



## Harrisburg City Council Agenda

### May 18, 2016

### 6:30PM

Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Sarah Puls, John Loshbaugh, Adam Keaton  
and Youth Advisor Devon Contreras  
Meeting Location: City Hall ~ 120 Smith St.

#### **PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *The City of Harrisburg is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655.*

1. Call to order and roll call by Mayor, Robert Duncan
2. Concerned citizen(s) in the audience. (Please limit presentation to two minutes per issue.)
3. Consent List Approval: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or

City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

**LOCATION:** The Consent List is in the Council Packet

**ACTION:** A motion to approve the Consent List will Approve the Following:

- The Payment of the April 2016 Bills
- The Minutes of March 23, 2016, and April 13, 2016
- Travel for the City Recorder/ACA to attend the annual Institute of Municipal Clerks Conference in Omaha, Nebraska

4. The matter of Approving Resolution No. 1134, "A RESOLUTION AMENDING THE CITY OF HARRISBURG EMPLOYEE MANUAL TO HISTORY AND INTRODUCTION CHAPTERS (FORMERLY POLICY 101) AND POLICIES 121 AT-WILL STATUS & DISCIPLINE, 130 MISCELLANEOUS OREGON LEAVE LAWS, 135 MISCELLANEOUS POLICIES, 136 EMPLOYEE USE OF VEHICLES, 137 PERSONAL USE OF CITY EQUIPMENT, 138 ELECTRONIC TECHNOLOGIES POLICY AND PROCEDURES, NOW COMPUTERS, TELECOMMUNICATION DEVICES AND OTHER ELECTRONIC EQUIPMENT, AND 139 IDENTITY THEFT PROTECTIONS POLICY, NOW CONFIDENTIAL CITY INFORMATION"

**STAFF REPORT:** Resolution No. 1134

**ACTION:** Motion to Approve Resolution No. 1134, "A RESOLUTION AMENDING THE CITY OF HARRISBURG EMPLOYEE MANUAL TO HISTORY AND INTRODUCTION CHAPTERS (FORMERLY POLICY 101) AND POLICIES 121 AT-WILL STATUS & DISCIPLINE, 130 MISCELLANEOUS OREGON LEAVE LAWS, 135 MISCELLANEOUS POLICIES, 136 EMPLOYEE USE OF VEHICLES, 137 PERSONAL USE OF CITY EQUIPMENT, 138 ELECTRONIC TECHNOLOGIES POLICY AND PROCEDURES, NOW COMPUTERS, TELECOMMUNICATION DEVICES AND OTHER ELECTRONIC EQUIPMENT, AND 139 IDENTITY THEFT PROTECTIONS POLICY, NOW CONFIDENTIAL CITY INFORMATION"

5. The matter of Approving Resolution No. 1135, "A RESOLUTION EXTENDING THE CITY OF HARRISBURG'S WORKER'S COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF HARRISBURG FOR THE POLICY YEAR 2016-2017"

**STAFF REPORT:** Resolution No. 1135

**ACTION:** Motion to Approve Resolution No. 1135, "A RESOLUTION EXTENDING THE CITY OF HARRISBURG'S WORKER'S COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF HARRISBURG FOR THE POLICY YEAR 2016-2017"

6. The matter of an Update on the 100-Acre Park Feasibility Study for the City's Consulting Firm Cameron McCarthy

**STAFF REPORT:** Exhibit A: Draft Conceptual Plan  
Exhibit B: Enlarged Plan Detail

**ACTION:** For Information Only

7. The matter of Considering the Initiation of the Burton St. Improvement District, for Burton St Located East of 9th St.  
**STAFF REPORT:** 1/18/16 Letter from Larry Walsh  
**ACTION:** Motion to direct City staff to initiate the Burton St. Improvement Project and to return to City Council with an Engineering Plan and a Resolution to Formally Declare the Burton St. Improvement District process
8. A Visit with Linn County Deputies  
**ACTION:** For Information Only
9. The matter of Approving a Parade Permit for the Old Fashioned 4th of July Parade on July 4, 2016  
**STAFF REPORT:** Application Materials  
**ACTION:** Motion to Approve the 2016 Old Fashioned 4th of July Parade Permit, subject to the Conditions of Approval
10. The matter of Making a Recommendation to the Oregon Liquor Control Commission Regarding the Renewal of Liquor Licenses  
**STAFF REPORT:** OLCC List  
**ACTION:** Motion to have no objections to OLCC approving the Liquor License Renewals for Air Thai Cuisine, American Market, Casa Torero, Dari Mart Store #20, EZ Stop Market & Deli, Golden Chopstix, Gridiron Sports Bar and Grill, Harrisburg Station & Eagle Mart, and Ron D Voo Tavern
11. Other.
12. Adjourn