



Street & Sidewalk Vendor License

Date of Application: _____
Name of Business: _____
Owner: _____
Mailing Address: _____
Phone No: (Home) _____ Mobile Phone: _____
Email: _____
Expiration Date of applicant's City Business License, if applicable: _____
Type of Merchandise to be Sold: _____

This license is limited to businesses operating in the Commercial Zone (C-1 or C-2) of the City of Harrisburg. No person may conduct business on a sidewalk within 10 feet of the intersection of the sidewalk or with any other sidewalk. There are further limitations to the size of any mobile device or pushcart, and how much of the public right-of-way can be used by a sidewalk vendor. Please see HMC Ordinance 5.25 for more information. **Please attach a map showing the location(s) from which you wish to operate your business. (You may have up to 3 locations.)**

You are required to provide a valid copy of all necessary licenses required by the state, or local health authorities. A copy of any such licenses has been included: I am not required to carry any further licenses for my business:

Council Meeting and Approval Process: This license may only be issued by the City Council of the City of Harrisburg. This application, all required forms, and the fee for the license shall be submitted prior to a Council meeting being scheduled. The applicant is required to be present at that Council meeting. Date of Scheduled Council Meeting: _____

Hold Harmless Agreement

I hereby state that I, _____, shall hold harmless the City of Harrisburg, its officers and employees, and that I shall indemnify the City, its officers and employees for any claims for damage to property or injury to persons occasioned by any activity carried on under the terms of this license. I have furnished, and will maintain public liability, and property damage insurance (and food products liability, if applicable), to protect the licensee and the City from all claims for damage to property or bodily injury, including death, which may arise from operations under the license or in connection with it.

Signature: _____ Date: _____
Signature: _____ Date: _____

Insurance Requirements

The insurance coverage submitted to the City shall provide coverage of not less than \$100,000 for bodily injury for each person, \$300,000 for each occurrence and not less than \$300,000 for property damage per occurrence. The insurance shall be without prejudice to coverage otherwise existing therein, and shall name as additional insured's the City, its officers and employees, and shall further provide that the policy shall not terminate or be canceled without 30 day's written notice to the City Recorder.

Ordinance Requirements:

- You must display the City license to do business as a Sidewalk or Street Vendor in a prominent and visible manner, and the prices of all items sold must be conspicuously posted.
- You must pick up any paper, cardboard, wood or plastic containers, wrappers, or any litter in any form deposited by a person on the sidewalk or street within 25 feet of the place of conducting business. You shall provide a suitable container for the placement of litter by customers and other persons.
- You shall obey the lawful order of a deputy to move to a different permitted location to avoid congestion or obstruction of the street or sidewalk or to remove your business entirely from the street or sidewalk if necessary to avoid such congestion or obstruction.
- You may only conduct business at the location(s) designated by this license.
- No licensee may make any loud or unreasonable noise of any kind by vocalization or otherwise for the purpose of advertising or attracting attention to the wares.
- No permitted cart or device shall be left unattended on a street or sidewalk nor remain on the street or sidewalk between midnight and 6:00 a.m.

Denial or Revocation of License

- The Council can deny, revoke or suspend the license of any person to conduct business on City streets or sidewalks or of a community event, if the Council finds:
 - a. That the person has violated any of the provisions of this chapter;
 - b. The written consent of the property owners consenting to the licensee conducting business has been withdrawn;
 - c. Any necessary health permit has been suspended, revoked, or canceled; or
 - d. The licensee does not have a currently effective insurance policy in the minimum amount provided in HMC 5.25.030(5).

The placement of any cart or device on any street or sidewalk in violation of the provisions of this chapter can be declared to be a public nuisance. The City Recorder may cause the removal of any cart or device found on street or sidewalk in violation of this chapter and may store the cart or device until the owner redeems it by paying the reasonable removable and storage charges established by the City Recorder.

Written Consent of Adjacent Property Owners

You must obtain the written consent of the owners of the property adjacent to the location(s) in which you wish to conduct your business. Include property that is directly next to the location(s), as well as that to each side, and across the street.

Property Owners Consent: (You may make additional copies of this page if needed to accommodate the number of property owners you need consent from.)

I hereby have no objections to the proposed sidewalk or street vendor, under the business name of _____; to conduct their business at the location on the attached map. My address: _____ Signature: _____ Date: _____ I have the ability to withdraw my consent, and can do so by contacting the City Recorder.

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