



Harrisburg City Council Agenda

June 14, 2017

6:30PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Sarah Puls, John Loshbaugh, Adam Keaton
and Youth Advisor Makenzie Thompson
Meeting Location: City Hall ~ 120 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *The City of Harrisburg is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655.*

1. Call to order and roll call by Mayor, Robert Duncan
2. Concerned citizen(s) in the audience. (Please limit presentation to two minutes per issue.)
3. Consent List Approval: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or

City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

The matter of Approving the Consent List.

LOCATION: The Consent List is in the Council Packet

ACTION: Motion to Approve the Consent List. The motion for Approving the Consent List will approve the following:

- Payment of the May 2017 Bills
- The Minutes of May 10, 2017
- Ratification of the Mayors Appointment of Sherry Singleterry and Jeff Winchester to serve on the Library Board with Terms Ending on June 30, 2020.

4. The matter of a Discussion with a Member of the Linn County Sheriff's Office.

5. The matter of Approving Resolution No. 1160, "A RESOLUTION AMENDING THE JOB DESCRIPTION FOR THE FINANCE OFFICER, MUNICIPAL COURT CLERK/UTILITY BILLING SUPERVISOR, UTILITY BILLING I AND II POSITIONS, AND PUBLIC WORKS UTILITY I, II, AND III POSITIONS"

STAFF REPORT: Exhibit A: Personnel Committee Staff Report

Exhibit B: Proposed Resolution No. 1160

ACTION: Motion to approve Resolution No. 1160, "A RESOLUTION AMENDING THE JOB DESCRIPTION FOR THE FINANCE OFFICER, MUNICIPAL COURT CLERK/UTILITY BILLING SUPERVISOR, UTILITY BILLING I AND II POSITIONS, AND PUBLIC WORKS UTILITY I, II AND III POSITIONS."

6. The matter of Considering a Revised Employee Wage Scale, and Approving Resolution No. 1161, "A RESOLUTION ESTABLISHING A WAGE SCALE FOR CITY EMPLOYEES"

STAFF REPORT: Exhibit A: 05/11/17 Memo to Personnel Committee

Exhibit B: Resolution No. 1161

ACTION: Motion to Approve Resolution No. 1161, "A RESOLUTION ESTABLISHING A WAGE SCALE FOR CITY EMPLOYEES."

7. The matter of Approving Resolution No. 1162, "A RESOLUTION EXTENDING THE CITY OF HARRISBURG'S WORKER'S COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF HARRISBURG FOR THE POLICY YEAR 2017-2018"

STAFF REPORT: Exhibit A: Resolution No. 1162

ACTION: Motion to Approve Resolution No. 1162, "A RESOLUTION EXTENDING THE CITY OF HARRISBURG'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF HARRISBURG FOR THE POLICY YEAR 2017-2018."

8. The matter of Considering Weekly Organics Collection by Republic Services
STAFF REPORT: Exhibit A: Weekly Yard Debris Summary
ACTION: TBD
9. The matter of Investigating the Concept of A Community Library Supporting Both City and School Operations
ACTION: TBD
10. The matter of Reviewing the City's 2nd and 3rd Quarter Financial Report Documents
STAFF REPORT: Exhibit A: The 2nd & 3rd Quarter Financial Report will be in the Council Packet separately from this agenda.
ACTION: Motion to approve the 2nd and 3rd Quarter Financial Reports for FY 2016-2017
11. The matter of Updating the Status of the Verizon and NW Natural Gas Franchise Agreements
ACTION: N/A
12. The matter of Considering a Recommended Bonus for Patsy Vanleeuwen
ACTION: Motion to Recognize Patsy VanLeeuwen for her contributions to the City, by Serving in the Capacity of Municipal Court clerk, and Awarding her a One-Time Bonus of \$1,500.
13. Other.
14. Adjourn

