



## Harrisburg City Council Minutes October 9, 2018

The Harrisburg City Council met on this date at the Harrisburg Senior Center, located at 354 Smith St., at the hour of 6:36pm. Presiding was Pro-Tem Council President Kim Downey. Also present were as follows:

- Robert Boese
- Adam Keaton
- Randy Klemm
- Charlotte Thomas
- Youth Advisor Spencer Tucker
- City Administrator Brian Latta
- City Recorder/Asst. City Administrator Michele Eldridge
- PW Director Chuck Scholz

Absent were Mayor Robert Duncan, and Councilor Mike Caughey.

Concerned citizen(s) in the audience. Corey Wright – RAIN (Regional Accelerator and Innovation Network) Venture Catalyst, introduced himself, and gave the Council information about what he is doing in our region. His job was created through a joint grant written by 8 different cities, which includes Harrisburg. He rotates through the 8 cities, with some similar events in each one. A lot of their information is available on Facebook. (Facebook @ OregonRAIN.org). It includes coffee with a mentor at local cafes, meet ups in pubs, and sometimes Saturday events with seminars. They put possible entrepreneurs in touch with potential investors (angels) and provide resources for start-up businesses, and for existing businesses to expand.

### The matter of Approving the Consent List

- Keaton **motioned to approve the consent list, and was seconded** by Klemm. **The City Council then voted unanimously to approve the Consent List. The Adoption of the Consent List approved the following:**
  1. The payment of the September 2018 Bills
  2. The minutes for July 25, 2018, and September 11, 2018
  3. The appointment of Violet Stone to the Library Board for a term ending June 30, 2022.

The matter of a Discussion(s) with Other Agencies: None were present at this meeting.

The matter of Approving Ordinance No. 965, "AN ORDINANCE TO LEVY NUISANCE ASSESSMENTS AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG."

- Klemm motioned to approve Ordinance No. 965, "AN ORDINANCE TO LEVY NUISANCE ASSESSMENTS AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG". He was seconded by Thomas, and the City Council voted unanimously to approve Ordinance No. 965, and thereby assessing a lien for \$347.50 against property located at 1049 Heckart Lane.

The matter of Adopting Ordinance No. 966, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE SECTION 9.45.020."

- Keaton motioned to approve Ordinance No. 966, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE SECTION 9.45.020", and was seconded by Klemm. The City Council then voted unanimously to approve Ordinance No. 966, and thereby changing the ordinance in regards to panhandling to reflect and further define what is considered aggressive panhandling.

The matter of Adopting Ordinance No. 967, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE SECTION 8.05.060."

- Thomas motioned to Approve Ordinance No. 967, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE SECTION 8.05.060", and was seconded by Klemm. The City Council then voted unanimously to approve Ordinance No. 967, and therefore changing language in regards to noxious vegetation, and creating a more efficient process for staff to follow in enforcing code violations in relation to such.

The matter of Approving Resolution No. 1203 in Relation to Support of the Safe Routes to School Infrastructure Grant.

- Klemm motioned to Approve Resolution No. 1203, "A RESOLUTION SUPPORTING THE CITY OF HARRISBURG'S APPLICATION FOR A 2018 SAFE ROUTES TO SCHOOL INFRA-STRUCTURE GRANT FROM THE OREGON DEPARTMENT OF TRANSPORTATION TO CONSTRUCT A SIDEWALK ON THE WEST OF 9TH STREET BETWEEN DIAMOND HILL DRIVE AND TERRITORIAL STREET, PROVIDING A SAFE ROUTE BETWEEN THE NEIGHBORHOODS NORTH OF TERRITORIAL STREET AND THE HARRISBURG SCHOOLS." He was seconded by Keaton, and the City Council voted unanimously to approve Resolution No. 1203, and therefore supporting the application for the 2018 Safe Routes to School Grant for adding sidewalks, curbs and gutters on the west side of 9<sup>th</sup> St., from Diamond Hill Road to Territorial Street, in the amount of \$590,000, paid for by a mix of funds from the grant, and SDC's (System Development Charges).

The matter of Appointing a Board Member and Alternate to Serve on the Oregon Cascade West Council of Governments Board of Directors.

Most of the Councilors present weren't available to attend the CWCOG meeting, dependent upon their places of work, although Keaton was attending the transportation meetings that directly followed the Board Meetings, and was willing to be an alternate.

- Downey motioned to table this subject until Mike Caughey was back from his vacation. She was seconded by Klemm, and the City Council voted unanimously to

**table this appointment of a member to the CWCOC Board, and an alternate, until a future meeting.**

The matter of Reviewing a Permit for the 2018 Light Parade.

- **Thomas motioned to approve the 2018 Light Parade Permit, and was seconded by Keaton. The City Council then voted unanimously to approve the 2018 Light Parade Permit, subject to the Conditions of Approval as Stated in the Agenda Bill. The theme of the 2018 parade is Christmas Past and Present.**

The matter of Considering Whether or Not the City Council Should Create a Policy Regarding a Code of Conduct for the Public in City Buildings.

- **Thomas motioned to direct Staff To Develop a Code of Conduct for the Public in City Buildings Policy for the City Council to Consider at the October 23rd City Council Work Session Meeting. She was seconded by Klemm, and the City Council voted unanimously to approve for staff to develop a code of conduct policy for the public in public facilities.** Downey asked for Staff to make sure that the rest of the employees felt that their concerns were met by the creation of the policy.

The matter of Reviewing the City's 4th Quarter Financial Report Document.

- **Keaton motioned to Approve the 4th Quarter Financial Report for Fiscal Year 2017-2018, and was seconded by Klemm. Voting in favor of the motion were Keaton, Klemm, Thomas, and Boese. Downey voted against the approval, because she wanted a further explanation from the Finance Officer in relation to the Debt Services fund, on page 52 of the agenda.** (Latta had explained that it was likely due to the refinance of the of the bonded debt, after the budget for 2017 was set). **The 4<sup>th</sup> Quarter Financial Report was therefore approved by a vote of 3 to 1.**

**Others:**

Kudos to PW Director Chuck Scholz:

- Latta read aloud a letter in relation to work that Public Works, and in particular, the Public Works director had done on a water line break, in which citizen Joseph Crenshaw had commended him for the work done. He had feared the results of the repair, and in particular, a large hole near the repair work. He was very happy with the end result.

**With no further business to discuss for Council, the meeting was adjourned at the hour of 7:25pm, in order for the HRA Board meeting to be held.**

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**Mayor**

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**City Recorder**