



Harrisburg City Council Agenda

February 12, 2019

6:30PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, Charlotte Thomas, and Youth Advisor Spencer Tucker
Meeting Location: Senior Center ~ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655.*

1. Call to order and roll call by Mayor, Robert Duncan
2. Concerned citizen(s) in the audience. (Please limit presentation to two minutes per issue.)

3. Consent List Approval: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

The matter of Approving the Consent List

STAFF REPORT: The Consent List is in the Council Packet

ACTION: The Adoption of the Consent List will approve the following:

1. The Payment Approval Report for the month of January 2019
2. The minutes for January 8, 2019, and January 22, 2019.
3. The ratification of the Mayoral Appointment of James Blake to the Library Board for a term ending June 30, 2020.

4. The matter of a Discussion(s) with Other Agencies.

IF REPRESENTATIVES OF EITHER AGENCY ARE PRESENT, A DISCUSSION FROM THE LINN COUNTY SHERIFF'S OFFICE, AND/OR THE HARRISBURG FIRE/RESCUE DISTRICT CAN BE HELD AT THIS TIME. Please note that the Linn County Sheriff Office Reports are reviewed during Council Work Sessions.

5. The matter of Reviewing Proposed Amendments to HMC 10.05 and 10.15 - Vehicle Code and Approving Ordinance No. 969, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTERS 10.05-VEHICLE AND PEDESTRIAN TRAFFIC, AND 10.15-DISCARDED VEHICLES."

STAFF REPORT: Exhibit A: Redlined Versions of HMC 10.05 and 10.15
Exhibit B: Proposed Ordinance No. 969

ACTION: Motion to Approve Ordinance No. 969, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTERS 10.05 - VEHICLE AND PEDESTRIAN TRAFFIC, AND 10.15 - DISCARDED VEHICLES."

6. The matter of Reviewing 2019-2023 City Strategic Plan and Approving Resolution No. 1209.

STAFF REPORT: Exhibit A: Proposed Resolution No. 1209

ACTION: Motion to Approve Resolution No. 1209, "A RESOLUTION ADOPTING THE CITY'S 2019-2023 STRATEGIC PLAN AND REPEALING RESOLUTION NO. 1183."

7. The matter of Approving the Annual Evaluation, Job Description Amendments, Proposed Employment Agreement Amendment, and bonus for City Administrator/Planner Brian Latta and Approving Resolution No. 1210.

STAFF REPORT: Exhibit A: Personnel Committee Minutes 02.05.19
Exhibit B: Redlined and Final Employment Agreement
Exhibit C: Resolution No. 1210

ACTION: Motion to:

1. Approve the annual evaluation for the City Administrator/Planner Brian Latta at a score of 3.74 out of 4; and,

2. Approve Resolution No. 1210, "**A RESOLUTION AMENDING THE JOB DESCRIPTION OF THE CITY ADMINISTRATOR**"; and,
3. Approve the amendments to the City Administrator Employment Agreement, and to authorize the Mayor to sign such agreement; and,
4. Approve the issuance of a \$5,000 bonus to the City Administrator based on his performance over the last year.

8. The matter of Improvements to Kesling Street Between 1st and 2nd Street.

STAFF REPORT: Bid Results & Engineers recommendation will be provided at the meeting.

ACTION: TBD

9. The matter of Reviewing a License to Occupy the Right-of-Way Agreement for Heidi Miller of Grocery Deals.

STAFF REPORT: Exhibit A: Proposed Revocable License to Occupy the ROW
Exhibit B: Proposed Covenant of Nonremonstrance

ACTION: Motion to Approve the Revocable License to Occupy the Right-of-Way Agreement and Authorize the City Administrator to Sign the Agreement on Behalf of the City.

10. Other.

11. Adjourn