



Harrisburg City Council Agenda February 14, 2018 6:30PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Sarah Puls, John Loshbaugh, Adam Keaton
and Youth Advisor Sarah Isom
Meeting Location: City Hall ~ 120 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *The City of Harrisburg is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655.*

1. Call to order and roll call by Mayor, Robert Duncan
2. Concerned citizen(s) in the audience. (Please limit presentation to two minutes per issue.)
3. Consent List Approval: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or

City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

The matter of Approving the Consent List

ACTION: The Adoption of the Consent List will approve the following:

1. **The payment of the January 2018 Bills**
2. **The Minutes of January 10, and January 24, 2018, and**
3. **The confirmation and appointment of Joseph Crenshaw to serve on the Library Board for a 4-year term, from July 1, 2017 to June 30, 2021**

4. The matter of a Discussion(s) with Other Agencies.

IF REPRESENTATIVES OF EITHER AGENCY ARE PRESENT: A DISCUSSION FROM THE LINN COUNTY SHERIFF'S OFFICE, AND/OR THE HARRISBURG FIRE/RESCUE DISTRICT CAN BE HELD AT THIS TIME.

5. The matter of Considering Revisions to the City's Municipal Code Provisions Regarding

Municipal Court and Adopting Ordinance No. 958, "AN ORDINANCE OF THE CITY OF HARRISBURG AMENDING MUNICIPAL CODE SECTION 2.05.010 TO INDICATE THAT COURT FEES ARE ESTABLISHED BY COUNCIL RESOLUTION, AND REPEALING ORDINANCES 740 AND 742."

STAFF REPORT: Exhibit A: Proposed Ordinance No. 958

ACTION: Motion to Approve Ordinance No. 958, "AN ORDINANCE OF THE CITY OF HARRISBURG AMENDING MUNICIPAL CODE SECTION 2.05.010 TO INDICATE THAT COURT FEES ARE ESTABLISHED BY COUNCIL RESOLUTION, AND REPEALING ORDINANCES 740 AND 742."

6. The matter of Reviewing for Adoption the Linn County Natural Hazards Mitigation Plan, and Approving Resolution No. 1182

STAFF REPORT: Exhibit A: Linn County NHMP
Exhibit B: Draft Resolution No. 1182
Exhibit C: Provisional Approval letter from FEMA

ACTION: Motion to Approve Resolution No. 1182, "A RESOLUTION ADOPTING THE CITY OF HARRISBURG REPRESENTATION IN THE UPDATES TO THE LINN COUNTY MULTIJURISDICTIONAL NATURAL HAZARDS MITIGATION PLAN."

7. The matter of Reviewing 2018-2022 City Strategic Plan and Approving Resolution No. 1183

STAFF REPORT: Exhibit A: Proposed Resolution No. 1183

ACTION: Motion to Approve Resolution No. 1183, "A RESOLUTION ADOPTING THE CITY'S 2018-2022 STRATEGIC PLAN AND REPEALING RESOLUTION NO. 1154."

8. The matter of Considering an Expansion of the Harrisburg Enterprise Zone, and Approving Resolution No. 1184

STAFF REPORT: Exhibit A: Draft Resolution No. 1184

ACTION: Motion to Approve Resolution No. 1184, "A RESOLUTION AMENDING AND EXPANDING THE HARRISBURG ENTERPRISE ZONE BOUNDARY."

9. The matter of Discussing Water Bond Financing Options

ACTION: Motion to Direct Staff to Prepare for an Inter-Fund Transfer to Move Money from the Sewer Reserve Fund to the Water Reserve Fund to pay for the 1st Year's Expenses of the Water Improvement Project.

10. The matter of Approving the Annual Evaluation, Proposed Contract Amendment, and Bonus for City Administrator/Planner Brian Latta

STAFF REPORT: Exhibit A: Amended Employment Contract
Exhibit B: Memo to Personnel Committee

ACTION: Motion to:

1. Approve the Annual Evaluation for City Administrator/Planner Brian Latta at a Score of 3.6 out of 4; and,
2. Approve the Amendments to the City Administrator Employment Contract, and to Authorize the Mayor to Sign such an Agreement; and,
3. Approve the Issuance of a \$5,500 Bonus to the City Administrator based on his Performance over the Last Year.

11. The matter of Discussing the Fiscal Year 2016-2017 Audit Report with the Auditor, Steve Tuchscherer

STAFF REPORT: Exhibit A: City FY 16-17 Audit Report (Previously provided to City Council)

ACTION: Motion to Approve the City's Fiscal Year 2016-2017 Audit Report as Presented by the Auditor Steve Tuchscherer."

12. Other.

13. Adjourn