



Harrisburg City Council Minutes July 22, 2015

The Harrisburg City Council met on this date at City Hall, located at 120 Smith St., at the hour of 6:30PM. Presiding was Mayor Robert Duncan. Also present were as follows:

- Kimberly Downey
- Mike Caughey
- Robert Boese
- Sarah Puls
- John Loshbaugh
- Youth Advisor Bo Kelson
- City Administrator Brian Latta
- City Recorder/Asst. City Administrator Michele Eldridge
- Public Works Director Chuck Scholz

Absent this evening was Councilor Don Shipley.

Concerned Citizens in the Audience:

Danae ReGester, 525 S. 6th St., told the Council that she was the foster mom for Zachary Triplett, who had died on the 13th on Peoria Rd in an accident. They have raised money for a memorial bench, and they wanted to put one in, but didn't know what she needed to do to get that done.

- Mayor Duncan said that they should talk with the Parks Committee. He had heard that they perhaps wanted to name the skate park after them. The skate park was donated by the Morse Family, and they have donated an incredible amount of money and time; he's not sure that changing the name of the park would be appropriate.
- ReGester said that they have a memorial bench that they wanted to put at the skate park.
- Loshbaugh suggested that they might need to look at the edges of the park, that north section has no room at all.
- Latta said that we have a plan for memorial benches in Riverfront Park, but haven't discussed them being located elsewhere. There is limited room between the entrance of the skate park, and the sidewalk. He thinks it's a great idea to have a bench there. He suggested that Scholz take a moment to check that area out.
- Scholz said he hadn't had time to look there yet.

- Latta said that once Scholz checks it out, we could run it by the Parks Committee. The next meeting isn't until August 25th, so we'll try to do what we can to get as much done before then. He recommended that they find the spot they want before then.
- Loshbaugh said that they might want to talk to the school; they might allow a bench on the east side of the park.
- Mayor Duncan told her that there is nothing we can say that can ease your pain, or do that will allow us to understand your loss. It seems empty, but we are very sorry for your loss.

The matter of Approving the Consent List for the agenda of July 22nd, 2015

- Loshbaugh **motioned to approve the Consent List, and was seconded** by Downey. **The City Council then voted unanimously to approve the consent list for July 22nd, 2015. The approval of the consent list allowed the following:**
 - **The payment of the June 2015 Bills.**
 - **The approval of the May 13th, May 27th and June 10th minutes.**

The matter of Adopting Ordinance No. 935, “**AN ORDINANCE AMENDING THE HARRISBURG MUNICIPAL CODE BY UPDATING REFERENCES TO THE COMMUNITY DEVELOPMENT SUPERINTENDENT, SUPERINTENDENT OF PUBLIC WORKS OF THE SEWER DEPARTMENT, CITY PUBLIC WORKS SUPERINTENDENT, AND SUPERINTENDENT TO BE CHANGED TO PUBLIC WORKS DIRECTOR**”

Staff Report: Latta said that we've talked about doing this since we updated the job title to Public Works Director last year. We are now updating the Harrisburg Municipal Code in order to update all the sections that were using an incorrect title, especially since we are transitioning to a new website. We do have money budgeted for ordinance updates.

- Downey **motioned to approve Ordinance No. 935, “AN ORDINANCE AMENDING THE HARRISBURG MUNICIPAL CODE BY UPDATING REFERENCES TO THE COMMUNITY DEVELOPMENT SUPERINTENDENT, SUPERINTENDENT OF PUBLIC WORKS OF THE SEWER DEPARTMENT, CITY PUBLIC WORKS SUPERINTENDENT, AND SUPERINTENDENT TO BE CHANGED TO PUBLIC WORKS DIRECTOR”.** She was **seconded** by Caughey, and the **City Council voted unanimously to update the Harrisburg Municipal Code to reflect the correct job title for Public Works Director.**

The matter of Adopting Ordinance No. 936, “**AN ORDINANCE AMENDING SECTION 9.30.020 OF THE HARRISBURG MUNICIPAL CODE**”.

Staff Report: Latta told the City Council that this section pertains to littering. The current ordinance language is straight from the state statutes, which means there is lots of redundancy. The main purpose of this change is to prevent people from putting yard debris and leaves in the street, or onto other people's property.

- Loshbaugh said that the worst offenders were out of town landscapers.
- Puls **motioned to approve Ordinance No. 936, “AN ORDINANCE AMENDING SECTION 9.30.020 OF THE HARRISBURG MUNICIPAL CODE”.** She was **seconded**

by Caughey, and the **City Council voted unanimously to approve Ordinance No. 936, and therefore updating the littering code for the City of Harrisburg.**

The matter of Approving Resolution No. 1112, “**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH LINN COUNTY FOR LAW ENFORCEMENT SERVICES FOR FY2015-2016**”.

Staff Report: Latta noted that we have two Linn County deputies with us tonight. Joining us is Sergeant Greg Klein, who has been involved heavily with the contracted cities, and Captain Kevin Guilford, who is in charge of the patrols. He’s also overseeing all the contracts. This has been a lengthy process, with lots of discussion between the county and the city. We’ve moved away from the resolution that we’ve had for many years. Previous IGA’s stated that we would receive 70% of 4 deputy’s time. We weren’t sure how that was calculated, because 70% of four deputies time did not equate to 404 hours a month. We are now getting 440 hours a month and we eliminated the confusing percentage language. He knew that PERS, health care expenses, and other expenses haven’t created 5% worth of increases, which is what the previous IGA’s always asked for. He went over the changes in the contract. (This information is available in the agenda bill.)

He noted that 4 deputies joined us on the 4th of July, even though the agreement hadn’t been approved yet. He wanted to thank them for their service on that day. He added that we also get more accountability in the reporting that we get from them. We’ll get some information about targeted services we’ve asked for. We’ll be able to see what the response was, and what has been cited into municipal court. Other than all of that, he’s very grateful that we are working with Linn County and the Linn County Sheriff’s Department. He is feeling really good with the results.

- Caughey asked if we would be able to see tracking on offenses, such as if things have been ticketed, or what is charged; are we going to get feedback on what happened, and when it went to court?
- Latta told him we have two reports that are sent to him. One is the summary you’ve always gotten. The other is a breakdown of all of the responses. We get the targeted services monthly, such as people at 7th and Territorial, who are running stop signs. He anticipates a running report. We put an officer there for 4 days this month.
- Captain Guilford handed Council a copy of the detail report that they looked at. You can see that on the 10th, we had tickets issued for cell phone violations, as an example. It’s spelled out for you. Once it leaves them however, it goes to court, and we don’t track it after that.
- Caughey asked if we have any idea of what happens with it after it goes to court.
- Latta said that we do get monthly reports; with information on how many cases have been resolved.
- Loshbaugh was also concerned about illegal fireworks.

Sergeant Klein said that fireworks are always an interesting monster. We have to see it in someone’s physical possession for the ticket to be written. By the time they try to get to where they saw fireworks, people are disappearing. Downey said that on her street, when people see the patrol car, they stop setting them off. Captain Guilford said that Sergeant Klein tried to be

more proactive this year. We had complaints last year, so he actually went to those areas, and told them that we would be following up. You'll see that on the report. Sergeant Klein added that we do try to educate people. The people he talked to said that they wouldn't be setting them off. Council talked about a few of the areas in town that seem to have a lot of illegal fireworks.

Downey then asked about the boat that overturned. How many of the deputies did we lose to that accident from the 4th of July? She figured that they would be going down there. Captain Guilford said that you actually get other teams responding, as well as units. You get above and beyond what you need. Downey asked then we didn't get any deputies removed because of that? Sergeant Klein told her no. They did call in other units to respond. There was a shift change occurring right then, so it worked out really nicely. If dispatch had called them though, they would have had to have gone.

Downey said that she loves our deputies, and appreciates what they do. Changing the contract had nothing to do with the staff and what you do out there for us. She saw another place that had an officer down. She was praying for them and their families. You guys are outstanding, and we really love you. Captain Guilford said that he goes to a number of cities to talk with their Council's. That 5% amount that was being used was set by the County Commissioners, not by the Sheriff's department. They've made some huge changes in the department, and likewise, in all the City contracts and they've also had positive feedback. Brian has already noticed a huge change in the service, and what we are trying to do. You've already seen in just this reporting, that it's totally different than in the past.

- Caughey **motioned to approve Resolution No. 112, "A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH LINN COUNTY FOR LAW ENFORCEMENT SERVICES FOR FY 2015-2016"**. He was **seconded** by both Downey and Loshbaugh at the same time. **The City Council then voted unanimously to approve Resolution No. 1112, and therefore, the new IGA with Linn County for Law Enforcement Services.**
- Latta thanked Caughey for coming to most of the meetings that he had with Linn County in regards to this IGA.

The matter of Adopting Resolution No. 1113, "A RESOLUTION APPROVING THE DISTRIBUTION OF LICENSE FEES, AND REPEALING RESOLUTION NO. 714".

Staff Report: Latta noted that this had also been approved by the Government Committee. This was established quite some time ago to increase business license fees. Those have been resolute several times since. What wasn't repealed, however, was a specific clause in relation to distribution of the funds. That distribution was for different types of license as well. Our regular licenses were split 60/40, but others were different percentages. We now have a process that implemented the 60/40 split for all licenses. The liquor licenses were one exception to that. The next resolution will adopt the policy to set for how we split the distribution of license revenue. That will also allow it to be reviewed on more regular basis.

- Caughey **motioned to approve Resolution No. 1113, "A RESOLUTION APPROVING THE DISTRIBUTION OF LICENSE FEES, AND REPEALING RESOLUTION NO. 714"**. He was **seconded** by Downey, and the **City Council voted unanimously to approve**

Resolution No. 1113, and thereby repealing a resolution with an outdated fee splitting structure.

The matter of Reviewing a Council Policy Regarding Distribution of City Licenses Revenue, and Adopting Resolution No. 1114, “**A RESOLUTION ADOPTING COUNCIL POLICY 15-2.01**”

- Loshbaugh **motioned to approve Resolution No. 1114, “A RESOLUTION ADOPTING COUNCIL POLICY 15-2.01”**. He was **seconded** by both Downey and Caughey at the same time. **The Council then voted unanimously to approve Resolution No. 1114, and therefore establishing new council policy in relation to controlling how license fees are distributed.**

The matter of Approving Resolution No. 1115, “**A RESOLUTION AMENDING THE CITY OF HARRISBURG PERSONNEL MANUAL, ADOPTING NEW POLICY NO 126, DRUG AND ALCOHOL POLICY AND REPEALING OLD POLICY NO. 126, ALCOHOL AND DRUGS POLICY, AND POLICY NO. 127, IMPAIRED ABILITY**”.

Staff Report: Eldridge told the City Council that the Personnel Committee and staff were recommending that the City Council adopt a zero tolerance policy in relation to marijuana usage. Many employers in Oregon were dealing with the same quandary of what to do with the recent legalization of marijuana. CIS, our insurance carrier, recommended that we look at two policies, one being zero tolerance, and the other being impaired ability. One of the reasons that they recommended the zero tolerance policy other than the fact that we’ve essentially been following this is because PW employees are already required to have zero tolerance, because of their CDL licensing. We did not feel it would be fair to create a second classification of employee that was treated differently from the PW employees. We also have been advised that trying to establish impaired ability is extremely difficult to do. A habitual marijuana user will have higher THC levels in their body, while the occasional user would have less in their system, but higher impairment. Because we had four new forms that went with this policy, we did run the policy, and the forms, by our City Attorney; these have all been vetted by them.

- Downey felt strongly that this was the better policy. As far as a risk for a lawsuit, we shouldn’t have to try to judge a level of impairment. We have fewer loopholes this way, and PW already follows this policy.
- Caughey **motioned to approve Resolution No. 1115, “A RESOLUTION AMENDING THE CITY OF HARRISBURG PERSONNEL MANUAL, ADOPTING NEW POLICY NO 126, DRUG AND ALCOHOL POLICY AND REPEALING OLD POLICY NO. 126, ALCOHOL AND DRUGS POLICY, AND POLICY NO. 127, IMPAIRED ABILITY”**, and **was seconded by Loshbaugh**. **The City Council then voted unanimously to approve Resolution No. 1115, and therefore establishing the Drug and Alcohol policy for Harrisburg and related forms.**
- Latta asked the deputies what they thought of the policy.
- Captain Guilford said that you are right on the money. The same thing happens with alcohol. If you have an alcoholic, they can drink twice as much as you can, and not be impaired, while a person that doesn’t drink much will be drunk from a much smaller amount. It affects everyone differently.

- Downey added that she bet it was their staff policy as well.
- Captain Guildford agreed that it was.

The matter of a Dispute over Sidewalk Repair at 810 Arrow Leaf

Staff Report: Latta said that this is a result of a code enforcement action that our Public Works Director is in charge of. There is a broken sidewalk at 810 Arrow Leaf, and a notice was sent to the owner asking him to repair the sidewalk. HMC12.05.020, establishes that the abutting property owner has the responsibility to repairing their sidewalks. When looking at sidewalks, we aren't looking for sidewalks that need repair. We are looking for sidewalks that are damaged enough to be a potential liability. Written into the code is the process for when there is a dispute in regards to who should repair the sidewalk. Mr. Michael Allen is the property owner, who is also here this evening. He contacted the City Recorder within the proper time frame, and established that there was a dispute. It is his (Latta's) recommendation to require the property owner to repair the sidewalk. We do agree with the property owner that it appears that a vehicle damaged the sidewalk; however, regardless of how it was damaged, it doesn't alleviate the requirement of the property owner from repairing the sidewalk.

- Mike Allen, owner at 810 Arrow Leaf Avenue, said that he was shocked when he received the notice. The damage to the sidewalk occurred over 15 years ago, in May or June of 1999. Arrow Leaf Ave is a dead end street. There is a fire lane at the dead end, and the fire department was training personnel on how to remove the 4 ½ ' steel pipes that are at the dead end. The firetruck hopped the curb, and crushed the sidewalk. He had assumed at the time that the sidewalk would be repaired, so he was surprised that now, 15 years later, the City wants him to do it. The cost for that chunk of sidewalk will run between \$750 to \$1,000, especially because of the specifications that we require. He thinks this is unfair. He hopes that the City will take it on yourself to repair the sidewalk. If it was the City's fire department that did the damage, then the City should be repairing that.
- Puls said that the fire department is not part of the City.
- Allen said that he didn't know that. This has happened so long ago, that it's very frustrating to deal with. Who knows if there is anyone at the fire department that will remember this drill? But he felt that if the fire department does the damage, then they should repair it.
- Mayor Duncan asked if he had seen the fire truck damage the sidewalk.
- Allen told him yes, he had.
- Mayor Duncan thought it lent credence to his dispute that it's obvious with the two posts there, that a big truck broke it.
- Allen added that the only one with the keys to those posts is the fire department.
- Downey asked if he had contacted the fire district.
- Allen said he thought the fire department was part of the City, so no, he hadn't checked with him. He had thought somebody would have done something with the sidewalk, and thought that the City was ok with the sidewalk in the condition it's in, since he hadn't received any notification otherwise until now.

- Downey said that she would prefer to know what they say before she makes a decision.
- Loshbaugh thought that they would fix it. If they broke it there, then they should fix it.
- Allen said that he would be more than satisfied with that.
- Latta suggested that the Council table this item. He will contact the fire district, and maybe we can meet onsite, and you can tell your side of the story. There are people in the fire district that have been there for 15 years and more. The reason that this dispute is just now coming to the Council, is because of the 4th of July, and the extension of the meeting towards the end of the month.
- Downey thought that the fire district could fix it, couldn't they? She explained that it's a different district, although we try to work together. They have their own board, and a fire chief.
- Allen asked who the fire chief answers to if not the Council.
- Downey told him he answers to the Fire District Board. They don't answer to us at all.
- Loshbaugh added that they also answer to the fire marshal. 25 years ago, we were one district, but we separated because of all the rural areas outside of the City's jurisdiction; there is over 1,000 acres in the rural areas.
- Downey added that it's a completely different taxing district.
- Loshbaugh then **motioned to table the sidewalk dispute issue for the time being**, and Puls **seconded his motion. The City Council then voted unanimously to approve tabling the sidewalk dispute for a broken sidewalk located at 810 Arrow Leaf Ave.**
- Mayor Duncan said that we will work with you to try to resolve this. He asked how often we look for things like this, if it's been there for 15 years.
- Scholz told him that for the most part, code enforcement is complaint driven. He had a complaint from a citizen, which is why he looked at it. He sent the letter to Mr. Allen, and talked to him on the phone, and explained what the process was. As Mr. Allen already mentioned, the cost right now for a sidewalk ranges from \$350 to \$500 a square, and this is damage spread over two squares.

The matter of Discussing the Appropriate Land Use Process for Wireless Telecommunication Facility Applications.

Staff Report: Latta explained this particular issue, because it is somewhat land use related. Our zoning ordinance specifies that wireless telecommunications towers, including monopoles, are required to obtain a Conditional Use Permit (CUP) and are required to be located in an industrial zone. The City has only one tower, on Isovolta's property. A telecommunications company is replacing the antennas, and adding some equipment to the monopole. Technically, our code says that if someone wants to add additional equipment, then it generally requires a CUP. You could say that one is required for the request we currently have. However, after looking at our code, we have virtually no specifications that would apply to the CUP for a telecommunications tower. Really, screening is the only thing that applies to this; otherwise, there is nothing else in the code that is related. Therefore, he looked at the code in other cities, and you can see the difference in our standards. Does Council feel that we should adopt more

rigorous standards? Also, he felt that if you do feel that more standards apply, that we shouldn't require an application for this company doing the work, because the permit came in before we started amending the code.

- Loshbaugh wanted clarification. They have an existing facility; if they are adding more equipment, but it fits within the existing footprint, then why do we need another land use action?
- Latta told him that he agreed that if they are adding only a little equipment, that it doesn't make sense to make them go through that. If they were adding a lot of antenna's, or a lot of equipment on the ground, then great. However, our standards don't address that at all. Our current standards are inadequate for us to review wireless telecommunication facilities. He went over the criteria, and reiterated that only one of the criteria standards in the CUP requirements apply to this request. He therefore would like a consensus from Council, that no, they agree that we don't need to require a land use application to add this equipment. He also reminded Council that it still requires a building permit, which requires it to already meet certain standards.

Council briefly discussed the issue, and generally didn't mind that Latta wanted to waive the CUP process for this request. Loshbaugh agreed, and said that if they have the facility, and they are doing maintenance and repair on it, then they shouldn't have to get a CUP to do so. They should be allowed to work on them to keep them up to standards. Latta said that is his recommendation, that we don't have them go through the land use process. He wanted to add that this repair is to a telecommunication antenna and equipment, which are not covered under any of our franchise agreements. Other companies, such as Pacific Power, would not be required to do this. You are comparing apples to oranges if you think about the franchises being treated the same as this. If we are going to look at the standards, then we need to decide what the trigger would be for the issue to go through the land use process.

- ***City Council came to a consensus that they agreed with Latta, that we should not have them go through the land use process for this particular issue.***
- Latta said that they do still have to follow the building permit process. If they are adding new components, then they have very rigid requirements for what they have to do. On the land use side of things, he agrees with Council, that we don't currently have clear enough standards when it comes to wireless telecommunications.
- Puls **motioned to direct staff to initiate a zoning ordinance amendment to create a land use process for wireless telecommunication facilities with relevant development standards and review criteria. She was seconded** by both Caughey and Loshbaugh at the same time. **The City Council then voted unanimously to amend the current zoning code to come up with standards for telecommunications facilities.**

The matter of Discussing the Affordable Care Act's 2018 Cadillac Tax and Potential Impacts to the City.

Staff Report: Latta explained the agenda bill, and what Cadillac taxes were. If any employer exceeds certain thresholds for the benefits that they offer their employees, then whatever the excess is will be taxed at 40%, which is charged on a monthly basis. CIS will take the initial hit,

and will pay for cities, but then will invoice cities for the amount. We would not be affected by other cities being over the threshold, so if a City like Corvallis is over it, we won't be charged on a pooled basis. In the current fiscal year, we are under the thresholds, including the HRA/VEBA account that we have. However, health insurances costs will continue to go up, so unless the thresholds go up also, our plan might exceed that. An unfortunate side effect of this policy is that it encourages employers to provide substandard insurance. The federal government thought that 70% of the revenue to afford the ACA would come from increased wages, because a lot of employers would be scaling back their benefits. Unfortunately, it's not turning out that way. He directed them to the analysis that Eldridge provided, that shows that we are roughly about \$1,000 from the threshold in our employee only line, and in the employee plus family column, we are a few thousand from the threshold. The City will continue to watch these amounts.

- Caughey asked if an employee contributed towards a medical plan, does that bring us below the limits.
- Latta told him that it doesn't work like that. They look at both the employer and employee payments. FSA's and HSA's are unknowns right now. We currently offer FSA's. However, with this change, we will be removing that option. CIS told us to use 7% as an increase for benefits premiums. We will keep an eye on this, because we are right on the threshold. The FSA is a scary proposition, because if someone were to be preparing, as an example, for future surgery, they might be putting a large amount of money into their FSA. That could drive us over the edge.
- Caughey hoped that it would be scaled each year.
- Latta told him it will be indexed. Every year it will be done, but he doesn't know how much that might be. This is a real challenge for the insurance companies to deal with.

The matter of Discussing the Partnership Between the City and the Harrisburg Festival and Events Association for the 4th of July Celebration.

Staff Report: Latta told the Council that he's been here for three 4th of July's now, and we've never had a meeting with the HFEA before the 4th of July. There is no interaction between the City and the HFEA, other than the City employees who serve on the committee; both Tim Bunnell had been, and Michele Eldridge, is very involved with the HFEA. However, as far as coming to the City and talking about the event, we've never really done that. It's been a great event, with no hitches, and we really appreciate everything the HFEA does. They do this great work, but they are doing it with shrinking numbers on the board. For instance, the issue with barricades was brought up. It was an administrative issue, with who was in charge of that, and there wasn't a lot of conversation about it. At a meeting after the 4th, we met with the HFEA, and asked why did that occur, and how can we resolve this in the future? This is our premier event in the City. He felt that the HFEA is on board with what the City is suggesting.

The meeting was held recently, and we talked about the barricades, and also, about a public event permit process. The HFEA hasn't done that in the past, and he thinks it would help the HFEA develop a game plan for how everything will work, and who is responsible for what well in advance of the event. They were enthusiastic about going through the process. We will have better communication with the HFEA. The City does continue to support the HFEA, with insurance coverage, and we also budget \$3,500 for costs for the 4th of July. For instance, the

City pays for the Honey Buckets, and we split the cost of the barricades with HFEA. We will continue to budget for that.

There are, however, some unknown costs that you may not know about, and he'd like to know if you want to continue to provide that. We use up a huge chunk of our overtime for six employees, on the 4th of July. Our PW employees work a full day. But above and beyond that, nobody really likes working on the 4th of July. Employees can't spend the day with their family, and on the emotional side of things, they don't like that they are required to work. The way to get away from that is to increase the number of volunteers. The HFEA is working on a comprehensive and detailed list of volunteer assignments. Everyone here loves the 4th of July, and he feels that there are plenty of people who could volunteer for 1 to 3 hours on the 4th of July to help out. He's dedicated himself to help grow the volunteer base, and feels that this is the only way we can remove our employees. Maybe we don't provide 6 employees, but instead, provide 2 to 3 employees per year, who can rotate who work on the 4th from year to year. He's dedicated himself to helping to grow the volunteer base. He will absolutely not leave the HFEA high and dry, and will not remove assistance unless the HFEA has replacements. We will work on making it better, and will continue to work in a partnership with the HFEA. With the 150 year anniversary, he felt that it's great time to capitalize on getting volunteers.

- Chuck Cook, honorary citizen and member of HFEA, said that with Tim, we didn't have to inform the City, because he was a force, and you didn't question it. We all got along great at the meeting, and we are in favor of coming to Council with the public event permit. We already have it in the works. It's just not something we had to do in the past.
- Mayor Duncan commented that you didn't have to.
- Cook said that Tim took care of it. We didn't have a problem, or questions, because Tim told them where to work. You understood that when you joined the City, that you will be working the 4th of July. We, (he and Rhonda Giles) went to another event on Sunday, and we are asking other groups to get involved with us. He's a big Chamber person, and he's already advocated it, plus he's talked to the group about the Harvest Festival. He doesn't see change with the 3 miles of parade. This is the first year he's been able to work with the Sergeants in Linn County. He actually rode in the car with him, and showed him the parade route. He understood what we were doing, and didn't have a problem. On behalf of the committee, we are ready to work with the council, and really, with all three cities. The City employees are right there with us. We are in a position to work with what it takes. He thanked the Council for working with us.

The matter of Harrisburg's New Website

Staff Report: Eldridge walked the Council through a site tour of the new website, and showed them all the great features. The website was supposed to be live as of yesterday, but unfortunately, Comcast takes time to repoint the server to the new location. It should be live within the next 24 to 48 hours.

- Council and audience members were enthused with the website, and all the information that we had added to it.
- Visit www.ci.harrisburg.or.us, to see the new website, and all of the features.

Others:

The matter of a Proclamation to honor the 25th Anniversary of the Americans with Disabilities Act (ADA)

- Mayor Duncan read aloud the proclamation. (Please see Addendum No. 1).

Thanking our Youth Advisor, Bo Kelson, for a year of service

- Mayor Duncan thanked our Youth Advisor for a great year of service, and gave him a certificate of appreciation. Kelson thanked the Council; he said that he particularly enjoyed learning at the water town hall meeting. He will be attending Oregon State University in the fall.

Public Works Projects

- Scholz said that the sidewalk project on N. 3rd St to Peoria was hung up because of the other utilities that had work that needed to get done, especially with moving the poles and wires. The permit has been in place since April. We will finally break ground next week; the project will likely be finished in September.
- Scholz added that we also have the Priceboro Park restroom. We will likely put this as a higher priority after we get through the harvest festival. We've been working on the infrastructure there; we found that they had installed sprinkler lines all over the place, although they hadn't hooked it up the water lines yet.

Harrisburg Water

- Scholz mentioned that if Council recalls, Well No. 5 and No. 7 weren't able to run at the same time, because they shared the same power source. He recently had the electrician out, to separate out the power sources, and to get the wells to work separately. That cost around \$1,900 to take care of. The great thing about it is that both wells are running together, and we've increased the capacity of Well No. 7. Our pumps on those two wells were working at 22 hours and 24 hours a day, and are now down to 14 and 16 hours a day.
- Latta said it was an excellent investment, and will pay for itself in about a month or two. It was an easy fix, and he complimented Scholz on that.
- Downey asked if Harrisburg had any worries about water shortage.
- Scholz told her no. Our static water levels haven't changed since January. We have not noticed any changes from our wintertime levels, and there is no indicator that we will have any issues. We check the levels every morning, so if we were to notice changes, then based on our water management and conservation plan, we might go on a volunteer conservation basis to get our static water levels back up.
- Mayor Duncan asked if the City is planning on using Well No. 7 to compensate for Well No. 5?
- Scholz told him that is his goal during the winter. Well No. 5 is our biggest producer, but it also has the highest dissolved solids, and lots of secondary issues. By decreasing it

during the winter, we hope that it will bring down the dissolved solids in our water system. There are no monumental changes in our aquifer right now.

- Downey asked how come Junction City was having a problem with water. When the mental health hospital went in, we had the one representative over to talk with us from the state, and he said that they redid the entire water system.
- Puls said that was the distribution system, not the source. She thought that maybe they are being conservative on a precautionary basis.
- Scholz said that they could have this addressed in their water conservation plan. Those often direct cities that if a certain level is reached, that they start asking for voluntary conservation.
- Downey had Harrisburg citizens asking her about it.
- Scholz said that we were also working on the water study. Latta and he had met with Branch Engineering. They will come to the City Council Workshop on August 26th, and will bring, in his opinion, one of the best water specialists in the state. He asked the Council to work on some really good questions for him, especially the information that you are most interested in.

Traffic Issues

- Caughey asked if PW had looked at the stop sign request for 2nd & Fountain.
- Scholz said that he did look at the intersection; it's offset, and putting in a sign requires special markings, or readjusting the intersection. He will need to look at how much it would cost to redo that intersection in order to put a sign there.
- Caughey then asked about why we didn't have crossing guards on Smith St at 4th St. That's a very heavily traveled area. Is there any possibility of getting the railroad to do something about that crossing? Having driven it recently, he can see it being a positive thing. He would like a guard arm, or a flashing light.
- Mayor Duncan said that it takes a huge change to get the federal government to put one in. It's a nightmare to try to get it done.
- Latta said that we are continuing conversations with the railroad. He had talked to them about the crossing on LaSalle St. They wanted us to supply a flagging crew for their work; he suggested that since it's their project, that they supply the crew, not the City. For the railroad, it is a safety issue. They recognize that; they want to rip down their asphalt, and put down concrete. Without the asphalt, the concrete settles.
- Downey said it would be nice to have that fixed. Traffic going over that area can actually wake her up in the middle of the night. It shakes her house.
- Latta said that it's a work in progress. He will be getting in touch with them again in the future. He's not sure when they were really enthused about it, for why they've put it on the back burner again.
- Loshbaugh suggested that they were prioritizing other sections of rail. Between Eugene and here, near Junction City, they've replaced over 50% of the railroad ties, and have replaced 4 crossings nearby in the last 4 months.
- Caughey noted that there was new rail too.

- Loshbaugh hoped it would continue this way.
- Latta said that was their indication that it started through Junction City, and then Harrisburg is next. We still need to keep the big picture in mind too; do we want to invest in a 4th St that has open tracks, and closed lanes? If we go that route, we would have to shoulder that financial burden. We need to find out how much they are responsible for. Its stuff we are working on; it's slow moving, and not high priority, but it is being worked on.
- Downey was a little worried about what the tracks are doing at LaSalle St. Could it wreck a car?
- Latta told her no; it's just the pavement, and it's noisy. It's a safety issue for the railroad though, because a train could slip off the track there.
- Loshbaugh suggested too, that the City add another sign under the yield signs on 4th & Smith that say Yield to Trains. People don't understand what the signs mean.

Community Garden

- Caughey wanted Council to know about the community garden. Edie Moro was the instigator, and put the gardens next to the museum. Latta has been really instrumental in getting materials there. Kay and he had worked on them, and Don Shipley brought down his backhoe to move dirt. We have six garden beds; and it's really a pilot project. But people have adopted each box, and stuff is growing in all of them, and it's all well taken care of. The Museum Board was not enthused about the project, but Moro, Latta and himself went to a meeting, and talked them into allowing it. They thought we should do things differently, but they did give permission to allow us to put it there.
- Latta said that he'll meet with the board again on the 10th of August. They have some more feedback; they are very concerned about aesthetics, because a lot of community gardens in other communities aren't very nice looking. He felt that ours look really nice. It is a pilot project, and if it doesn't work, we'll scrap it.
- Kay Barnett said that they had some nice donations of materials, and have been financially helped. It makes a difference to the community.

Staff Hours

- Latta said that he doesn't talk about administrative issues that often, but as you can see by the length of this meeting, that the minutes and agenda bills will be quite large. He had a conversation with Eldridge earlier today, and the aftermath from meetings like this, is tremendous, and can be overwhelming. He was surprised by the amount of work there is with taking care of everything coming out of Council meetings; finalizing ordinances, resolutions, agenda bills, and setting up items that are required by records retention. It's hard for administrative staff to work sometimes with interruptions all the time; therefore, on Thursday's after a Council business session, Eldridge will be unavailable. If Council needs anything, contact him. If you send anything to her, she will respond to it the next day.

- Latta then added that after he made the barricades decision before the 4th, that he understands that a lot of the community members contacted Council members. If any of Council ever question why we've made a decision, or why we are doing something, please call him and ask. The reaction of the community surprised him, and it makes him less effective as a leader, if he doesn't know things like this. Please, if you are hearing things you aren't happy about, contact him. If you ever have concerns, reach out to him.

HRA

- Latta had come back from the OCCMA Conference with great information, which is the purpose of these trainings. He was really happy that we could increase the training budget, because the information we can get there is really valuable to the community. Elaine Howard did a presentation at the OCCMA Conference, and Harrisburg got a shout out from her. What he was interested in, was the Redevelopment Agency in Sandy. They had a master plan for revitalization. They hired an architect, and asked him to evaluate several downtown buildings, and to draw some schematics of themes that would work in town. They came up with a theme, and some easy design standards, and the drawings he made were very simple. It was recommendations for certain buildings to change siding, or add stonework, or make small design changes that didn't cost very much. The board then went out to property owners, and explained the program, and that they wanted to revitalize the area. It would be nice if you'd allow us to make these changes, and to pay for it. Most property owners, although skeptical at first, jump right on board. Then Sandy hired a contractor each year to work on this project. They have done 40 buildings so far, ranging in cost from \$20,000 to \$50,000. In August, he will bring you some examples to look at. We do have a small grant program, that's been very well utilized. He thought that they could shift some strategies. Also, we have an SCA on Moore St, so we'll start working on that next summer. The HRA board will authorize that project at our next meeting.
- Downey said that as far as an architect doing the designing, they did some really nice work in Sandy. That wouldn't have to be paid for?
- Latta told her that it is just a schematic. It's not what you think of for architectural drawings. They had a million or 1½ million, and they've spent less than half the money, and have done over half the projects on the list. We've dedicated a substantial amount of money for our program. He thought it would be nice to have a cohesive downtown, such as what was done in Sandy.

Reader Board

- Mayor Duncan asked if the City could include a seasonal message for the reader board. He'd like to get a seasonal message that could be run a month before the season hits; like watch out for slow moving farm equipment, or watch out for kids as they return to school.

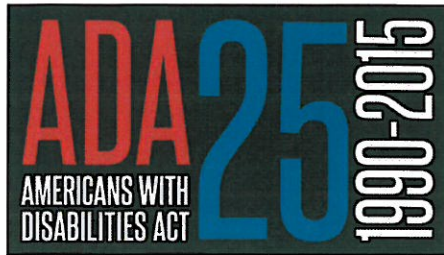
Stop Sign Cameras

- Loshbaugh said that we had been talking about the crosswalk at Smith St and 3rd St, and other difficult intersections in town. He knew of a couple of towns who had cameras on their signs, where they can take pictures of vehicles running stop signs.
- Latta said we can perhaps look into that.
- Sergeant Kline said that we can talk after the meeting about that. He can have his traffic Sergeant follow up on that. ODOT does take care of cameras on some of the streets in other towns, so he thought it was perhaps Canby where he saw the cameras?
- Loshbaugh told him yeah, it looked like they had ten cameras in Canby, with a camera looking at every lane. He'd be interested in getting something like that for the corner at 7th & Territorial, or Smith St.

With no further business to discuss, the City Council meeting adjourned at the hour of 9:07PM.

Mayor

City Recorder



In the Matter of the 25th Anniversary of the Americans with Disabilities Act

A PROCLAMATION

Whereas, twenty-five years ago, on July 26, 1990, President George H.W. Bush signed into law the Americans with Disabilities Act (ADA), establishing our nation's comprehensive mandate for the elimination of discrimination against individuals with disabilities; and

Whereas, the ADA is a civil rights law, impacting many facets of daily living, including employment, housing, public facilities and services, education, new construction and modifications, and telecommunications; and

Whereas, the ADA has expanded opportunities by reducing physical and other barriers, changing perceptions, and increasing full participation in community life; and

Whereas, ^{HARRISBURG} Citizens of [insert name] and the nation will recognize that progress has been made by celebrating the 25th anniversary of the signing of the ADA on July 26, 1990; and

Whereas, while we celebrate the 25th Anniversary of the ADA and the achievements which have been accomplished, we also recognize that the full promise of the ADA can only be reached if we remain committed to continue our efforts to achieve full implementation of the goals of the ADA including the provisions of accessible facilities and services;

Now therefore, ^{THE CITY OF HARRISBURG} [insert name] does hereby proclaim July 26, 2015 to be recognized as Americans with Disabilities Act Awareness Day, celebrating the 25th Anniversary of the ADA, and reaffirming the principles of equality and inclusion for people with disabilities.

Dated this ^{22ND} [date] day of July, 2015

By