



Harrisburg City Council Minutes January 14, 2015

The Harrisburg City Council met on this date at City Hall, located at 120 Smith St., at the hour of 6:30p.m. Presiding was Mayor Robert Duncan. Also present were as follows:

- Kimberly Downey
- Don Shipley
- Mike Caughey
- Sarah Puls
- New Council Member John Loshbaugh
- City Administrator Brian Latta
- City Recorder/Asst. City Administrator Michele Eldridge
- Public Works Director Chuck Scholz

Absent this evening were Councilor Rob Boese, and Youth Advisor Bo Kelson.

Concerned Citizen's in the audience:

The new Harrisburg Fire & Rescue Fire Chief, Bart Griffith introduced himself to Council, and informed them of the circumstances leading to John Goucher's retirement, and his appointment to Fire Chief. He has been in the Harrisburg Fire & Rescue Department for over 7 years, and is very familiar with the area and people in this community. The Councilors and Mayor Duncan congratulated him on his appointment.

The matter of Swearing in the Mayor and Newly Elected Council Members

The City Recorder swore in the Mayor, and then had the newly elected Council Members, Kimberly Downey, Don Shipley, and John Loshbaugh, swear their oaths. Mayor Duncan noted that John Loshbaugh served in the past, and we were really happy to see him entering public service again.

Council Committee and Board Appointments

- Mayor Duncan also had board appointments, and committee appointments to make.
 - Personnel Committee: Chairperson is Kimberly Downey. Members are Rob Boese and Mike Caughey
 - Government Committee: Chairperson Mike Caughey. Members are John Loshbaugh and Kimberly Downey.

- Public Works Committee: Chairperson Sarah Puls. Members are Don Shipley, John Loshbaugh, and Citizen Member Tom Dentel.
- Parks Committee: Chairperson Rob Boese. Members are Don Shipley, and citizen members Vesta Craiger, Cindy Knox, and Janna Swigart.
- Budget Committee: James Kirk to the Budget Committee open position with a term ending date of Dec 31, 2017 and Adam Keaton, to the Budget Committee open position with a term ending date of Dec 31, 2015.
- Library Board: The appointment of Violet Stone to the position previously held by Mary Langanese, term ending date of June 30th, 2018.
- H.A.R.T. Board: The appointment of Pat Briggs to the vacant position with a term ending June 2015.
- *Council provided the required consensus needed for the Library and H.A.R.T. Board appointments.*

Shipley **moved to take the City Council meeting into recess at the hour of 6:42 p.m. He was seconded** by Downey, and the City Council voted unanimously to recess the City Council meeting so that that the HRA Board could convene.

The City Council meeting was reopened at the hour of 6:59pm

Linn County Deputies

- Deputy Stuart Spangler was present this evening, having been asked by Sergeant Kelley to attend the meeting.
- Loshbaugh asked if they could be watching the intersection at 7th & Territorial. A dump truck ended up blowing the stop sign and must have been going at least 35mph. (It was a Knife River truck) Unfortunately, he couldn't see the number of the truck so that he could report them.

[Please see Addendum No. 1 for a copy of the monthly report for December, 2014]

The matter of Approving the Minutes of November 12, 2014, and December 10, 2014

- Puls **moved to approve the minutes, and was seconded** by Downey. **The Council then voted 4-0-1 to approve the minutes, with the abstention by Loshbaugh, due to his not being on Council for those dates. Therefore, the minutes of November 12 and December 10, 2014, were approved.**

The matter of Approving the Payment of the December 2014 Bills

- Downey **moved to approve the payment of the bills, and was seconded** by Loshbaugh. **The City Council then voted unanimously to approve the payment of the December 2014 bills.**

The matter of Selecting a Council President for a Two-Year Term

- After collecting the ballots from the Council Members, the Councilor who had the most votes cast, and who will be **Council President for 2015-2016 was announced as Mike**

Caughey. [The record of ballots and votes by each Council member is available in the City Recorder's Office.]

The matter of Reviewing a Draft Ordinance Regarding Parking on the Gravel Bar, and Approving Ordinance No. 927, “**AN ORDINANCE AMENDING CHAPTER 9.55 OF THE HARRISBURG MUNICIPAL CODE.**”

Staff Report: Latta said that this was tabled from the last meeting, because our former Council President had wanted confirmation about who owned the gravel bar, and whether it was the high water mark, or low water mark that determined who owned it. Latta had confirmed that with Lauren Brown, the replacement for Gerry Hutson at DSL that it was indeed the ordinary low water mark that DSL was responsible for. Everything above that is the jurisdiction of the City. He also confirmed with her that the City can regulate activities on the gravel bar, above the low water mark. There have been no changes to the ordinance since the last meeting.

- Shipley **moved to approve Ordinance No. 927, “AN ORDINANCE AMENDING CHAPTER 9.55 OF THE HARRISBURG MUNICIPAL CODE”, and was seconded by Downey. The City Council then voted unanimously to approve Ordinance No. 927, which would better define how the City can regulate activities on the gravel bar, and defines that vehicles can be driven on the gravel bar, only when launching or retrieving a watercraft.**

The matter of Reviewing a Draft Ordinance Regarding Vehicle and Pedestrian Traffic in the City, and Approving Ordinance No. 928, “**AN ORDINANCE AMENDING CHAPTER 10.05 OF THE HARRISBURG MUNICIPAL CODE**”

Staff Report: Latta noted that the Government Committee had recommended that the City Council approve the changes in the ordinance. While some language has been modified and updated, there were a few things that he should note. We took away one of your powers as a City Council, and gave it to the Public Works Director. How we designate where traffic control signals or signs, and how signs, marks, and lines are placed on our streets, are all based on standards in the Manual on Uniform Traffic Control Devices for Streets and Highways and the Oregon Supplements. It didn't make sense for Council to just repeat the action that the Public Works Director is required to follow. In addition, we updated language for the temporary housing hardship to continue requiring Council approval, but to not make the approval contingent on adjacent property owners consent. The adjacent property owners will be notified of the public hearing, and are welcome to give testimony; but the approval should only be in the hands of the Council. The amendment modifies the parade permit requirements somewhat, mostly to add and remove items that don't match current standards, and to institute criteria for approval. In addition, we modified the parking citations section, because the court and deputies, can no longer process a parking citation within five working days. We've changed the standards to match up with current guidelines.

Council had a brief discussion in regards to impounding of vehicles. Caughey was concerned that the City would have to pay the impound lots for storage of vehicles, but was reassured that it wouldn't be the case. Latta is sure that there is something in the statutes that defines how long the vehicle stays in an impound lot, and what is required for them in terms of

what to charge the owner of an impounded vehicle, as well as how long that they had to hold a vehicle before the ownership changed to them.

- Downey **moved to approve Ordinance No. 928, “AN ORDINANCE AMENDING CHAPTER 10.05 OF THE HARRISBURG MUNICIPAL CODE.”** She was **seconded** by Caughey, and the **City Council voted unanimously to approve the amendments to Ordinance 10.05 in relation to vehicle and pedestrian traffic in the City.**

The matter of Approving Resolution No. 1096, “A RESOLUTION AMENDING POLICIES NO. 114: EMPLOYEE BENEFITS, AND POLICY NO. 115: EMPLOYEE INCURRED EXPENSES AND REIMBURSEMENTS IN THE HARRISBURG PERSONNEL MANUAL”.

Staff Report: Eldridge explained that the amendments were being requested as stated in the agenda bill; the main issue was to reinstate the longevity clause, clarify language in the meal reimbursement section, and place the City’s cell phone pay policy in the manual.

- Caughey expressed a bit of concern about the wording in the longevity section, because it almost sounds as though it’s limited to only the first 5 years.
- Latta had seen that too, but felt it was ok, because the example above that was for 20 years.
- Loshbaugh then moved to adopt Resolution No. 1096, “**A RESOLUTION AMENDING POLICIES NO. 114: EMPLOYEE BENEFITS, AND POLICY NO. 115: EMPLOYEE INCURRED EXPENSES AND REIMBURSEMENTS IN THE HARRISBURG PERSONNEL MANUAL**”. He was **seconded** by Downey, and the **City Council voted unanimously to approve Resolution No. 1096, and therefore the amendments to the employee manual in policies No. 114 and No. 115.**

The matter of Approving a Draft Letter be Sent to the Burlington Northern & Santa Fe, and the Portland & Western Railroad Company for Damage to 4th Street.

Staff Report: Latta told the Council that we have a franchise agreement with BNSF; however, Portland Western is currently the railroad company that is using those tracks. He provided copies of the letters, and past correspondence with the railroads for Council to see what has been going on in the past. In gist, his letter will say that they are in non-compliance with the franchise agreement, and have so many days to respond. That’s not to repair the tracks, but to actually respond to our complaint. He had hoped to have better pictures for Council to see in the agenda, but on some of the upcoming clear days we may have, he’ll take better pictures to include with the letter.

Council briefly talked about 4th Street, and how hard it was to drive on. Caughey thanked Latta for following up on this issue. Latta said that we actually have train parts that dropped off due to the trains rubbing the road. We all know it’s an issue, and they recognize it’s an issue, from what he can see from previous correspondence. It looks as though something got dropped in the past. Loshbaugh, who had served on Council in the 80’s, said that at one point, the railroad wanted to create a rail bed and street improvement through the entire town that would have been just like what you see in front of Mayor Duncan’s house. If he remembered correctly, it was close to \$98,000 back then, for this improvement. Unfortunately, there was a council member at the time, which threw a fit, and wouldn’t allow them to do it. He

was able to persuade the rest of Council to deny it. He (Loshbaugh) had talked to the railroad engineers from time to time when he worked in Public Works; they said that they see that treatment in other cities, and they would love to see it here.

Latta said that they very well might want open tracks separated from the travel lanes. It's something to consider; but they've also done the panels of concrete around the tracks. Mayor Duncan didn't feel that was a good option, because it doesn't last. Shipley wanted Latta to modify the letter slightly, because he knew for a certainty that the railroad had done some small repairs on a couple hundred feet of rail on the south end of town. It was after the letter sent in June. Downey remembered that. Loshbaugh said that they did some short patches at Kesling, and at other streets; but it was taking a piece here, repairing, leaving bad pieces on both sides, skipping over them, and going to the next bad spot. They said that they were coming back to make the repairs on the spots they skipped over the following year, but they never did. Latta said that he would modify that, and note that some minor repairs were done.

The matter of Determining Whether or Not to Accept the \$50,000 Special City Allotment Grant Award from ODOT for Repairs to Moore Street Between 2nd and 3rd Streets

Staff Report: Latta said that we've looked at several areas that we can repair in town, and Moore Street, between 2nd and 3rd Streets is one of the ones that need to be repaired. We don't want to get into a situation in which we repair and do a project on a road, and then in 3 years, return and rip it out. Even though we have this project scheduled as one for the HRA district, he felt that we can use this grant to do a portion of Moore Street that will last us at least ten years. Then, when we get into the full swing of the HRA district improvements, we can complete the street. If the HRA district amendment doesn't get approved, we do have adequate money to cover the rest of this project cost within the street fund.

Loshbaugh asked what the excavation depth of the street would be for this project. Latta told him it was 2" right now. That's the depth of the current asphalt. Scholz said that there is an oil mat under it, and we might match the road with the sidewalk to avoid runoff there. Loshbaugh said that he knows that when he worked with Morse Bros that we went down 3' just to get rid of the yellow and gray clay. Scholz told him that we will do an initial survey in there, before we do the work. If we had to excavate to 3', it would be well out of our price range. Latta said that with this project, we'll have something that will last at least ten years.

Caughey asked how we find out how much of the roadbed there is, on the old roads. Loshbaugh said that you do core drills. That shows you all the segments. When we did the SCA grant on Smith Street by the school about two years ago, the core drill we did showed a gravel mat, and the rest was yellow clay. This project is needed; he just wants to make sure we don't do it halfway now, and then come back in two years to finish it. Latta said that was his fear as well, and we want to make sure that we don't have to come back right away. It's worth it in the short term to fix this.

- Downey **moved to accept the Special City Allotment Agreement No. 30348, and to Authorize the City's Public Officials to Execute the Agreement, as Proposed.** Caughey **seconded the motion, and the City Council vote unanimously to determine to accept the \$50,000 SCA grant to repair Moore Street between 2nd and 3rd Streets.**

Others:

Gunshots south of town:

- City Council discussed briefly that they had been hearing a series of gunshots in town that is typically heard in the early morning. Deputy Spangler told them that it was probably duck hunters. If it's the county property, then they can hunt wherever they want. Shipley, however, said that if they are shooting before legal shooting times, you can report that to the Oregon State Police. They can do something about that.

Library Letter & Information

- Latta noted that Cheryl Spangler had been working on several things in the Library, and had provided a letter to Council she'd like you to see. They are partnering with the H.A.R.T. Center putting on community events. Cheryl shared that they were working on Evergreen software that was provided through the Linn Library Consortium. That is really the building bones of a library district. Please take a look at what she put together. [Please see Addendum No. 2 for a copy of the Library Letter.]

Future Council Workshop – January 21

- Eldridge reminded the Council to not recycle all the materials in front of them tonight, as one set of materials was for the Council Workshop scheduled for next Wednesday night.

With no further business to discuss, the City Council adjourned at the hour of 7:52PM.

Mayor

City Recorder



LINN COUNTY SHERIFF'S OFFICE

Bruce W. Riley, Sheriff

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Albany, OR 97322

Phone: 541-967-3950

www.linnsheriff.org

2014

MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:

December

TRAFFIC CITATIONS: -----	2
TRAFFIC WARNINGS: -----	11
TRAFFIC CRASHES: -----	2
ADULTS CITED / VIOLATIONS: -----	0
ADULTS ARRESTED: -----	3
JUVENILES CITED / VIOLATIONS: -----	0
JUVENILES ARRESTED: -----	3
COMPLAINTS/INCIDENTS INVESTIGATED: -----	68

TOTAL HOURS SPENT IN:

Harrisburg

426

70 PERCENT COVERAGE OF FOUR DEPUTIES PER MONTH= 404 HOURS

**Bruce W. Riley,
Sheriff, Linn County**

By: Sgt. Brad Kelley

Dear City Council.

Well, it was a pretty busy year for us last year! Lots of old things continuing and lots of new things added. I would like to start a newsletter for you so you can follow what we are up to and hope you will be a part of the exciting plans this year. If you have any questions or additional ideas, please get hold of us at the City, or even better, come by and have a visit. We are always glad to see your lovely faces!

Last year I was involved in helping with putting together the Linn Library Consortium through the LSTA Grant. The LLC is a combination of 6 libraries: Albany, LBCC, Sweet Home, Lebanon, Scio and yours truly. We now have a combined Library system that allows you to check out, put books on hold, and see your book list and many other things online. We also have our card catalog online. Being the IT that I am NOT was very challenging. But when this was all over and done with, I was a part of a team that not only came up with policy, but helped program the thing! When I look at this system, all those funny questions now make sense. I now understand every part of what is in that program. I went to classes and meetings that took me away from some of my other jobs, but it will now mean that we have a 10,000 dollar program that did not cost the city anything. Oh, and a new receipt printer too. This was not a little thing, it took months to do, and I am rather proud of it.

I thought you may want to know about the programs we have, and the new ones we have started.

- (1) I have 6 preschool reading times a month that always start in December.
- (2) We had summer programs at the movies of which only cost 75.00 to the City because I was not only offered free entertainment, but because I came up with the science experiments and paid for it out of my own pocket.
- (3) I have a book club on Monday nights that is Rummy and a Book. We play rummy and discuss books. But having a writer lead this has turned it into a book writing and rummy.
- (4) Children's reading time is still on Friday at 10am.
- (5) Edie and I have been involved in parties, crafts, and baking times for the kids together. So far they have been very successful for just starting out. Lots of kids have been coming. Of course when they come in the library I tell them they have to go to HART and make cookies or watch a movie first. They are very obedient.
- (6) Edie and I are involved in a woman's night out to get women together not only for fun, but learning, and seeing what the library and HART have to offer them. We have a night of belly dancing that will discuss the country, see books about the culture and have a taste of the food. Another night will be Dorcus Smucker doing a reading. We also plan on gardening night. We are also getting together to discuss summer program. I have talked to a young man about coming and doing a co-op camp with HART on gymnastics and bullying. Thanks to Melodie, we have the money to do a quality camp.
- (7) I have had Bob Welch come to speak. Sorry if you did not make it out. He is always so gracious no matter how few come out, and he donated over 100.00 to the library from his book sales. I was able to get donations thru writing to NA tribes and get 25 books and a subscription to Smoke signals. Our Native American section is now larger with nice, new books. (See pictures)
- (8) I was rewarded a 500 dollar grant for Oregon Reads and gave away over 50 books by William Stafford and also had a round table discussion on his book.

(9) I was able to make up and give away over 40 gift bags to a preschool that had info about the Library, the Guild, books, coloring books etc.

Due to time constraints and the weather we had to postpone our Native American celebration until later in the year. And our paintball contest will be when the weather gets better. The paintball contest was planned to get the Leadership kids to find a group of kids that do not usually hang together, learn how to cooperate and trust someone you don't know well, then go out and have each other's backs to survive. The weather just got too rainy and even tho they may not mind; I didn't want to stand in the cold!

Phew! No wonder I am tired. Well, we will keep you in the know about what is going on as it happens.

Like I said, come on down and visit me sometime!

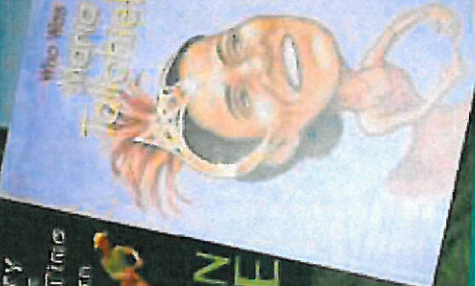
Thank you,
Cheryl Spangler
Library Director



THE STORY OF THE
Blackfoot
People

Mistahisini

Who Was
Marie
Tahshieff



IF YOU LIVED WITH
THE IROQUOIS

Sacagawea



THE PREMIER EDITION



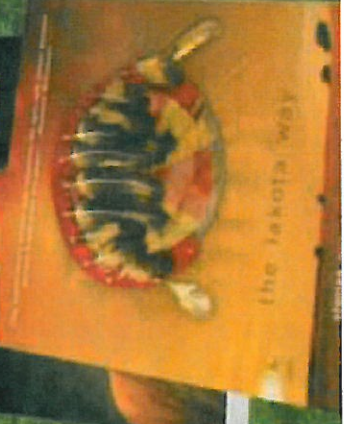
**Black
Elk
Speaks**

A NEW YORK TIMES BESTSELLER
The
Absolutely
True
Story
of a
Pawnee
Indian
**SHERMAN
ALEXIE**
ART BY TILLY FORNEY

THORPE

POCAHONTAS

Like to
Live in
Two Worlds



Aldona Jonaitis



Discovering
TOTEM POLES

A TRAVELER'S GUIDE



The First Oregonians



THIS INDIAN COUNTRY
FREDERICK J. BROWN

CHIEF JOSEPH

The Peace

Geronimo



OSHONEANS

TLATCH

