



Harrisburg City Council Minutes May 10, 2017

The Harrisburg City Council met on this date at City Hall, located at 120 Smith St., at the hour of 6:30pm. Presiding was Council President Mike Caughey. Also present were as follows:

- Kimberly Downey
- Robert Boese
- Sarah Puls
- John Loshbaugh
- Adam Keaton
- City Administrator Brian Latta
- City Recorder/ACA Michele Eldridge

Absent this evening were Mayor Robert Duncan, and Youth Advisor Makenzie Thompson.

Concerned Citizens in the Audience: None; All present were here for items on the agenda.

Consent List Approval

- Puls **motioned to approve the consent list, and was seconded** by Downey. **The City Council voted unanimously to approve the Consent List. The actions of the City Council approved the following:**
 - **Payment of the April 2017 bills**
 - **The Minutes of April 12, 2017**

The matter of a Discussion with a Member of the Linn County Sheriff's Office

- Sergeant Greg Klein was here to meet with Council this evening. He summarized the material presented in the LCSO (Linn County Sheriff's Office) report, and discussed the new report format with Council.

Council liked the new format that the software was putting together for them, and especially the level of detail. Sergeant Klein said that he would summarize a bit more on those, especially on the sex offenses. Caughey said that some still seemed incomplete; Klein told him that they will continue to refine the report. Downey especially liked that she could tell now what types of issues were going on in certain neighborhoods. She received a lot of citizen phone calls, and now she can pinpoint what they are referring to. Boese asked what the black marks were, and Sergeant Klein told him it was redaction, of names, date of birth, and sometimes derogatory comments. There was further discussion between Sergeant Klein and Council in regards to a white van with California plates that had been seen, and was in a recent flash warning from

LCSO. Sergeant Klein said that he would go ahead and remove all the numbers from the summary; however Latta said that the case numbers that are shown on the left box are a good reference for us, especially on following up, and with court. Sergeant Klein also related that they were having problems with the Internet at the substation. Latta confirmed that there was a transition plan, which was followed. However, when the Linn County Justice Court removed their equipment, they also removed some connection points. He though we had that resolved now. Sergeant Klein said that he would verify whether or not service was still out in the substation.

The matter of Approving Ordinance No. 953, “**AN ORDINANCE ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG, COUNTY OF LINN, STATE OF OREGON, INTO THE CITY LIMITS OF THE CITY OF HARRISBURG, APPLYING A CITY ZONE AND DECLARING AN EFFECTIVE DATE**”

Staff Report: Latta told Council that this is the final piece to the annexation of Priceboro Park. We had already held the public hearing for this, and this finalizes the annexation, and the application of the PUZ to Priceboro Park.

- Puls **motioned to approve Ordinance No. 953, “AN ORDINANCE ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG, COUNTY OF LINN, STATE OF OREGON, INTO THE CITY LIMITS OF THE CITY OF HARRISBURG, APPLYING A CITY ZONE AND DECLARING AN EFFECTIVE DATE”**, and was **seconded** by Downey. **The City Council then voted unanimously to approve Ordinance No. 953, which annexed Priceboro Park into the City limits, and assigned the PUZ (Public Use Zone) to the property.**

The matter of Approving Resolution No. 1157, “**A RESOLUTION APPROVING AN EXTENDED PROPERTY TAX ABATEMENT AGREEMENT BETWEEN CITY OF HARRISBURG, A CO-SPONSOR OF THE HARRISBURG ENTERPRISE ZONE AND HOT TECH INDUSTRIES**”

Staff Report: Latta explained that as the Co-Zone Manager of the Enterprise Zone, he had received a request for a five-year exemption from Hot Tech Industries. This is a new business that is located in a building just south of the City’s water plant. They have a lot of research and development going on there, but were also processing some of the applications they have with their heat generation technology. They do have a patent for it. He is authorized to approve applications for the more common 3-year exemption period. However, once it extends to a 5-year exemption, then we must have approval from the City Council, as well as its partners in the Enterprise Zone. That means that both Linn County and Junction City will need to pass a resolution approving the 5-year exemption. One of the requirements for a 5-year exemption is that the company has to provide wages that are 150% of the median for the area. They are proposing up to \$3 million in investments into the business. If they aren’t able to meet the 150% range for median wages, then they would simply fall from the 5-year category, to the more typical 3-year category.

- Boese asked what happens if one of the other entities were to reject the resolution?

- Latta told him that they all have to approve to allow it to happen. If they didn't, then it would return to a 3-year exemption.
- Boese said that he didn't remember ever approving a five-year exemption before.
- Latta told him that this was the first 5-year exemption Harrisburg has been asked for. The City Council does have the right to impose additional conditions if they'd like. He noted that he typically processes five to seven requests a year, and usually around half of those businesses follow through with their plans.
- Keaton asked if there were any hoops that Latta had to jump through to apply a five year exemption instead of three.
- Latta told him there wasn't. Research and Development by itself doesn't qualify. He had to talk to the state before he could validate their request. They are doing limited manufacturing, with lots of proto-typing. Those qualify as manufacturing activities, which are eligible. You have to be manufacturing something to be eligible.
- Caughey asked how the City or the Enterprise Zone knows that they are meeting their requirements.
- Latta told him that they have to report to the Linn County Assessor's Office. We get a copy of that. If they don't meet the qualification, they would simply fall back into a three-year exemption instead of five.
- Keaton **motioned to approve Resolution No. 1157, "A RESOLUTION APPROVING AN EXTENDED PROPERTY TAX ABATEMENT AGREEMENT BETWEEN CITY OF HARRISBURG, A CO-SPONSOR OF THE HARRISBURG ENTERPRISE ZONE AND HOT TECH INDUSTRIES". He was seconded** by both Puls and Boese. **The City Council then voted unanimously to approve Resolution No. 1157 and thereby the request for a five-year exemption of property taxes for Hot Tech Industries.**

The matter of Adopting Resolution NO. 1158, "**A RESOLUTION REPEALING RESOLUTION NO. 1032**".

Staff Report: Latta told Council that this resolution is a result of our meeting back in January. We talked about the next steps for a new Library, and remodeling the current one. We also talked about moving the commitment for funds from the City to the HRA. We will be going over all of this in more detail in the HRA (Harrisburg Redevelopment Agency) meeting. The HRA plan calls for \$475,000 for a future Library/Community Center; that's \$150,000 for land acquisition, and \$325,000 for construction costs. This repeals the original resolution, which was a commitment of \$260,000 in cash, plus the land. The money is then freed up in the general fund for use. The land is being sold to the Fire District.

- Caughey thought that the Harrisburg Library Guild (HLG) will probably want to address this.
- Barb Shipley, current president of the Harrisburg Library Guild; said that we agreed to this at the last meeting; both the cancellation of this resolution, as well as the designation of everything in the HRA instead.
- Boese asked why the HLG was ok with this plan.
- Shipley told him that we are confident that we have City Council support for our goal, which is to build a new library. This is just a matter of moving things from the City to the HRA. We are comfortable with that.

- Latta noted that there is potentially more money available in the HRA. To him, the money is more secure. You can only use the money for development projects, like this. With the City, we can just repeal the original resolution.
- Boese was surprised, because he was expecting a reaction from this action.
- Latta anticipated that there will be more comments and questions on the HRA resolution.
- Downey **motioned to approve Resolution No. 1158, “A RESOLUTION REPEALING RESOLUTION NO. 1032”**. Loshbaugh **seconded the motion, and the City Council vote unanimously to approve Resolution No. 1158 and thereby repealing Resolution No. 1032.**

The matter of Reviewing and Approving the Law Enforcement Services Contract with Linn County

Staff Report: Latta summarized the actions that the City has taken in regards to this current contract. This is the result of collaboration with six other cities. (There are seven altogether). Five cities have signed onto this contract. He reminded Council that while there was a lot of good that came out this collaboration, such as an uptick in services that we’re already seeing, the downside is that our cost for the contract has increased from \$55 per hour to \$65 per hour. That is because he worked so hard on negotiating a better contract for Harrisburg in the past. If you remember, Council gave him direction to reduce the hours of the contract to 320 a month in order to compensate for the increase in price. We will have 75 hours of traffic enforcement a month and they will still provide deputies for City events like the 4th of July. We also changed to a two-year contract. That coincides with their bargaining cycle, which directly affects their services contract.

- Keaton said that he was still a little concerned, because our tax base only increases by 3% a year, but this increase is still higher. It may not be as much as it was, but it’s still going to be a problem in the future; it will just take a little bit longer to get there.
- Latta agreed with his summation, and said that is why we decided to cut hours. At some point in the future, we’ll have to figure out what kind of options we have. We can decide to dedicate more money to the future contract, or we can cut more hours.
- Caughey said that the price went up for us, but for some of the other cities, the price went down. Some of them are paying less than what they were previously.
- Latta told him that was correct. We were tough negotiators. There was a downside to the collaborative approach, and if Council remembers, we knew that would be the case going into this. He believes that other issues we had are being solved by doing this. He thinks this process will result in better outcomes with LCSO.
- Loshbaugh **motioned to approve the 2017-2019 Law Enforcement Services Contract with the Linn County Sheriff’s Office as presented. He was seconded by Downey. The City Council then voted unanimously to approve the new 2017-2019 Law Enforcement Services contract with LCSO.**

The matter of Discussing the Results of the Library Survey, and Determining the Next Steps for Library Expansion or New Construction.

Staff Report: Latta said that we can cover the results of the survey in detail if Council would like; he brought up the survey on-line if they wanted to do that. It really was a mixed bag for us. It was balanced throughout the survey. His recommendation is that the Council and the HRA in the future, is in favor of HLG's (Harrisburg Library Guild) mission of building a new Library. He thinks we should dedicate funds towards that, and as Barb said in January, make 2017 the year they get money. The survey also gauged expansion vs. new construction. She thinks that with the HRA, and with the money not being tied to the City, it still gives HLG the ability to go out and find the money. We have a building that is no longer occupied by anyone but the Library, so we have an opportunity to review and revise this area. He suggested after the meetings, if we have time, we can have a field trip to the building. We would be able to see the next steps needed on expanding the library, and incorporating other elements, like a Council/Meeting room, rentals of the space, a judge's office, and jury meeting room and bathroom.

Caughey said that he absolutely agreed that the current library is too small, dark and dingy, and that there aren't any private areas to read and the kids' area has no separation. Latta said that the Library can utilize some of those spaces down at the Justice Center. He said that most people were in support of a community room, which we expected. He did want to say that if HLG pursues their goal of a new Library, that we don't want to extensively remodel and put a lot of money into that older building. Council was surprised with the mixed bag in response to the survey. They had thought it would be overwhelming in one direction or the other. Latta said that in relation to new vs. expansion, there were more people in favor of spending money than opposed. The results of the survey were very balanced. His suggestion is to have the HRA take on the new Library, and if the city wants to spend money on the Justice Center, that it be modest, and not overwhelming. He also briefly spoke about the results of overall services in the City. Not surprisingly, police services, utilities and streets came out on top. The bottom three was parks, the library, and planning.

Caughey thought it was rather telling that more than half the people who took the survey wanted the facility where it is now vs. where we'd like to put a new building. Downey thought that people were probably worried that we were going to ask for a bond. Normally, new things are the ones that have the price tags. Latta said that he knows that there was some negative feedback on here with Cheryl; and he noted that's typical. We have to have tough skin. It's like Facebook, people say what they want; it's not a true reflection. He wanted to be on record on that, that the negative comments and positive comments balanced each other out.

Keaton asked about his experience with the survey itself, he knew we had purchased a higher option than what we had used in the past. Latta thought it was fine. He was surprised that we got more paper rather than electronic surveys; it was almost two to one. We have this contract for a year. We can run other options through it as well, such as water, remodeling the justice center; anything you think of. It's a public opinion tool. He noted it took him about ½ a day with a lot of interruptions to put this together, but once it's up there, we just have to remind people to use it.

Boese said that his feeling is that the Library should be a new building; with a community center. He doesn't think we should retrofit the old building. We need to have a place where more people can go. Latta said that he should clarify that we have set aside money in the HRA

for a new building. The other piece of this decision is that we will remodel the Justice Center. Expanding the current library is an interim solution. Puls added that we shouldn't remodel the Justice Center, and just ignore the Library. Latta said that we aren't spending money from the HRA on the Justice Center remodel. We are getting money from the sale of the Cedar Square building, which we can use for the remodel of the Justice Center. Whether or not you want to expand the Library, we can talk about that. We can keep it as it is, or expand it. There are some other things we might want to have down there, such as the senior center. In particular, we need a Council room, and need to utilize some office spaces. It's a good idea to walk down there, so you can get a concept of the space. Downey agreed that we don't have anywhere to build the new Library right now. In the interim, our library is dark and dingy. She would like to see it expanded temporarily, then after it's built, expand the senior center, or something like that in the building. That's what she had in mind. We can make the Library bigger in the interim, and then keep in mind that we have the H.A.R.T. Center too, or the senior center, that can move in afterwards. Boese was ok with that.

Kay Barnett reminded Council that with the sale of the fire station, we are losing the preschool. They need a space, and this could be it. Latta agreed that it was something else to look at. We could re-locate the senior center into the Justice Center, and have H.A.R.T. use both the modular buildings. That's a larger conversation for a different night. If you are ok with money being put aside in the HRA, then we can move forward with our conversation with where you want the Library to be. Right now, we use the building for the Library only, and an occasional City Council or Planning Commission meeting. We will be using it for future court sessions, at a minimum. But even that will be only once a month. Downey said that we were going to be moving the substation down here, so we'd have to have to hold meetings there. Caughey said that for the record, his vision is we need a separate building that can be a Library and Community Center, and that can handle lots of other things. We have to get the funds to do that, so it's not something that will happen this year, or likely next.

The matter of Approving a Parade Permit for the Harrisburg Festival and Events Association 4th of July Parade

Staff Report: Latta recommended approval of the parade permit for the 4th of July parade; he briefly summarized the conditions for the parade. He added that we've already signed off on the permit. The 4th of July is very much a joint effort between the City and the HFEA.

- Downey **motioned to approve Parade Permit for the 4th of July, subject to the Conditions of Approval. She was seconded by Puls. The City Council then voted unanimously to approve the Parade Permit for the Old Fashioned 4th of July Parade.**
- Loshbaugh asked if we couldn't approve the parade permits for our two regular parades all at once, rather than separate.
- Latta said that it really only takes a few minutes to process.
- Downey asked why it even comes to Council.
- Latta said that we can change it to an administrative process.
- Eldridge told the Council about the theme for this year; 'United We Stand', and that the Grand Marshalls were this year's state champions, both athletic and academic. She talked about the 5K, and that it was being professionally ran now, and noted that the

event permit would be coming to Latta soon. She also brought attention to a flyer that she had given all of them. Rhonda Giles had created it for the Chamber Showcase this weekend. It summarized all of the Harrisburg events this summer. (Please see Addendum No. 1)

- Heather Keaton in the audience said that she'd seen little stands with information on them about events in Corvallis. They were typically in stores. They have two months of information at a time on them.
- Latta said that those aren't really something that a City does. What they've seen is normally distributed by a Chamber of Commerce, or a business district.

The matter of Discussing Whether the City Council would like to Pursue Becoming a Trauma Informed City.

Staff Report: Latta told Council that this is a follow-up to the work session last month, on Trauma Informed Care, and the NEAR sciences. Does the City Council want to create policies, or work on this topic in the future? We do have other priorities right now, so he wouldn't recommend following up right away. However, we could look at this, come up with some objectives, and perhaps add some action items to the Strategic Plan on this topic.

- Puls said she'd like to see us doing something. She thought it would be an ideal topic for H.A.R.T. as well. Perhaps they can have training in it, or something along those lines.
- Heather Keaton in the audience has regular training on this. It's really great, and allows you to network with others interested in the subject as well.
- Latta said that he knew that there was some upcoming training someplace nearby. He will send Council some information about that.
- Keaton said that he would like to have more information about what would be entailed to be a Trauma Informed City. If we can see that, then perhaps H.A.R.T. can get involved too.

Others:

- Keaton said that he came home to find a flyer that had been dropped off at his home; it was from a water supply company. Several others in the neighborhood got them too. Didn't we have ordinances that wouldn't allow that?
- Latta told him no...as long as it's a flyer or handouts that they leave there, it's considered free speech. Soliciting, which we do license, includes knocking on the door, and asking to speak with you.
- Keaton then noted that a neighbor dropped by his house, and commented that there are parts of the City that are really dark in the mornings. He just started running last week, so he hasn't been around the City in the early mornings before now. He doesn't know what winter is like.
- Latta said that he hadn't heard from anyone about it.
- Loshbaugh said that he's spent time walking around town. When all the street lights are working, it's pretty well lit. Otherwise, it's not too bad.

- Latta added that sometimes, you'll have cul-de-sac's that will have limited lighting, because there is no space for a light. Especially if you have two facing each other, it will give off that impression of very little lighting.
- Latta reminded Council that Roger Nyquist was going to be coming to this meeting, but had a change to his schedule. He couldn't remember exactly when that was.
- Eldridge said that they had rescheduled it to the 24th, at the Work Session.

Parks Committee

- Boese said that he has been the Parks Committee chair, but we've gotten rid of the committee. His committee had a lot of citizens on it; he's heard from most of them, and they would like to continue as a committee. He would like to have them resume.

Latta said that he knew Janna (Swiegert) wanted that committee to continue. Downey said that she would like to see that, if former citizen committee members wanted to continue. Puls was curious as to what the committee talks about. Boese said that they don't meet regularly, but at the last meeting, they had decided on the movies and concerts for later this summer. His committee members felt left out. Downey asked if the Parks Committee can be reinstated, perhaps it could be on an as-needed basis. Latta said that we'd have to revise the resolution. We could also create a citizen advisory board for that. Boese reminded everyone that Keaton was on that committee as well. Latta said that he'll bring it back in the future.

Harrisburg Gleaners Request

- Betty Briggs, who was with the Harrisburg Gleaners group, had meant to arrive during the comment part of the meeting, but had just arrived after work, and wanted to speak to Council about their frustration. If you'll remember, her husband and another board member had come in to talk to Council about their predicament. The Mayor reached out, and found someone who was willing to help; they got the keys for the home. However, they ended up taking the keys back, so the Gleaners are once again without a building. The museum has graciously allowed them to be in the pavilion, which is a really big bonus for them. However, they are still out of power for all their freezers, and refrigerators. They have to turn away families who really need food, because we had no way to store it for them. She is hoping that City Council will help them find a place. She had talked with Latta last week, wondering if they could use the senior building. The president there (for the senior center) is all for them using the space, but his members don't want them to be there. Any building they use is extremely clean. They've also asked three different churches; all turned them down flat.

Boese asked why they were no longer in their building, and Briggs told them that the owners were now renting them out. Puls wondered if maybe the churches turned them down to having, or a lack of, commercial kitchens. Briggs said that we need space and power, so we can put in our freezers and refrigerators; they didn't really need kitchen space. They had to turn down food, because they had no refrigeration. Downey said that she's mentioned everything she can think of. She added Gods Storehouse, and maybe checking with the Ministerial Association, so that the Gleaners have access to all the churches. She knows that her church is wall to

wall, and has no space. She also talked to farmers on their behalf, and they said that they don't have room either. She will keep trying. Briggs said that maybe the City of Harrisburg could consider allowing them to be in the Justice Center. You were just talking about that. Latta said that we just had a long conversation about what to do with that space; and here's another need. From the City standpoint, we have City Hall, the Justice Center, the Library and the Museum, and that's it. We have ample space at the water plant and wastewater areas, but we aren't allowed to have them there. The senior center has no lease with us, but it's a long standing allowance; we provide their space. We also have to look at the needs of the H.A.R.T. Center. The City also needs that space for our court room. He encouraged her to continue to reach out to everyone, and we will continue to do that as well. Briggs said that she just needed the size of a 2-car garage for storage, and access to electricity for several refrigerators and freezers. Caughey thanked her for coming to them and letting them know.

With no further business, the City Council adjourned at the hour of 7:57pm to open the HRA Board Meeting.

Mayor

City Recorder

2017 Harrisburg Events



MAY 20: Multi-Cultural Celebration – 10:00am-5:00pm

Food, crafts, cultural displays & presentations, music, dancing horse troupe
Dances: Scandinavia, Ireland, Scotland, Samoa, Native American

JULY 1: Firecracker 5K & Kids 400 Meter – 9:00am

Includes shirt, ribbon, race time print-out, drink, & snack; chip timed
Register Online: eclecticedgeracing.com/harrisburg-firecracker-5k

JULY 4: Harrisburg July 4th Celebration – All day

Parade, food, games, vendors, music, raffles, car show, fireworks
Breakfast by Firefighters 6am-10am (ham, eggs, pancakes, drinks)
Harrisburg Area Museum open 7am-3pm (bingo 1pm-4pm)
BBQ Chicken by Life Bible Church (at fire dept) 10am-2pm

See facebook.com/HarrisburgJuly4thCelebrationOregon for more events



JULY 11-AUG 1: Summer Concerts – Tuesday Nights 6:30pm

July 11: Parish Gap Band – parishgap.com
July 18: TBD–See ci.harrisburg.or.us/community
July 25: Cheeseburgers Band – thecheeseburgers.com
FREE Lochmead Farms & Dari Mart ice cream!
August 1: The Vipers Band – vipertoons.com



AUG 5-6: Harrisburg Harvest Festival/Truck & Tractor Pull

Music, contests, kids zone, vendors, displays, horseshoe tournament, camping
Opens Friday 6:00pm, Saturday 2:00pm — Truck & Tractor Pulling Friday 7:00pm, Saturday 6:00pm (Amateur 3pm-5pm)

AUG 5-AUG 26: Summer Movies – Friday Nights at Dusk

Aug 5: Cinderella Aug 12: Inside Out
Aug 19: Minions Aug 26: Star Wars VII–The Force Awakens



AUG 19: Harrisburg Citywide Annual Yard Sale

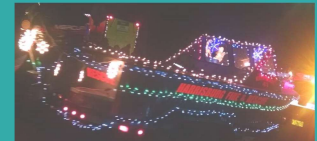


OCT #: Library Guild Tea – 2:00pm (exact date TBD)

DEC 2: HART Holiday Bazaar – 9:00am-6:00pm

DEC 9: Light Parade & Santa – 7:00pm

DEC #: Home Tour – Exact Date/Time TBD



Ongoing Activities and Events

Harrisburg Area Museum ♦ 490 Smith Street ♦ 541-995-4844

Tuesday/Thursday/Saturday 10:00am-4:00pm (Saturday only in winter)
Antique farm equipment, renovated Victorian home full of memorabilia,
miniature replicas of old buildings, old newspapers, many historical items



VFW Spaghetti Dinner ♦ 160 Smith Street

1st Friday monthly October-May 4:00pm-7:00pm
Proceeds to make lap quilts for hospitalized veterans



Harrisburg Library ♦ 354 Smith Street ♦ 541-995-6949

Monday 3:00pm-8:00pm, Tuesday/Wednesday/Thursday 12:30pm-5:00pm, Friday/Saturday 10:00am-2:30pm
If Monday is a holiday, that Tuesday will have evening hours of 3:00pm-8:00pm
Story Time every Saturday at 11:00am (for infants and kids through 5th grade)
Dungeons and Dragons every Monday at 7:00pm

HART Community Center ♦ 354 Smith Street ♦ 541-995-7700

Afterschool and Friday activities: A safe and fun place for children 10 and older
Computers and internet access: for homework, job searches, resumes, email or just fun
'Together' pre-literacy class for ages 0-5 & parents: 1.5 hours per week for 10 weeks (free)
HART Parent Cooperative Preschool: Inexpensive and safe environment for ages 3-5 years
Summer activities for children and adults: June 26-August 24



Harrisburg Senior Center ♦ 354 Smith Street

Potluck: 1st Wednesday of month at 12:00pm
Celebrate Birthdays: 3rd Wednesday of month at 3:00pm
Games: Every Wednesday and Saturday at 1:00pm
Blood Pressure Check: 2nd Thursday of month 10:00-11:00am

