City of Harrisburg
120 Smith Street
Harrisburg, OR 97446
Phone (541) 995-6655
www.ci.harrisburg.or.us/planning

LAND USE APPLICATION

STAFF USE ONLY	
File Number:	Date Received:
Fee Amount:	

APPLICATION TYPE

- ☐ Annexation
- ☐ Comprehensive Plan Amendment
- ☐ Conditional Use Permit
- ☐ Historic Permit
  - ☐ Resource Alteration
  - ☐ Resource Demolition
  - ☐ Historic Review – District
- ☐ Legal Lot Determination
- ☐ Measure 37 Claim
- ☐ Property Line Adjustment
- ☐ Partition / Replat ☐ Minor ☐ Major
- ☐ Site Plan Review
- ☐ Site Plan Review - Parking Only
- ☐ Subdivision / Replat
- ☐ Vacation of Street, Alley or Easement
- ☐ Variance
- ☐ Zone Mape Change
- ☐ Zoning Ordinance Text Amendment

PLEASE PROVIDE A BRIEF SUMMARY OF THE PROPOSAL

Project Description	
Project Name	

PRIMARY CONTACT AND OWNER INFORMATION

Applicant's Name

Phone Email

Mailing Address

Applicant's Signature Date

Property Owner Name

Phone Email

Mailing Address

Owner's Signature Date

*If more than one property owner is involved, provide a separate attachment listing each owner or legal representative and their signature.

PROPERTY DESCRIPTION
(general vicinity, side of street, distance to intersection, etc.)

Street Address

General Location Description

Assessor's Map Number(s) Related Tax Lot(s)

Map # Tax Lot(s) #

The Assessor's Map Number (Township, Section, and Range) and the Tax Lot Number (parcel) can be found on your tax statement, at the Linn County Assessor's Office, or online at:
http://linn-web.co.linn.or.us/propertywebquerypublic/

Lot Area

LAND USE AND OVERLAY ZONES

Existing Zone(s) _____

Existing Comprehensive Plan Designation(s) _____

Please select any of the following zone overlays or natural areas that apply to the subject site:

- ☐ Historic Overlay
- ☐ Willamette River Greenway
- ☐ Wetlands
- ☐ Floodplain
- ☐ Riparian Corridors

*Please include a discussion in the project narrative indicating how these overlays affect your proposal. For more information about any of these overlays or natural areas, please contact the City Planner at (541) 995-6655.

CHECK THE BOX NEXT TO INCLUDED EXHIBITS

- ☐ Narrative
- ☐ Assessor's Map with Applicable Tax Lots Highlighted
- ☐ Site Plan
- ☐ Survey / ALTA
- ☐ Aerial Photograph / Existing Land Use(s) Map
- ☐ Zoning Map (if applicable, show proposed changes)
- ☐ Comprehensive Plan Map (If applicable, show proposed changes)
- ☐ Subdivision or Partition Plat
- ☐ Architectural Elevations
- ☐ Architectural Floor Plans
- ☐ Utilities Plan
- ☐ Electronic Versions of Exhibits
- ☐ Geotechnical Report/Site Assessment
- ☐ Application Fee
- ☐ Other

*A written narrative is required for all application types. Typical drawings sizes are 24”X36”, 11”X17”, or 8.5”X11”. Sizes of required drawings will depend on the type and scope of applications involved. Contact the City Planner to verify requirements. On your plans, include the following: property lines, points of access for vehicles, pedestrians, and bicycles, water courses, any natural features (wetlands, floodplain, etc.), existing and proposed streets and driveways, parking areas, utilities, pedestrian and bike paths, and existing easements. Please note there are additional specific graphic and narrative requirements for each application type. Refer to the Harrisburg Municipal Code for more information.

PLEASE TELL US MORE ABOUT THE PROPOSAL AND ITS SITE

1. Are there existing structures on the site? ◯ Yes ◯ No If yes, please explain

2. Indicate the uses proposed and describe the intended activities:

3. How will open space, common areas and recreational facilities be maintaine?

4. Are there previous land use approvals on the development site? ◯ Yes ◯ No
   If yes, please include a discussion in the project narrative describing how the prior approvals impact your proposal.

AUTHORIZATION FOR STAFF & DECISION MAKERS TO ENTER LAND

City staff, Planning Commissioners, and City Councilors are encouraged to visit the sites of proposed developments as part of their review of specific land use applications. Decision maker site visits are disclosed through the public hearing process. Please indicate below whether you authorize City staff and decision makers to enter onto the property(-ies) associated with this application as part of their site visits.

◯ I authorize City staff and decision makers to enter onto the property(-ies) associated with this application.

◯ I do not authorize City decision makers to enter onto the property(-ies) associated with this application.