



Harrisburg City Council Minutes September 13, 2017

The Harrisburg City Council met on this date at City Hall, located at 120 Smith St., at the hour of 6:30pm. Presiding was Pro-Tem Council President Kimberly Downey. Also present were as follows:

- Robert Boese
- Sarah Puls
- John Loshbaugh
- Adam Keaton
- City Administrator Brian Latta
- City Recorder/Asst. City Administrator Michele Eldridge
- PW Director Chuck Scholz
- Finance Officer Tim Gaines

Absent this evening were Mayor Robert Duncan, and Council President Mike Caughey

Concerned Citizens in the Audience:

- Jim Kirk, 575 S. 2nd St., told the Council that he was here to complain about the traffic on 2nd Street again. He and his wife live on the corner of 2nd and Fountain. He's complained for the last four years, and it has yet to be fixed. Yesterday, he counted somewhere around 20 vehicles, traveling at high rate of speed. Once again, he would like to have a stop sign put up. He went to Brownsville, Halsey, and Junction City to check out their north/south streets. There were stop signs every two blocks. People drive on 2nd St like they are trying to beat traffic on the highway.
- Downey said that she knew he had been in front of Council before, but has this been an agenda topic?
- Latta said no; it hasn't. We did put a stop sign on Kesling at 2nd St. Chuck Scholz as our PW Director is the one who evaluates where stop signs are needed.
- Kirk said that 2nd Street really needs another one. Some cars are traveling wide open on the road.
- Latta said that perhaps Chuck could evaluate it, and bring it to the Council in October.
- Scholz said that he could do that.
- Downey said then that we may not evaluate it, but we can talk about it, and make sure that the Linn County Sheriff's Office is here during that meeting.
- David Ayres, 150 Fountain St. said that he lives diagonally across 2nd St., from Jim's place. Vehicles are always flying by in either direction. We really need a stop sign on 2nd & Fountain St. He would like to mention that our town employees too have been busy flushing, and basically they have been speeding through town too. He knows that they are hurrying to get a job done, but they need to slow down too.

- Latta said that we'll discuss it on October 11. We'll make sure to talk to the guys who are flushing too.

Consent List Approval:

- Boese **motioned to approve the consent list, and was seconded** by Keaton. **The City Council then voted unanimously to approve the consent list. The motion for approving the consent list approved the following:**
 - **Payment of the August 2017 Bills**
 - **The Minutes of August 16, 2017**
 - **The Out of State Travel for the City Administrator**
 - **The Out of State Travel for the Finance Officer**

The matter of a Discussion(s) with Other Agencies.

- Sergeant Greg Klein was available to talk with Council this evening. He summarized the statistics shown in the report for the month of August. They are trying to increase traffic enforcement in Harrisburg; out of the 375 hours spent in Harrisburg, they had 44 hours dedicated to traffic. Some issues of concern that they've spent time on, is the vandalism that we've had, with someone shooting out windows with what appears to be a pellet gun. The Dollar General had 2 of their windows broken out, and a few vehicles in town also had their windows broken out. Junction City has also had this vandalism occurring, and now KEZI is saying that it's happening in other places too. He talked with several other officers from the other areas, and they have a good lead on it. We hope by the next meeting that we'll have a suspect. It is a dark colored BMW or Audi. ‘

He continued, saying that now that back to school is happening, that they can bring in a stationary radar here. He asked if anyone had suggestions for placement. (2nd St was mentioned!) Were there concerns with kids crossing the streets around the schools? Jim Kirk noted that kids are crossing 2nd St. on their way to school. Latta added that there are people coming up from S. 6th St, that speed in both directions, as well as running the stop signs. Loshbaugh added that 7th St. always seems to be a problem. Sergeant Klein remembered that we had talked previously about 2nd St. They do have some complaints in here, about people traveling at high rates of speed. Perhaps he and Latta can meet at another time on that.

Latta said that he did get an email from Undersheriff Jim Yaun, after the last meeting. The 70 hours we have in the contract is a goal. It's part of our contracted hours, in which we asked for 75 hours of traffic. We had wanted 100 hours, and they asked us to lower it to 75. Because we received over 80 hours a month before we signed the contracts, we felt that number was sufficient. Please remember that it might fall below the goal if we have unusual circumstances, like unusual crimes, higher number of calls, etc. City Council does need to have some understanding on that. But it is accountability at the same time, and it is the only special service we are asking for. He asks that City Council continue to hold them accountable for that. If they never get there, then yes, we can address that. But it's not a hard number.

Downey said that you can see why we want the traffic patrols, after you see the citizens coming in here. Puls said that there are lots of issues. Latta said that traffic enforcement is a good thing, because traffic stops help to combat crime, especially at 3:00 in the morning. Another thing he wanted to mention is that the Judge asked if we could have an officer present during court. Deputy Hauke was here today. It adds a level of calmness to the court, and helps to prevent people from getting too rowdy. The Judge likes to arrest those types of folks. Puls asked how long they had to be in court, and Latta told her typically an hour. However, it could be 3 hours of commitment, if you

add in travel time from elsewhere. Sergeant Klein said that he's addressing that with the lieutenants, and to Captain Jeff Cone as well. We are sometimes doing a lot of stuff, and have limited resources, but when we can, we think it's good to be part of the court system. Latta added that the contracted cities have their first quarterly meeting, next Friday. We will address that there.

The matter of Approving Ordinance No. 955, "AN ORDINANCE RENEWING THE FRANCHISE AGREEMENT OF MCIMETRO ACCESS TRANSMISSION SERVICES CORP. DBA VERIZON ACCESS TRANSMISSION SERVICES, FOR THE PLACEMENT OF COMMUNICATION FACILITIES WITHIN THE CITY OF HARRISBURG, STATE OF OREGON, AND SUPERCEDING ORDINANCE NO. 801"

Staff Report: Finance Officer Tim Gaines told the City Council that this agreement has been worked on for the last two to three years; we finally have it agreed upon. Instead of an incremental rate increase, as we've had in the past, we are doing a static rate of \$6 per linear foot. It has been reviewed by the City Attorney

- Boese asked if the time frame then was for 20 years.
- Gaines told him that was correct.
- Boese then **motioned to approve Ordinance No. 955, "AN ORDINANCE RENEWING THE FRANCHISE AGREEMENT OF MCIMETRO ACCESS TRANSMISSION SERVICES CORP. DBA VERIZON ACCESS TRANSMISSION SERVICES, FOR THE PLACEMENT OF COMMUNICATION FACILITIES WITHIN THE CITY OF HARRISBURG, STATE OF OREGON, AND SUPERCEDING ORDINANCE NO. 801". He was seconded by Loshbaugh, and the City Council voted unanimously to approve Ordinance No. 955, and therefore a 20-year franchise agreement with MCIMetro/Verizon Access Transmission Services.**

The matter of Receiving the Annual Report from Republic Services, and Approving Resolution No. 1171, "A RESOLUTION APPROVING A 3.5% RATE INCREASE FOR SOLID WASTE MANAGEMENT SERVICES PROVIDED BY REPUBLIC SERVICES, AND ESTABLISHING AN EFFECTIVE DATE"

Staff Report: Latta said that Julie Jackson, the Municipal Relations Manager was here with us tonight. He hadn't realized before this agenda item that it's Council that sets the solid waste management rates. Republic Services makes a recommendation to us, we verify that information, and then we approve it. They have provided us with information that justifies the increase, in relation to fuel, personnel costs, and equipment. In addition to the rates, he also recommends that we open a discussion with them to put through some simple changes, such as the name changes, etc., The last time we passed this agreement was around 9 years ago. The franchise agreement rolls forward every 5 years. It's good to look at these periodically, which is what his recommendation is.

- Downey asked then if the contract is renegotiated, can we not approve the rate change?
- Latta told her that tonight, you are only being asked to approve the rate change.
- Downey asked then if they can bring this up at a different meeting.
- Latta told her it's just negotiations. We want to be comfortable with the terms that are used, and see if there is anything that should be re-negotiated.
- Downey felt we should do that. She asked if Julie could leave her cards with us; she'd like to have a conversation about something she dealt with this morning.
- Brad Bond, 510 N. 9th St., said that he had a problem with one of his garbage cans, and asked about the placement of them.
- Jackson told him that they will replace a cart if it is broken.
- David Ayres, 150 Fountain St., said that the wheel of his cart had fallen off.

- Downey had an incident this morning, and when she called Republic Services, she was told it would be taken care of. However, they called back, and said that they wouldn't take care of it.
- Jackson said that she wanted to be aware of those types of incidents when they arise. In the last month or so, they've migrated all of their customer service calls to call centers. They have 3 big ones across the United States. One is in Phoenix, and another is in Charlotte. The service center in Arizona is on a steep learning curve, as Arizona has very little recycling, not to mention yard debris, or a variety of cart sizes. Oregon leads the other states in that for the most part; and there are quite a few who have no recycling at all. There is some transition time that we have while they are being trained, but they are quality people. She handed out the 2016 report (Please see Addendum No. 1) and explained some of the other things that they were doing, such as a 'pod' being designed so that there are a few people who specialize in our area only, that we can liaise with. She noted that she wasn't aware of Harrisburg taking advantage of their education and outreach program. They have a person, Rachel Snyder, who is responsible for the program in our area. She encouraged them to take advantage of that.

Another issue they had had to deal with is recycling in general. They had some problems with what China is allowing into the country in terms of recycling. They are turning away shipments, and saying that things are too dirty. Most of the recycled items are being sent to Asian markets. At some point or another, if different companies and countries are not accepting recycling anymore, then we have to start sending those items to the landfill. It's tough, and very discouraging. It's not a Harrisburg problem, but it is a global issue. She will note that Harrisburg is doing a good job with sorting on recycling, which you can see from the cut backs from a 90 yard cart on average to one that is smaller.

- Boese asked if they worked by jurisdiction, or by county. He also asked if Coffin Butte is the main landfill they are using for our area.
- Jackson told him they work in Benton, Linn and Marion counties. They do have a few things in the UGB in Lane County as well.
- Boese asked why in their handout in the agenda bill, they are using the CPI for Portland/Salem Urban Wage Earners and Clerical Workers, if they don't work in those areas.
- Jackson told him that they use that one to apply locally, but the one she thinks is better is a national index, called garbage and trash; it's specifically geared to their industry. If you want to negotiate the current agreement, then it's something to look at. She also suggested a spring clean up program.
- Latta reminded her that we do that already, and Downey agreed, saying that they do it once a year.

The audience, and Council members talked to her about specific types of garbage that they can get services for. In addition, audience members hoped that we could do an additional clean up day and dumpster. Latta said that we could look into that. Jacksons said it depend on the costs. Another citizen asked about paint products, and was told that you could take it to Jerry's, or other similar service, plus they had locations and calendar events for that. Boese asked if the increase came to only .82 cents, and Jackson told him that was correct. It calculated all the different cart sizes, and divided that by the total number of customers.

- Puls **motioned to approve Resolution No. 1171, "A RESOLUTION APPROVING A 3.5% RATE INCREASE FOR SOLID WASTE MANAGEMENT SERVICES PROVIDED BY REPUBLIC SERVICES, AND ESTABLISHING AN EFFECTIVE DATE"**. She was **seconded by Keaton**. The City Council then voted unanimously to approve **Resolution No. 1171**.

- Puls then **motioned to direct City Staff to open negotiations with Republic Services on the terms of the current Franchise Agreement. She was seconded by Boese, and the City Council voted unanimously to direct staff to review the current franchise agreement.**

The matter of Discussing Possible Improvements to Burton Street East of 9th Street

Staff Report: Latta noted that last year, the City Council had invited the neighbors on Burton St, which is currently an unimproved 60' right-of-way, to meet with them about a possible improvement. The question of improving came from an owner of one of the properties, who was having difficulty selling the property due to the restrictions on development. In essence, the code said that the street needed to be in place before they could build on it. We met, and Council directed staff to have the engineering on the project done in order to get a cost for citizens. So we are looking for a cost in relation to curbs, gutters and sidewalks. The engineer has completed the report to 90% or 95%, which means it can be used tomorrow, or 30 years from now, without having to be re-done. What we are holding this meeting for, is to gauge the neighbors interest in this process still. Depending on what they say, we can decide that it's a good idea, or a bad idea. If they want it, then you can direct staff to proceed and return with a resolution to formalize the process. If the general decision is no, let's wait, then no motion is necessary. The total project cost is a fairly good estimate, at \$178,559. We worked out the costs based upon the cost of the concrete, and to make it fair, they chose to divide that figure by the number of properties involved. Council can decide to charge this however they'd like. You can use linear footage, by properties, or however you feel is most fair. When we took the cost, and based it on properties, we came up with a little over \$6,000 per property. Council could decide to charge them only for the sidewalks, or for nothing, or charge everything. The recommendation he is making is based on what we talked about previously.

- Roger Bristol, 31166 Territorial Dr., said that he owns four lots on the south side of Burton. One question that he has is in relation to the asphalt in the budget. Doesn't the worksheet you have say that it's street surface?
- Latta told him that was correct.
- Bristol said you told us it was sidewalks only, but if this is for the street, why are using this figure?
- Latta said that the figure of \$178,559 is everything that needs to be built. To get the \$6,000 figure, you need to look at the bottom of page 29, and lines 21, 22, and 23. It comes to roughly \$42,000, which is divided by the number of properties involved.
- Puls asked how many that was.
- Latta said it was 8.
- Bristol said that when we developed our other lots on Territorial, that you allowed us to do our own sidewalks. Is that an option here as well?
- Puls expressed surprise that they did it themselves; she knows it's a pain to do those.
- Scholz said that anything is an option. This is not a project yet. However, he did want to note that when you remove properties from the list, that the contractors sometimes charge more, because the savings for multiple properties goes away.
- Latta said it's something to consider. Then again, not all streets in the City have sidewalks.
- Bristol said that he would be interested in Council reconsidering this project if they are allowed to do the work, based on the \$6,000 per property estimate.
- Ivan Boothe, 919 Territorial, said that his property goes up to Burton Street. Will the street extend more than 400'?

- Latta told him that right now, it's just a few hundred feet from 9th St., to the back end of the properties that are already there. There is a larger parcel to the north, where the right-of-way ends. Someone would need to acquire that to have the street go to 10th St.
- Boothe said then that homeowners are charged for sidewalks, curbs and gutters only.
- Latta told him yes. That's what the dollar figure of \$6,000 is based upon per lot.
- Boothe asked if he is proposing curbs, gutters and sidewalks on both sides of the road.
- Latta told him yes. If Council decides to move forward, they would have to decide in the future how to assess the charges. He wants to get a feeling from you on whether it's a good thing, or bad thing.
- Boothe said he would need to see what the figure would be.
- Pete Sutton, of 965 Burton St., said that his home is at the end of the gravel road. He's not against the concept of improving the road, just like Larry and Roger, he likes the concept; but he's not thrilled about the timing. During the meeting the last time, we discussed how we should install the road to connect with the other subdivision, which he believes is law; that they have to have a way in, and a way out. If we chose to do that, then it would have those other properties available to share the burden. In the past, it was thought it would be shared by a lot of people, which is what we thought with the 14 acres that ended up having wetland issues. Right now, there are a smaller number of people who have to bear this burden. Then, it looks like there's a mistake with the surveying. If what you've marked off is true, then you'll cut off some of Brad's front yard, and his front yard. There are also two meters that would need to be moved, one for Larry, and one for himself. Who would move the meters? If they need to be moved, who is charged for that? The other issue is that they weren't informed of this pending project, and their right to vote on this was removed when the property was subdivided. Larry wasn't informed about it; he was told that to build out his property that he would have to pay for the street. He understands from the law, that they should have been informed. \$6,000 may not be much for some people, but it's a pretty good amount. Again, a street would be great, sidewalks, not as necessary. But you guys can change the rules, as far as what Larry can be allowed to build. Right now, is there another creative way to deal with this; see if other properties can share the cost, or is this what we are stuck with. He would also like to know; he's got two large sheds that will need to be moved; concrete will need to be cut, plus he has a walkway. He would definitely like to know who pays for the water meter moving. He has more questions than answers at this point.
- Boese noted that he knew someone who used to live there
- Downey said that she had been in the mortgage industry, and there should have been disclosure from the seller of the property. However, there is a 7 year statute of limitations on that. If you find out that there is something that is missed, then you needed to address it immediately.
- Latta said that it is the seller's responsibility, but cities can help by recording those. We now record those, so we don't have a situation like this one. The title company will discover it, and you don't have to put the burden on the seller to remember it. Maybe Chuck knows where the stakes are on the properties.
- Scholz said if we moved forward, and the City comes into it, we would cut the driveway, and match it with the sidewalks. We would move the water meters, consistent with City plans. If the sheds are encroaching, then we let that property owner move them. We had something similar to this situation on Moore St.
- Sutton asked then you can cut the slab nice and neat, and can bring the sidewalk up to tie in.
- Scholz said assuming the shed is moved, yeah.

- Sutton said that would work better than a jackhammer; it doesn't damage as much
- Scholz said that at the property line, we work pretty well with property owners. You do this, we'll do that, and we try to make sure it looks right.
- Latta said Moore St. was a good example. We put in power lines underground, and we had to redo the electrical boxes on the homes. Some of the siding had to be replaced, and the City paid to fix it. If we go in and require changes, we make sure that's done. Like the shed, we don't just push it out of the way with a backhoe or something; we work with residents to make sure the project is done the right way.
- Sutton said then he'd be forced to move a couple of sheds. He likes the concept of doing a nice cut to the concrete, and that the city would move the plumbing if necessary. The final issue then is timing. If you move forward, please be gentle. Adding several thousand in debt to a property makes it very difficult to sell. Nobody would want to buy it, or he'd have to mark \$6,000 off of the price. Please be sensitive to timing.
- Latta said that the Council has the ability to make payment arrangements for the method of assessment. We typically give a property owner the ability to pay it within a 60 month time period, or they can sign a payment agreement to pay on a monthly basis.
- Sutton wanted to remind Council that you need to understand that even lower payments can be hard if you are in a lot of debt. He understands; that's life. He knows that we can make payments, but it's still uncomfortable.
- Latta said that you asked for possible flexibility, for land that's been divided in the past being developed without constructing the street, and we can revisit former land use decisions. It's not something the City would proactively do, unless Council wants to modify the conditions of approval.
- Sutton was just frustrated that this should have been done with the development of that property; he was also frustrated that nothing had been done with the 10th St. development, which he believes is against fire code standard. It doesn't have a 2nd way out of the subdivision.
- Latta said that he's not an expert on fire code, but he believed that a subdivision needs to have at least 18 dwellings to qualify for that.

Boothe asked if the City was going to take a loan for the project, and was told by Latta that we have SDC's that can pay for this project. Boothe asked what interest would be charged to them if the City proceeds. Eldridge said that it was currently prime rate plus 2%. Downey added that most of the improvements have ran around 5% or so.

- Brad Bond, 510 N. 9th St., said that he purchased the property from Colleen, and then Colleen sold the other property to the contractor. That contractor split it, and sold half of it to Sutton; but then he pulled the scam with Larry. He purchased property in Junction City from Larry, and said that he would make payments to him. However, the contractor said that he had property in Harrisburg that would serve as collateral. He made maybe 3 payments, and then stopped. Larry ended up getting the property. Larry sued, but didn't win, so now he's stuck with the property. Could the City do anything about something like that?
- Downey told him no; we aren't attorneys. But she does know a real estate attorney she can hook them up with.
- Bond said that it was definitely a scam; the contractor made only 3 payments to Larry, so he knew what he was doing. As Pete said earlier; it's a timing situation. He's been off work on disability, and has been back on work for about 3 months now. He would like to see Larry get out of this requirement. His other concern is when the engineer surveyed the property, they put in a pin, and it looked like he was off by 19' on his property.

- Scholz said that it would be checked before construction by a licensed surveyor. All that would be double checked before we went in there. They used the survey markers that had been created when those lots were created.
- Bond felt that the previous owner knew where the lines were, because some of her landscaping elements were built over what it looks like the lines are now. The sheds and shrubs were also lined up on that too.
- Latta said that it's not a big surprise; lots of people go into the right-of-way with their properties without knowing it. In Corvallis, they had a street put in, and people thought that they had 30' front yards; they actually had 10' front yards. We will try to minimize that pain, and will be nice.
- Kara Walsh, of Fall Creek, and the daughter of Larry, explained what happened with the property he got stuck with. He's 88 years old and running out of time. They are in agreement that a price of \$6,000 would be fine, but we also need to hear what everyone else thinks. They want to sell this, so that they aren't responsible for the property taxes, and aren't stuck for the next 20 years with the property. Nobody wants to purchase it, as developing it would require the road to be built.

Boese asked which lot it was that she was referring to, and Walsh said it was the vacant property. Walsh reiterated that they can't sell the property, because it can't be built on. Latta added that it's very difficult for them. The property can't be built on until the road is completed. Downey asked if they had talked with the neighbors, and Walsh said she had. They are in the same plight; they all have taxes to pay. She'd also talked with a real estate agent, who repeated that nobody wants to buy it, because they can't do anything with it. They want to make it a buildable lot, but because of what the City did, it's not a buildable lot. Downey said that she thinks that there is someone she can refer her to, although Walsh said that she had dealt with two different real estate agents so far. Bristol said that you can't develop just one lot, because you've got to take the higher cost of developing the street off. He's stuck with the same thing with his subdivision.

- Latta said that perhaps there are other solutions. What we are proposing is equitable; everyone pays the same amount. Council doesn't have to do that. Other people might say it's not fair for me to pay \$1,000, while another person has to pay \$5,000. You could say the homeowners have to pay for all of it, or you could decide to help them out, and charge them a much smaller amount. If you think that \$6,000 is too much, then what do you suggest? You could change what they are being charged for, such as removing curbs and gutters, or driveways. He thinks that with what Council has heard that they recognize that there are some in favor of the project, and others who recognize it as a costly burden. It's really what Council wants to do with the project at this point.
- Downey added that she bought a piece of property, and within a month, the City Administrator (pre-1999) came over and told her that she needed to pay for curbs, gutters, a driveway and sidewalks. They had not a clue that they were going to be doing this work, and the City told them that they would be paying for it. The City worked with them; it took 15 years to pay, and it was a burden, but it was worth it in the long run, because the property sold for more. They've also worked with other property owners that were on LaSalle Street, when that project went through. She wants to help with the financial burden, but we just can't do that. We have to treat everyone fairly; and that applies to people in the past, current citizens, and those in the future. \$75 a month, which is what she had to pay, can be a huge burden. The City worked with her if she had to miss a payment on occasion. We try to make it equitable, but we do have financial responsibility for the citizen's tax dollars.
- Latta said that his hope is that we can get clarity on whether Council wants to initiate a public improvement district, or are there enough property owners who can remonstrate,

and kill the project. If we initiate the project, and can't get to resolution on what we assess, or if there are enough property owners who can say no, then there's not a lot of harm in moving forward. Are you open to the city starting that process? How much is a fair amount to assess, or is it no-way, not at all?

- Bond said that for \$6,000, he would like to see if there is another way we can do this. The timing right now is really hard for him to afford that, regardless of whatever interest rate would be on it.
- Downey said that her interest rate was much higher. The cost was about the same, but the interest was high. The City will work with you; they haven't changed.
- Boese said that when the project improvement was done at his house, he was only charged for the sidewalk, because the curb was already there. He wasn't sure which part of the figures here represents the sidewalk.
- Puls said it was about \$28,000, which is around \$3,600 to each property for just the sidewalks.

Boese continued that you could charge per linear footage, but then that would charge those with larger properties with a much larger amount. Bond wasn't a fan of that method. Latta said that there are different ways you can assess the lots. Staff recommended that you do it by lot, because each lot benefits from the work that will be done. That includes the flag lots, because they'll benefit from it as well. Keaton thought it made more sense to him that way, especially with those extra lots being there. Boese said that he knows we've been looking at this project for way too long a time and he'd like to see something done so we can move forward. Maybe we can find different ways to reduce the cost. He would like to move forward to see what the numbers would look like, and to see if this can get done. Boothe is all for the improvements being done, but they would cost him too darn too much. But there might be more people coming here from the hurricane states, who would want to build in this area. Puls agreed that it probably needed to happen. Keaton said yeah, he agreed with that too. Puls said that we're very flexible, and we know if you can't afford it, that you'll need to make small payments; she too would like to move forward with the development.

- **Boese motioned to direct City staff to initiate the Burton St. Improvement Project, and to return to City Council with a Resolution to Formally Declare the Burton St. Improvement District Process. He was seconded by Keaton, and the City Council voted unanimously to move forward to the next step with the Burton St. Improvement Project.**

The matter of Considering a Request to Initiate the Vacation for a Portion of the Birch Street Right-of-Way.

Staff Report: Latta said that this request is from the Church of God 7th Day, who owns the property the church is on, as well as the property to the east. That property currently has the right-of-way for Birch St. going through it. They are asking for a vacation of the right-of-way. There are two ways a vacation can be vacated. Either the City can vacate it, or the owner can vacate it. Those two processes have different thresholds. The applicant did initiate a vacation in the beginning of the year; and sometime between then and now, they got signatures from property owners. He has told them that they need to get more signatures. Then Tim Walter talked to him about the other way a vacation could be done. When it is an applicant initiated vacation, they must get written consent of the owners of all abutting property and approval by not less than 2/3 in the area of affected real property. That area includes 200' located to both the north and south of Birch St., as well as 400' to the east and west of the vacated street. The code does allow applicants to discount properties that are located on parallel streets. For instance, you can discount Arbor Drive, but Diamond Hill Road is not considered a parallel street. The Council would hold a public hearing in case any of the people affected by the

vacation want to have public testimony. If the applicant gets 2/3rds of the neighbors to these properties to agree to the vacation, then they would pay for having a title search done, and would then record the vacation. A council initiated vacation, still requires that public hearing and notice to affected property owners; the majority of property owners who object to the project could technically stop the project. The City would then be responsible for paying for the title search and recording of the documents. Applicants must get approval and written consent from 2/3rd of the property owners, while the City is only required to get the majority, or more than half of the property owners to consent. Staffs view is that we would prefer to see more public involvement. We also felt that it's more appropriate to have the applicant pay for this; than it is for Council to be using public dollars to do this, especially since the applicant has already initiated the vacation.

- Keaton asked for clarification on Birch St., because he's never been there. They want to get rid of part of the street?
- Tim Walter, 445 N. 7th St., was representing the applicant. He provided City Council with a 3-page letter (Please see Addendum No. 2), and noted that he had highlighted in yellow where the right-of-way for Birch St. was located on church property. That is the section that they want to vacate. The road goes nowhere, and has never been used as a street. After we initiated this vacation, we acted upon the Oregon Revised Statutes (ORS) and ordinance requirements in good faith, and received what we considered were ample signatures; however, the City said no, they weren't adequate. So he called the county planning department, because we haven't had a street vacation for such a long time in Harrisburg. They suggested that he call one of the 'experts' on street vacations, Gordon Steffensmeier. He's a City engineer for the City of Albany. The county consults with him on street vacations. Page 2 of his handout is the email from Steffensmeier. His opinion is that only the properties adjacent to Birch Street and on the north side of Arbor Court would be the affected properties. It wasn't our intention to avoid talking to the property owners; they were acting on the advice given to them by a person who is considered an expert on vacations. He also suggested that it would be easier for them if the city initiated the process. Walter thought both objections raised by staff can be answered by him. First, it's always been our stated intention to pay any and all costs on this project. Even if the City initiated the project, they'd still be willing to pay all the normal costs they would be paying if it was initiated by them. So the issue of the vacation being on the City's nickel is irrelevant, since they will pay for it. In fact, this request will save the City money, because they would no longer be responsible for the drainage system through there. We are proposing that if the City vacates the street through their property, that they will take full responsibility for that drainage there. In fact, they'll put in full drainage, which will make all the neighbors happy; they will also maintain that line as part of their costs. The consultant they are using feels that they would need consent from about half of the properties abutting Birch St., as outlined in the consultants email. That's 6 or 7 people. They have already exceeded that number. However, the City feels that a full 25 properties are affected.
- Puls asked where the City got the 25 property owners number from?
- Latta said that Gordon Steffensmeier is a good engineer, but he is not an attorney. We appreciate his opinion on this. However, he contacted our City Attorney, and they took in the measurements as stated by ORS, plus discounting parallel streets. Those are the numbers he gave to the Church of God 7th day. They felt that Diamond Hill Rd should be considered a parallel road; however, our own attorney said no, it's not parallel. That's how we came up with 25 properties.
- Walter said that on his attached map, you can see that the section of the road that they wanted to vacate affects nobody. There are no destinations accessed by this street. All

the properties abutting the street don't use Birch, because they have access from other streets. Bob Sheffield, who is also there as a representative of the church, is here tonight, and he should let Council know that we are planning on constructing a building for the Church on this property, which will become a multi-use facility, with a gym, and two volleyball courts. They can't continue on that project until this vacation occurs. They believe that contacting 25 homes, are taking up too much time, and would stir up too many extra feelings. We don't feel that that requirement is reasonable under these circumstances. Again, if the City initiates it, we'll pay for it all.

- Downey asked if they would also pay for notification.
- Walters said yes, they would absolutely. When the Albany City engineer, who is the consultant for the county suggested that we should have the City initiate the vacation, he told even him that the church would pay for it.
- Puls said it seems that these are what our options are, but the law says that we have to count 25 property owners. We have to follow the law.
- Walter agreed, and said you can't ignore or break the law.

Downey asked for more information in regards to the multi-purpose building that they are proposing. Walter told her that it would be right along the property line set back from the church; it would run along where the fence line was between properties. It's set as far over as we can put it from the neighbors, set back approximately 40' to 50' from Diamond Hill Road, and at least another 100' from the south side of the property. Puls asked where the parking would be, and was told it would be around the edges. Downey asked if they had discussed how much the cost would be for them. She'd be worried about the cost being higher than anticipated, and then having them bow out. She would think we would need a formal agreement for that. Walter said that it all comes down to whether the vacation is council initiated, or applicant initiated. Do you feel that we need to send out two newspaper notices, and having people in the affected area write objections or since none of them are really affected, not having that done. It's really bad to knock on 25 doors, because it seems like people don't care. The cost is not there, so he hopes you didn't think from the agenda bill that we were trying to avoid costs. He doesn't think that people would sign off on the petition, because they wouldn't care about it. Is Council comfortable with sending the paper notice out, and having 50% of the neighbors having to formally write an objection, or do you want to be more proactive.

Downey asked out of 25 signatures, how many do they have? Latta told him it was around 9 right now. Downey asked them if they gave you 50% of that 25, would that satisfy the requirements? Latta said that there are more than 40 properties in the zone specified by ordinance standards, so they have to get a minimum of 25 properties to sign off on the vacation. Downey said that would be her question, if it's a total of 25 properties, or was it 25 as 2/3rds of the actual properties? Latta said that he would get the file and verify; he left the room to find that. Downey said that she thought that there might be a way for us to compromise. Latta said sure, they can get 50% of the property owners to agree to it, and we can initiate it. Keaton thought of it as we are both doing work. Puls said it's already written here. Downey said that we could initiate it, and you would still pay for it, and we would know that the people around there are happy with it. We support the citizens, and we have to make sure that they are aware of what's happening here. If enough people are aware of the project, and don't mind, then Walters said that he didn't necessary agree with that. The agenda states it as 25 properties. He asked if the Council felt that the households are actually affected. If you initiate it, then we've already talked to 9 of the property owners; those are the ones that are really affected. Why would we stir up what could cause a problem? Downey told him it's because those property owners may feel that they would be affected. That's what we are responsible for, to make sure that people are notified, and know what's going on.

Sheffield said that if you give us the number of households we have to talk to, then they will get their consent, and will take care of it. Latta had returned to the Council Chambers at that point, and said that the number of properties affected is 25, and $\frac{2}{3}$ rd of that is 17. We have six letters in our possession. Puls said then that means you only need 11 more letters. Loshbaugh pointed out that this whole thing is over thinking the situation. There has never been a street there. It's just lines on a sheet of paper. They own that property. Latta said except that we own the right-of-way. Loshbaugh said ok, we own the right-of-way, but you don't have a street. Latta pointed out that we own the right-of-way; it was dedicated to us when the property was first partitioned. Loshbaugh said ok, but the City has never done any improvements on it, and it's been there for a number of years. Now it comes to a mark on a piece of property. If they own and want that property, then it should be their privilege to use it. The street is land locked on their end, and can't be used as a street. Downey thought the right-of-way was there in case the property was further subdivided. However, if they build a community center there, then that won't happen. Loshbaugh said that they own the property already, and they decided that they don't want a street going through the property. Latta said that those are all great reasons to vacate the street. We don't have a problem with the vacation; only the process of the vacation.

Downey worried about what citizens there think; if the applicants don't want to ruffle the feathers, why are they concerned about feathers being ruffled? What do people say who have been asked already? Walters said that none of the six they talked to have any kinds of issues. Sheffield said that there was an old dilapidated house here, which they've removed, plus grown-up timber, and lots of water with ducks. It was a mess. They've spent thousands cleaning this place up, so that we can prove that it will look like something that they can share with the community. Puls understood that, but we didn't write these rules; the state did. Walters said that there is the law. Is the Council comfortable with just a notice in the paper? Obviously the law feels that is adequate notice. If the law says it's ok, then who are we to second guess that?

Latta said that the law gives us two options. Which option does the Council want? The further you get from the street, to the edge of the 400' requirement; it should be really simple to get signatures. He doesn't understand why you stopped. Walters said that it was because of the advice that people who were supposed to be experts gave us. He added that it's been a frustrating process, because it's September, and they had planned on putting in the tiling and drainage on the property by now. We can't do that because this process has gone on for so long. Latta said that he gave you the information you needed in January, but you didn't submit the application until June 2nd, so for six months, you didn't give us the information we needed. He got back in touch with you too, and said hey, I still don't have the letter. We finally got it last week. He asked you for more information to process the application. He is sympathetic with it taking a long time, but the City isn't the cause of that. Sheffield noted that it took a long time to get those six signatures. Our surveyor needed information too, but he's assuming that Brian followed through on that. As he said, this has going on for several more months than what we had intended.

Mayor Duncan asked them what was the problem with getting signatures; and was told that it's hard getting in touch with people. Most of them weren't home when they knocked on doors. Boese felt we had gone full circle. He thinks both arguments are good; he would be able to get about four signatures from people near him; in fact, he might even be able to get them tomorrow. He thought that would be easy. Puls asked it was just a signature they needed on a petition? Latta said that they created a form for them to sign. It worked fine, as the state law only says that people give approved consent. Boese again felt it would be easy to get the additional 11 signatures that they needed. Loshbaugh again returned to his opinion, that an organization or City should have the right to do what they want on their properties as long as it doesn't break any laws. There is no street in that location; it's just lines on the paper. The

street has never been there, and hasn't been used. When it's been as long as it has, his opinion is that it should be null and void, because the City didn't do anything with it. The church owns the property, they paid for that property, and they want to improve it. Then there is a line on a piece of paper, for a street that will never be there, so what's the big deal? Puls told him it's because of the law. You are vacating potential future property belonging to the City. Latta added that it's the right-of-way in question here. We have ownership of that land, and they are asking that we give it back to the property owners.

Keaton wanted clarification that with the removal of the street, that one of those pieces of land is land locked. Isn't the property locking it in also the Churches? Walter said it's all one property. Keaton was concerned about it being two pieces of property. However, Latta told him that they shouldn't get mixed up on tax lots. It's one tax lot, divided by a road. It's actually not a visible road; it's a right-of-way. Keaton said it looked like two separate pieces. So it looks like this should be fairly easy to do; when and if it's vacated, it would all be one lot. Puls noted that again, it would need to be vacated first. Keaton said that as far as whether the City or the applicant is doing it, he would be more comfortable with the applicant collecting the signatures. Out of the 25 properties on the list, it's mostly these six that are closest. Latta reminded him that there are lots across Diamond Hill Road that also belong here. Keaton thought that was the right way to process it, as far as he can tell. Puls noted that she could see both sides. Walters noted that the point is that it's across Diamond Hill Rd.

Latta reiterated again, that they have 25 affected properties on the map, and they would need to get 17 signatures total. Puls asked if Walter didn't think that they could get that. Walter said it's the exact opposite problem. People say they don't care, because they aren't affected. If Council decides to require that, then we will just have to get them. It's just challenging, because people don't care. They ask why they should sign something that is irrelevant to them. Latta told him that if you try to get the signatures, and aren't able to, then you can come back to Council to let them know that you tried. Downey just wishes that she knew why they couldn't get signatures. Puls said she understands...you give the spiel, and say you own property, and want to build on it, but you have to collect signatures. Half the people who'd likely say that they aren't going to read the document, and will close the door in their faces. Downey said she would never do that to someone; and Puls agreed, saying that none of us would do that, but other would.

- Boese then **motioned that the City Council will not initiate the Birch Street Right-of-Way Vacation. The applicant will initiate their own right-of-way, and will obtain the significant amount of signatures they need to move on to acceptance.**
- Walters asked for clarification, because the motion included that the applicant will initiate the process. However, in this case, the applicant has already initiated the process.
- ***There was no second to the motion, so the motion died.***
- Puls asked Latta to state for the record how many signatures they needed to collect?
- Latta said that they need 17 signatures to meet the minimum number requirements. They have six signatures so far, and need 11 more.
- Downey said that if you have a problem, then come back and explain it to us. We want the project to go through.
- Walters said that part of their dilemma, is that the person who started this process is a grass seed farmer, who disappeared when the season came on. We had to jump in and start over.
- Latta noted that there was no motion that was needed, because the Council was agreeing with the staff report requiring the applicant to be the one initiating the vacation process. He could provide the applicant with maps showing the properties that are within the boundaries required by ORS.

The matter of Sharing with the Council a Letter from a Citizen Regarding the Proposed Water System Upgrade

Staff Report: Latta said that this letter came in regards to the proposed water system upgrade, as a retiree was concerned about being on a fixed income. The retiree wanted to point out that the City should be trying to obtain grants, or some other type of revenue to support what we want to do. As Council knows, we do look for opportunities, all of the time. Grants and loans for our purposes would very hard for us to qualify for, due to no health problems with our current water. The citizen does specifically ask for the City to pursue providing households with water filtration systems.

- Downey said that this issue has come up in the past. We had somebody come in from one of the filtration companies that explained how we can't guarantee that citizens can maintain their filtration systems and lines. Maybe we could send him those minutes.
- The rest of the City Council agreed with her.

The matter of Informing the Council of the Status of the Transportation and Growth Management Grant Application

Staff Report: Latta told the Council that we didn't get the TGM Grant. He wanted to share the letter, and make sure that they knew that. We will submit a request for it over the next four years until we get to the top of the list.

Others:

Upcoming Town Hall Meeting

- Downey said that Sarah Puls will be leading the next town hall meeting; she's not able to be there that evening.
- Latta told the Council that both he and Eldridge will be there. We do have some filtered water available for sampling, so we'll make sure to bring it. There will be another meeting being held on the 28th.
- Keaton said that they have an opportunity to give the full presentation to the Harrisburg Christian Church on October 8th. That will be after the 2nd service, so likely at 1:00 or 1:30.
- Downey said that she would help with that.
- Keaton said that it would be nice to have someone helping with setting it up.
- Puls added that Keaton will be meeting with the Planning Commission about it too.
- Latta said you can do that in the first two minutes of the meeting.
- Puls asked if Downey was going to do the meeting on the 28th.
- Downey said that she was, and the Mayor will be doing the presentation.

Planning Education Class

- Latta said that there is a training class on Planning that John Morgan is doing on Saturday, September 23rd. It's in Monroe, and because the City is helping to sponsor that meeting, you can attend for free.
- Keaton wanted to attend, but wasn't sure if he would be available. Could he let Latta know later?
- Latta said yes; it's not too late. That class will be from 9:00 to 4:00.

- Latta said that we had gotten a safety award from CIS. They hand those out at the LOC meeting. He didn't think that any of us would be there, so we will get our award at the CIS Conference.
- Latta added that the refinancing bonds are now complete. We've received \$2,600,000 in the bank, and the \$500,000 will close later this month. The loans we gave to businesses are close to being signed, so we'll have the funds to dispend.

With no further business, the City Council adjourned for the evening at 9:18pm.

Mayor

City Recorder



REPUBLIC
SERVICES

We'll handle it from here.™

2016 ANNUAL REPORT FOR THE CITY OF Harrisburg



REPUBLIC
SERVICES

Sustainability Goals

**Goal
01**



Commodities

Our goal is to add an additional 150,000 tons per year or more of recycling capability by 2018.

**Goal
02**



Energy

Our goal is to develop at least two landfill gas-to-energy projects per year through 2018.

**Goal
03**



Fleet

Our goal is to reduce fleet emissions from our direct operational impacts (Scope 1 emissions*) by 3% by 2018.

**Goal
04**



Safety

Our goal is to reduce our OSHA recordable incidents by 1% year-over-year.

* For more details on our goals, please refer to the 2015 GRI Report at RepublicServices.com/sustainability.



CUSTOMER SERVICE CUSTOMER RESOURCE CENTER & TOOLS

In August 2017, phone calls to Republic Services transitioned to our new Customer Resource Center (CRC) in Phoenix, Arizona. We are working to provide the best information to the representatives who take our calls to help them understand how unique our Oregon communities are and believe the CRC offers the added benefits below for our customers.

- Customers will have longer, more convenient hours to speak with a customer service representative, from 7 a.m. to 7 p.m. Weekdays and from 8 a.m. to 2 p.m. on Saturdays. The increase in the hours our customer service is "open for business" will help customers who find it more convenient to speak to a representative during non-traditional business hours.
- A new platform will provide one call resolution for most customers.
- With dozens of well-trained customer service representatives on staff, customer wait times will not be impacted by vacations, new staffing or sick time, providing consistent, fast and reliable service.
- Our Billing Supervisor, Skye Wheeler and Municipal Manager, Julie Jackson, are our liaisons between local operations and the CRC.
- The CRC provides a state of the art environment for customer service representative to work. These centers have taken a page from retention of good employees. This investment in three domestic CRCs assures calls will be answered in the one of the three stateside centers, Charlotte, Indianapolis and Phoenix.

MY RESOURCE™

In an effort to streamline our online services, My Resource™, a mobile app, was launched in 2014 and 2016 saw an upgrade to My Resource™, making it easier for our customers to access information about their accounts. Customers are able to use My Resource™ in the following ways:

- Manage accounts 24/7 from any mobile device
- Check Service Days
- Pay Bills
- View Invoice
- View Payment History
- Request Service
- Get Help When Needed



**More than 68,000
calls were answered
in the Harrisburg
office alone in 2016.**

CALL BLAST

The Operations Team continues to use tools like recorded Call Blasts. It's quick and can be sent within an hour when there is an unexpected event. We recently used this tool to notify customers about the collections schedule during the Solar Eclipse. It's just another way that Republic Services is looking out for the communities we serve.

EMAIL & TEXTS

Emails and texts are tools available to customers who provide us with email addresses or who enable push notifications on My Resource™.



RECYCLING EDUCATION & OUTREACH



Rachel Snyder, Recycling Coordinator
Email: rsnyder2@republicservices.com

Rachel joined the team in 2014 and serves as the Recycling Coordinator for Republic Services in Harrisburg, making presentations throughout the community and in schools. She earned her Bachelor's degree from Florida State University in Environmental Science.

Recycling Coordinator

EDUCATION

Republic Services works with the City of Harrisburg to meet the requirements of the Oregon Department of Environmental Quality. School and community presentations, a Master Recycler program, Compost Workshops and quarterly newsletters are some of the ways we accomplish this. Education is a big part of the job for our Recycling Coordinator, so it's no surprise that she spends over 100 hours during the year at schools and community events and meetings. She also co-facilitates the Master Recycler program and is an Oregon Green Schools Coordinator.

COMMUNITY PRESENTATIONS

School Presentations	11
Master Recycler Classes	10
Community Presentations	17



Empty. Clean. Dry.

Recommended Recyclables



Cardboard
Cereal Boxes
Egg Cartons

Junk Mail
Magazines
Newspaper



Aluminum Containers
Aluminum Foil
Beverage Cans

Soup Cans
Steel Containers



Beverage Bottles
Condiment Bottles
Detergent Bottles

Milk Jugs
Shampoo Bottles



CUSTOMER NEWSLETTERS

Bi-Annual newsletters are mailed in the spring and fall to all Republic Services customers within the City of Harrisburg. These newsletters help residents understand how to recycle, provide information on innovations in sustainability. The newsletter is also on our website.

In 2017, newsletters will focus on information about a simple and innovative campaign to not only collect recycling, but provide a clean and consistent source of material to recycling markets. **Empty, Clean & Dry** is a slogan customers will hear a lot about in the coming months.

RECYCLING

BY THE NUMBERS: TONS RECYCLED



	2014	2015	2016
Commingled Recycling	7,779	6,762	7,599
Cardboard	2,830	2,849	3,200
Container Glass	568	646	653
Green Waste	11,111	10,857	12,039
Electronics	123	104	99



SUMMARY OF SERVICES

CUSTOMER COUNTS



Service Level	Current
Residential	
Cans	1
20 Gal Carts	17
35 Gal Cart weekly	587
90 Gal Cart	330
Total Residential	935
<i>Residential recycling customers</i>	<i>906</i>
<i>Residential mixed organics customers</i>	<i>856</i>
<i>Solid Waste Disposal Site - Coffin Butte Landfill</i>	
<i>Organics Disposal Site – Pacific Region Compost</i>	



APPENDIX DEQ RECYCLING COLLECTORS SURVEY

Addendum No. 1



Oregon Department of Environmental Quality

Company/Collector Name _____

Republic Services

Wastashed _____

Lincoln County

A. POST-CONSUMER MATERIALS HANDLED IN 2016 (Single Wastashed)

Use a separate page 1 for each Oregon wastashed

INSTRUCTIONS: For each post-consumer material handled in 2016, record the amount obtained by each of the following collection methods in columns (A)-(F) record the amount collected by your company. In column (G) record the amount received from other companies. List each company from which you received material. If material is received from multiple wastashed, the totals reported (column H) for each wastashed should when added together, equal the total reported in column (H2) on page 2. If material is collected in only one wastashed, (H1) will = (H2).

Materials (See Recovered Materials Definitions on Attachment A)		Amount Collected: Only by Your Company					(F) Construction & Demolition	(G) Amount Received From Other Companies	(H1) Total Amount Collected / Handled In This Wastashed (A) thru (G)
		(A) On-Route Residential (Curbside Only)	(B) On-Route Commercial	(C) Multi- Family	(D) Disposal Sites & Transfer Stations	(E) Other Deposits & Other Residential			
COMMINGLED	All Commingled Materials (XXX)	Tons	8725.25	637.33		181.22		73.77	7586.570
PAPER/FIBERS	Newspaper / Magazines (FIB NP)	Tons		217.77		39.87			257.440
	Mixed Paper Only (FIB MW)	Tons							0.000
	Office Paper / Hi Grade (FIB HI)	Tons							0.000
	Cardboard / Kraft (FIB CC)	Tons	3003.81			198.44			3200.250
NON-FIBER	Film Plastics (PF)	Tons				6.04			6.040
	Plastic Bottles & Containers (RPC)	Tons							0.000
OTHER PLASTICS (PO) (H1d)		Tons							0.000
	Container Glass (GL)	Tons	501.48	80.43		67.37		23.21	652.480
	Aluminum (AL)	Tons							0.000
	"Thinner" Steel Cans (TC)	Tons							0.000
	Scrap Metal (SCM)	Tons		24.38		66.4			88.780
	Lead Acid Batteries (LAB)	Units/Tons							0.000
	Tires (TR)	Units/Tons	254						254.000
	Used Motor Oil (OIL)	Gallons/Tons				55.28			55.280
	Electronics (EL)	Tons				98.48			98.480
	Asphalt Roofing (RF)	Tons							0.000
ORGANICS	Food Waste (FW)	Tons		131.11					131.110
	Food Waste / Yard Debris Mix	Tons	10873.39						10873.390
	Wood / Lumber (WW)	Tons / Cubic Yards		207.88					207.880
	Compacted Yard Debris (YD)	Tons / Cubic Yards							0.000
	Uncompacted Yard Debris (YD)	Tons / Cubic Yards		284.43		7.85		47.82	319.900
OTHER	Other Issues	Tons	590	89.3					679.300
	Other Issues Issues	Tons	17.48						17.480
	Other	Tons							0.000

Page 1

Petition to Harrisburg City Council

I am proposing that the City Council Approve our request to have the City initiate the vacation of the end of Birch Street upon the advice of Albany City Engineer, Gordon Steffensmeier for the following reasons.

- It has always been our stated intention to pay any and all costs associated with this process including the cost of the ordinance, new property titles and deeds and preparation and filing of a map with the County. In fact, this request would actually save the City money in the long run since they would not longer be responsible for maintenance.
- In the attached email, you can see that the consultant for the County (Gordon S.) states that it is his opinion that only the Birch Street alley and the North Side of Arbor Court should be considered the affected properties. We have already submitted ample approvals from those affected areas but the City of Harrisburg has disagreed with the County consultant and is now requiring far more properties' approvals than anticipated. In fact they are suggesting that 25 properties are "affected". We believe this is unreasonable.
- In the attached map, it is clear that this portion of the street actually affects no one. There are no destinations available by this short section of the street unless one plans to drive into our church building. Every single property along Birch and Arbor already has access and egress from another street. The actual use of Birch street is very limited due to the poor condition of the roadway and the layout of the homes.
- This right of way on the church property has not been in use for at least 50 years and will never be in use again.
- Without the street vacation, our church would not be able to construct a multi-purpose building already in the planning stages which we intend to benefit the community by providing additional gym space for community sports programs including volleyball and basketball.

To reiterate, we fully intend to pay all fees for which we would normally be responsible were we to initiate the process. We have already obtained the permissions of enough people to secure approval from the County consultant on street vacation for Albany and for Linn County. We believe we have worked in good faith with the City and would like to continue our excellent working relationship with our community.

Sincerely,

Tim Walter and Bob Sheffield
Co-chairmen of Planning and Vision Committee
Board member, Church of God (7th Day)

Albany Street Vacation Information

From : Gordon Steffensmeyer <Gordon.Steffensmeyer@cityofalbany.net>

Subject : Albany Street Vacation information

To : 'pegglewater@comcast.net' <pegglewater@comcast.net>

Mr. Walter,

It was nice speaking to you on the telephone. The attached link will take you to our street vacation application. Page 5 of the application is a sample map of the "affected" area for a typical vacation.

<https://www.cityofalbany.net/images/stories/cd/devcenter/forms/vacation.pdf>

In my opinion, only the properties adjacent to Birch Street and the properties on the north side of Arbor Court would be the affected properties. per OKS. (The properties in the image below.)



Gordon Steffensmeyer, PE, PLS
Civil Engineer III
City of Albany Engineering Department
333 Broadalbin Street SW
Albany, OR 97321-0144
Phone 541-917-7647
gordon.steffensmeyer@cityofalbany.net

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Picture (Device Independent Bitmap) 1.jpg
130 KB

Google Maps 840 Diamond Hill Dr



Imagery ©2017 DigitalGlobe, State of Oregon, Map data ©2017 Google United States 50 ft

