safety – Activities that could endanger public safety will result in ejection from the parade.
3. **LITTER:** Littering is a Class A misdemeanor in Oregon. In addition, 10.05.260 of the Harrisburg Municipal Code states “The parade shall not cause trash or debris to be left on the City’s right-of-way.” Participants are required to clean up any waste from their animals. Distribution of flyers, brochures, or advertisements shall be handed person to person and not thrown on the ground.
4. **PARADE STAGING: Staging begins at 10:00 AM.** Parade will promptly start at 11:00 AM. Only cars that will be in the parade will be allowed in this area. If physical limitations prevent you from walking to the staging area, you must make arrangements **BEFORE** the float/vehicle enters the staging area.
  - a. School Admin. / Softball Filed Parking Lot: walkers, bicycles, horses, ATVs, small kid cars, small floats (i.e. lawn mower pulling a float)
  - b. LaSalle Street (between 6th & 9th St): All other entrants
5. **MOTORIZED ENTRIES:** Drivers of any and all vehicles or motorized entries must possess a valid driver’s license, be at least 18 years old, and possess liability vehicle insurance. A space of 50 feet between each entry should be maintained. Under no circumstances shall any motorized entry move to a different position within the parade line-up, before or during the parade, except under the direction of a police officer or fire department.
6. **STOPPING IN PARADE:** If you stop to provide entertainment (i.e., band, dancing, etc), please limit each stop to about one minute to prevent the parade from getting backed-up.
7. **LIABILITY:** Insurance and liability are the sole responsibility of participants. All floats drawn by a motorized vehicle must use a proper hitching device (e.g. pin hitch must have a safety pin hitch and safety chains on trailers). If your float is self-propelled or has a gasoline-powered generator, you must have a minimum ABC rated fire extinguisher.

**HOLD HARMLESS AGREEMENT**

I, and/or my organization shall indemnify and hold harmless the City of Harrisburg, and its employees, volunteers and agents from any and all loss, costs (including attorney fees and court costs), damages, expenses, injuries, and liability arising from my/our participation in the Harrisburg, Oregon 150th Celebration Parade. I will ensure adequate adult supervision of all children on my float or entry. I have read and understand the above rules, terms, and conditions and will abide by them.

Signature:

Date:

Printed Name:

Organization: