



Harrisburg City Council Work Session Minutes May 21, 2018

The Harrisburg City Council met in a Work Session meeting, directly following the Budget Committee Meeting. The meeting was held at Harrisburg High School, located at 400 S. 9th St., at the hour of 7:39pm. Presiding was Mayor Robert Duncan. Also present were as follows:

- Kimberly Downey
- Mike Caughey
- Robert Boese
- Sarah Puls
- Adam Keaton
- Youth Advisor Sarah Isom (Arrived at 8:04pm)
- City Administrator Brian Latta
- City Recorder/Asst. City Administrator Michele Eldridge
- Public Works Director Chuck Scholz
- Finance Officer Tim Gaines

There were no absences. (Councilor John Loshbaugh had retired at the end of the last meeting.)

Concerned Citizens in the Audience: There were no citizens present other than those serving on City Council.

The matter of Approving Resolution No. 1190, Providing City Council Support to the City of Harrisburg's 2018 Transportation and Growth Management Grant Application.

Staff Report: Latta reported that our current plan is over 19 years old, and is completely outdated. We are relying on ODOT (Oregon Department of Transportation) heavily this year, and therefore, are applying for this grant to help us complete the work we need to update the TSP (Transportation System Plan). He is receiving letters from the school district, the H.A.R.T. Community Center, OCWCOG, (Oregon Cascade West Council of Governments) and Linn County, amongst others; essentially, he's getting more support than he has had in years past.

- Puls remarked that grants are a bigger deal this year, especially in transportation.
- Latta said that we'd like for our design standards to be incorporated in the plan, and we need to be more robust on transit, etc. There are more issues such as what we dealt with on 4th St that we want to get incorporated, and included in our plan.
- Caughey **motioned to approve Resolution No. 1190, "A RESOLUTION INDICATING THE CITY OF HARRISBURG'S INTENT TO APPLY FOR A TRANSPORTATION AND**

GROWTH MANAGEMENT GRANT, PROVIDE FOR GRANT MATCHING & THE CITY'S WILLINGNESS TO WORK COOPERATIVELY WITH THE TRANSPORTATION AND GROWTH MANAGEMENT PROGRAM TO FULFILL THE OBJECTIVES OF THE GRANT." He was seconded by Puls, and the City Council voted unanimously to approve Resolution No. 1190, and thereby providing support for the TGM Grant Application.

The matter of Approving Resolution No. 1191 Regarding a Change in Council Meeting Times.

Staff Report: Latta said that it's up to Council to decide what they wanted to do. As he stated in the last meeting, they are not tied down to specific days to meet on. The current resolution states the 2nd and 4th Wednesdays, which they can change if they'd like. June 13th would be the last Wednesday meeting, if they decide to change.

Boese was fine with changing, but wanted to say that he liked Thursdays too. However, both Downey and Keaton had conflicts on Thursdays. Latta added that if Sarah leaves when her home sells, then we'll need to have someone be on the board of directors for CWCOG. Those meetings are on Thursdays. Puls added it's every other month. Caughey didn't really care; he didn't have any issues with Tuesdays. Council really liked Tuesday's as the day to hold meetings on, with a few of them not really finding an issue with any of the days. Keaton thought our main motivation for making a change was that a lot of people in town attend church on Wednesdays, making it hard to find ideal council candidate's. But he realized that people with kids in sports could have conflicts with the other days too. Gaines said that he only had two months with any conflicts.

- Downey then **motioned to move the Council meetings to the 2nd Tuesdays of each month; and then to approve Resolution No. 1191, "A RESOLUTION FOR THE PROCEDURAL RULES & GOVERNANCE POLICIES FOR THE CITY COUNCIL; AND, REPEALING RESOLUTION NO. 1156."**; adding to section 1 that the regular Council meeting will be held on the 2nd Tuesday of each month, and for the work session to be held on the 4th Tuesday of each month. She was seconded by Puls, and the City Council voted unanimously to approve Resolution No. 1191, and therefore the change to Council's meeting schedule for meetings to be held on the 2nd and 4th Tuesday's of each month.

The matter of Thanking City Council Youth Advisor Sarah Isom for her Service on the City Council for the 2017-2018 School Year.

Mayor Duncan thanked Sarah for her time serving Council, and asked if she thought Council was interesting, and to see what she may have learned. Isom said that it was really interesting. Council asked what she was doing after graduation, and Isom told them that she was thinking about working in sleep studies. There were minimal requirements for training in relation to them, and she had been job shadowing; that's what she was doing last night. Mayor Duncan said that every time we get a new City Council Youth advisor, it's always a big meeting. The first one that Sarah sat through was the Stanley Street issue. Keaton didn't realize that; he told her wow, that's a hard meeting to get to sit through. Mayor Duncan told her that we were proud of her, and hopes that she'll get involved in something bigger than herself. This gives her

great experience, and we all know that Harrisburg is a great place to live. He then presented her with a framed certificate as a keepsake of her time with Council.

Others: None

As there were no others; Council adjourned at the hour of 8:14pm.

Mayor

City Recorder