



Harrisburg City Council Minutes
January 11, 2017

The Harrisburg City Council met on this date at City Hall, located at 120 Smith St. at the hour of 6:30pm. Presiding was Mayor Robert Duncan. Also present were as follows:

- Robert Boese
- Mike Caughey
- Kimberly Downey
- Adam Keaton
- John Loshbaugh
- Sarah Puls
- Youth Advisor Makenzie Thompson
- City Administrator Brian Latta
- City Recorder/ACA Michele Eldridge
- Public Works Director Chuck Scholz
- Finance Officer Tim Gaines

There were no absences this evening.

After opening the meeting, but prior to roll call, the City Recorder administered Oaths of Office to the Mayor-elect, Robert Duncan, and the three Councilors-elect; Mike Caughey, Robert Boese, and Sarah Puls, each of whom had been re-elected to their positions at the General Election held on November 8, 2016. Copies of the signed Oaths of Office are available in the City Recorder office.

Concerned Citizens in the Audience:

- Phil Krueger, and his wife, Penney Krueger, of 802 Eagles Way, were in the audience this evening. Mr. Krueger stated that he was here about Brian. He's very angry, because he received a parking ticket for a \$50 fine, and he's angry with the way it was addressed. He's been living here for 17 years, and parked in the wrong direction on the road in his cul-de-sac; he found out it's against the law. He related that he had worked with Chuck Scholz at one point previously, because he had a truck for sale, with a sign in it that was where it shouldn't be. Chuck knocked on his door, and worked with him. He pulled the sale sign, and moved the truck. That issue was solved right then. That could have been another ticket that was resolved by knocking on my door. If it was done

for this issue, he wouldn't be here. There are only three reasons he can think of, maybe more, for that (parking) to be a problem. He had spoken with Lieutenant Duncan at the Linn County Sheriff's Office (LCSO) about this issue, and she said that the City Council and City Administrator specifically are the ones that direct that. They set the price, and direct them on what they want addressed. In his correspondence with Brian, he said we hadn't addressed that, we haven't asked for them to follow up on aggressive parking issues. The issues that concerned him about this, was because of the way it was done. If it was an issue, they should have been warned about it. A simple knock on his door would have helped. He thinks that officers would prefer to have him have their backs. He supports the community, with his ballot, and his support of the fire department, and their bond issues; but this turned him against that. He hates to say it, but it's the deputies that did it. They could have knocked on his door. His wife had a heart transplant about a year and a half ago; they struggle every month, and are thousands of dollars in debt for medical bills. \$50 is a prescription. But it's not about the amount of the fine, the \$50; it's about the way it was brought up. He's been parking this way for 17 years. Deputy Spangler (of the LCSO) has been in their cul-de-sac, and parked in the driveway next door. He never said anything to him about his parking....he respects the man. A knock on the door would have helped. His friends, got the same thing....he heard a rumor that 16 citations were handed out that morning. It sounds like there was a reason to do that. Is it a safety issue, is it aesthetics, because it looks bad, or is it a revenue maker? He doesn't think it's a safety issue, and he challenged every one of you here tonight, to see if someone parked in the wrong direction in a cul-de-sac, has been a safety problem, and if not parked other way, could have avoided it. Therefore, it sounds like it's a revenue making decision. That makes him angry. He read his (Brian's) job description; he's supposed to communicate to the community, so you know you are supposed to do that. He apologized because he's angry....

- Mayor Duncan assured him that there was no reason to apologize.
- Krueger said that he's angry, and he's found it difficult to support things in the future in the community, and hopes that we handle something like this differently in the future.
- Caughey said that he'd like to pull the police report out of the consent list, and wants them to address this situation.
- Latta said that he had asked Sergeant Greg Klein to be here tonight from the LCSO. He took this complaint very seriously. He had talked to Lieutenant Duncan, and told her that we didn't ask for the deputies to cite people parking the wrong way in the streets. We've never done that. It was concerning to him, and didn't make sense, as to why an officer would go and do that? In this meeting, and previously, our biggest issues are safety issues. We want to keep our streets, and our citizens safe. When we've talked here, we've stated that we are concerned about vehicles running stop signs, speeding, driver's using cell phones, or trucks on the highway blocking traffic; those are our concerns. Maybe for those issues, we don't issue warnings; instead, we give citations. Through that, and other conversations, he should related that we are one of seven contract cities, that are pushing the LCSO to give more citations for these reasons, which is asking for more enforcement for safety issues. Lieutenant Duncan said that information is relayed

from the City to them, and then from the lieutenant and sergeant, to the deputies. The deputies have discretion by state statute on whether to issue a warning or citation on a violation. He found out the hard way, that he can't tell a deputy to do this. One time, we had someone on the highway that was in violation, and he asked a deputy to go and cite them. Lieutenant Duncan called him later that day, and told him that you can't tell my deputies what to do. We can't do that; and the sheriff's office feels very strongly on allowing their deputies to have discretion on that. Somewhere, the wires were crossed. We wanted enforcement for safety issues, and this deputy was giving citations for parking. It's very frustrating. We've told Lieutenant Duncan several times that we want citations for moving violations, speeding, not stopping at a stop sign and things that can cause accidents. We don't want people hurt or killed, because of that behavior. We don't want citations issued for citations sake. He then discussed a parking issue on Monroe St. near the river. The road is only partially improved. The parking on the north side, on the gravel, was being done perpendicular to the lots on the north. So he wrote a letter to everyone, and told them that you are all parking perpendicular, and you need to park parallel instead. He followed up on that, and within two weeks, everyone was parking correctly. Having Chuck knock on the door, or informing people, is what should have happened. We don't want what happened to happen again. It's unfortunate with the law, that this is a law, and it was broken. Yes; the deputy can write a citation for it. Is it good for the community? No. Do we want that kind of enforcement? No. We don't want that in this community. He's sorry that it happened. Anyone who came to municipal court today to pay the fine had a reduced fine. He can't tell a judge what to do either, but he talked to our Judge, Judge Blake, and asked him if he was willing to go easy on offenders and he explained the situation. The Judge reduced the fine from \$50 to \$10 for everyone who attended. If you paid it already, we will refund the \$40 to you, and he asked the finance officer to take care of that. He apologized for this happening to them, and to the community, and apologized on the Council's behalf.

- Krueger said that his boat, and trailer, are 27' long, and trying to pull it into his lot, requires putting his vehicle out on LaSalle Street, while backing up. That's more dangerous than parking in the wrong direction.
- Latta said that he wanted to explain what happened. This is not what we want, and not what we expect. We are striving as a City and as contract cities, to have better communication with the LCSO. We are trying to get all 7 contract cities on the same page, so we are delivering one message from all 7 cities, to make it easier to understand. That might be part of the challenge. Maybe parking enforcement is a big issue in Brownsville, or Lyons. It wasn't an issue here. He didn't get to talk to the deputy, so he doesn't know why that happened.
- Sergeant Klein said that he was here to also work with everyone. He apologized that this took place. We are getting more information from Lieutenant Duncan, and we will discuss this so that it doesn't happen. There has been stuff passed on to them from all seven cities, that they want traffic enforcement for safety issues and concerns. The deputies do have discretion on what to cite, and what not to cite. He is discussing this

issue with Captain Guilford, Lieutenant Duncan, and maybe the Sheriff as well, to find out what happened. They are here to work with the public.

- Downey asked if he (Sergeant Klein) wouldn't agree that this seems sort of unusual.
- Sergeant Klein said that he's worked in law enforcement for 27 years. He's been both with the LCSO, and has been City police elsewhere, as well. There is an ebb and flow to everything. Sometimes, we use the statutes to look at, and some deputies are looking for stuff to do. They are enforcing laws, and they may have seen a reason for doing that. Obviously, they did, but this is unusual. He's seen it done in Albany, for example. That was maybe an issue of going back to the officers and deputies, and perhaps them thinking about what do all I need to do at night. He doesn't know why they did this, without talking with them first.
- Krueger said again, that's he been here for 17 years, parking this way, without anyone even whispering that it wasn't right.
- Downey agreed that it's better to get something saying that you can't do this anymore.
- Krueger agreed as well, and said if we had a letter, that told them to park like they are supposed to, then great; he would have fixed it, and he wouldn't be here tonight.
- Latta said that if you notice, sometimes in the newsletter, he'll remark on different code and changes. There are all sorts of laws we don't know about, and when we get zinged for it, it feels unjust. That you've been doing it for 17 years, and then getting a ticket; it stinks. The City didn't request them to go and cite parking violations on 13 people. Like Sergeant Klein said, the deputy must have seen something that warranted that response. But we haven't talked with him, and neither has Sergeant Klein. There had to be some reason why that took place; but again, the City, and Councilors, have not asked the deputies to do that.
- Downey asked if this was when someone was busting out all the windows in cars in that neighborhood and in town.
- Sergeant Klein said it could be. He'll need to talk to some of them. The deputy, who did the citing, was not part of the regular contracted City crews. He may have felt that he was doing what he was supposed to do. He (Sergeant Klein) contacts the City, and goes to Brian with issues, and Brian comes to him with issues. This deputy may have thought the parking was an issue.
- Downey said that the only parking she can think of us discussing previously was the parking on Harrisburg Beach. She can't remember any other time that came up.
- Latta said that we also discussed parking for the boat ramp. We have a sign in the parking lot that says these spaces are for vehicles with boat trailers only. People were parking there, and meandering around town. Then people with boats were having to park their vehicles with trailers on city streets causing the streets to be too narrow. It was a very specific request.
- Sergeant Klein said that it's too bad we came to this point. He received calls from two other cities, and they had people who showed up there too.

- Krueger related that it just seems curious, that he can see in the agenda from before that the City was taking away the Municipal Court bank account, and that it was combined with the City bank account, and then all of a sudden, a series of tickets were issued.
- Latta told him that we used to have a contract with the Justice Courts in Linn County to process Municipal Court for us. We decided to take it over. The account was there for the Justice Court to deposit Municipal Court transactions. Once we in the City took it over again, it was no longer needed. He wanted to explain that to him.
- Mayor Duncan said that was one of the reasons that we switched to the City processing Municipal Court; because it saved revenue for the City.
- Latta also wanted to respond to a couple of the comments in Krueger's letter he sent to the Latta and the Council. He told him that we did go out for a Connect Oregon VI grant to repair and restore the boat ramp, which we went after last year, but was not successful. But we did get a promise of money from the Marine Board, so we feel we are halfway there. We are looking at other agencies, like the HRA, that we hope we can utilize. We've also talked about the water issue. We are at the end of the water study, and hope to have that by the end of this month; hopefully by the 2nd meeting. We have completed two pilot studies. We have consultants working on that, and hopefully, in the next couple of weeks, we'll know what we know, determine how it can be fixed, and can talk about how much it costs. Then we can engage the community, and decide how to move forward. He's deciding how to do that; we are working on a lot of things we talked about.
- Krueger asked how as a citizen, can he find out where we are at on certain projects. He doesn't know what's going on. Where is that information?
- Latta told him that we send out an email every Friday with City information. We previously had two City wide water meetings in regards to our water study. The study took a lot longer than we thought, because the consultant had a heart attack, and is recovering. We can send you the Friday Update, and we also issue newsletters that are on the website. We do put messages in our utility bills as well, although that is space limited. You can go to our website for information, and it also gives you information about meetings like this. You can also always email him, if you have any questions about something. The more you let us know, that hey, I'm curious about this, the better.
- Krueger said that he wants to support things like the fire department, and he wants to support his community; but this kind of soured him. He doesn't know if he wants to contribute if this is what we do.
- Caughey wanted to bring up that there were people that were smashing taillights, and that was on this same exact day. So this was right after the parking episode, when 11 vehicles had their lights smashed. There was a lot going on, and lots of calls to the deputies. We do have a group in town that shares information about issues like this going on in town. He joined up with them too. People can talk about issues in their neighborhoods. We've been talking with LCSO about crime prevention, and he is welcome to go to those with his concerns. The neighborhood watch group is still active. There are also groups of individual within neighborhoods that are watching what's going on, even if they aren't actively driving and looking. The LCSO doesn't know if there is a

problem unless it happens in front of them, unless they are told. They are begging us to call them. If you see something weird, then please call them. We've seen a drop off on crime, with the exception of December 30th.

- Latta said that we appreciate you coming in to tell us how you feel. We take this very seriously, and he appreciates comments from citizens like this. It makes everyone here, more community minded; and working to prevent things like this from happening. It's not what anyone wanted to happen, and we will try to prevent this.
- Mayor Duncan said that he wanted to make a comment before we end this subject. We have constantly talked to LCSO about quality of life issues. You can see one month in which we had two traffic tickets, and 15 warnings. Some of the warnings should have been tickets, and weren't. And now, we are on the opposite end of things, when things should have been a warning, instead of a \$50 ticket. It is a law, and it's a quality of life issue, that on streets, people can't park facing the wrong direction. (He added that maybe that can be different in a cul-de-sac) You drive in, and a driver wouldn't know where someone is going or leaving. It's illegal for a reason. He guesses that even in a cul-de-sac, that there are lots of kids on bikes, or playing, and it's wise to park in one direction. He supposed we could change the laws in cul-de-sacs if we could.
- Krueger said he'd like something like that. If someone wrote a letter to him about this, he would make changes.
- Mayor Duncan said that you don't need to apologize to speak your mind here, and thanked him for coming again.

Linn County Sheriff's Office Monthly Report for December 2016

- Caughey still wanted to pull the sheriff's report from the consent list to talk about it. (The Sheriff's Report and Incident Report are in the Council Agenda).
- Sergeant Klein summarized the results of the December 2016 report for Council. He noted that one of the arrests was for a felony warning; the other was attempted robbery, and a trespass. There were 103 complaints, and 52 hours were spent on traffic.
- Caughey said that he went through this, both because of the numbers for the month, and for the parking fiasco. Referring to the incident report, he read through all the things that were violations. He was concerned about how some things were referred to in the report, such as saying it's an equipment violation, when the reason they were stopped was a moving violation. If the car is moving, or if it's in relation to speed, then it's not an equipment violation.
- Sergeant Klein thought it might be someone entering a wrong code, or not changing the code after recording the stop. They are supposed to follow up with dispatch, and tell them what the final report was.
- Caughey was concerned because it was so many of the listings in the incident report.
- Sergeant Klein thought some of it too, was because of the program we use. That is changing later this year.

- Caughey pointed out one of the ones on pg. 33, under the time of 22:46:30. There were three listings at the same time; a warning for equipment violation, and two citations issued one for equipment violation, and the other for a moving violation.
- Puls agreed that it was 3 different things.
- Sergeant Klein said it was likely how they gave information to dispatch, and how it's typed in by dispatch, and then how the query handles it when running the report. It can be confusing. He said sometimes deputies enter the wrong code, thinking it's the same thing, but it isn't. He can address that at the next meeting with Lieutenant Duncan and Captain Guilford, as well as Kathy, the Sergeant in dispatch. The new reporting system is leaps and bounds better than what they use now. That goes on-line in April. We hope it will be a better way to represent how we are doing our jobs and so that you can better read and understand it. He has to go through the report manually, and fix issues. Sometimes, the original will repeat something 4 or 5 times. The report starts out three times larger than what the final is. He has to disseminate it all. He hopes to make this better.
- Caughey was looking forward to it.
- Sergeant Klein apologized for that.
- Caughey remembered that we did have a discussion about parking on the wrong side of the road, but the outcome was that we didn't want to pursue those, unless it was safety issue, or we received complaints from people. He was shocked about the citations that were issued for parking.
- Sergeant Klein said that we (LCSO) would talk with that deputy, and would address that.
- Downey didn't want the pendulum to swing in the other direction....she doesn't want the deputies to think that we don't appreciate them, because we do.
- Sergeant Klein said that we want to do what's right. He wasn't sure how they may have miscued that issue, when we are focusing on safety. We were talking seat belts, cell phones, etc., not parking.
- Downey asked if they could have given a warning to those vehicles instead.
- Sergeant Klein said yes. They could have left a warning, and said, hey, you need to park the other way. He doesn't want to say if the deputy was right or wrong; he was doing his job. It's more about community, and quality of life.
- Mayor Duncan said that is a big quality of life thing. We can't ignore it to a certain extent; there are laws on the books for parking that were violated. But it could have been handled differently with a warning. He was glad that the citizen came in, was hacked off, and expressed himself to us. That's what we are here for.
- Sergeant Klein said that if you see something like this, funnel citizens to him. Most of the people he talked to were fine, after they talked with him. They appreciated him approaching them. He then asked if a deputy was in court today.
- Latta said yes.
- Sergeant Klein said that we will always try to have deputies here, plus have time to come in and go over stuff with the Judge. It's important to talk with him, and to listen to citizens as well.

- Latta said that Judge Blake is very personable and approachable. Latta doesn't always request that deputies are present, but he did so today because of this issue.

The matter of Approving the Consent List

- Caughey **motioned to approve the consent list, and was seconded** by Puls. **The City Council then voted unanimously to approve the consent list. The approval of the consent list approved the following actions:**
 - **Payment of the December 2016 bills**
 - **The Minutes of December 21, 2016**
 - **The Out of State Travel for the Public Works Director**
 - **The City's 4th Quarter Code Enforcement Report**

The matter of Approving Ordinance No. 949, “AN ORDINANCE AMENDING CHAPTER 10.05 OF THE HARRISBURG MUNICIPAL CODE TO ADD HMC 10.05.150(8)”.

Staff Report: Chuck Scholz, Public Works Director, said that he brought this before the Public Works Committee. We had received citizen complaints about people parking in front of mailboxes, and also had complaints from the post office. He did research on this, and was surprised to find that there was no law about it in either state statutes, or federal law. If he tried to paint all the curbs around mailboxes, he would need to triple his staff, so that won't be happening. He looked into what other communities were doing. Beaverton had recently changed their code, and issued warnings to people in violation, with eventual citations being done for those people who didn't heed the warnings. The City of Beaverton sent out notice of the new law taking effect. This was specifically brought up and was added to the ordinance, due to the complaints we had received.

- Loshbaugh commented that he had a lot of problems with a company who always parked in front of his mailbox.
- Scholz said that there are no actual laws on that. Now we will have one.
- Latta added that if you pass this, it's not effective for 30 days. During that time period, we will send out messages in the utility bill, and website, stating that the law isn't effective for 30 days, and to please stop blocking mailboxes. We will not send our deputies to do this. If we get complaints from people or the post office, then we will put a warning tag on their car to let them know about it, and to notify them that if it continues, and we get more complaints that we'll follow through with a citation.
- Loshbaugh said that the last time around, the mail lady had to drive all the way past the next neighbor's driveway, and had to walk back. A landscaping company was blocking the mailbox, and was blowing all their detritus out into the street.
- Latta said it was nice that she did that. By policy, they aren't supposed to do that. They aren't supposed to get out their vehicles, or back up. They can only do forward motions. He added that the time frame is from 8 to 5 Mon through Sat.
- Caughey **motioned to approve Ordinance No. 949, “AN ORDINANCE AMENDING CHAPTER 10.05 OF THE HARRISBURG MUNICIPAL CODE TO ADD HMC 10.05.150(8)”.**
- Boese asked why the Ordinance was labeled Vehicle and Pedestrian Traffic.

- Latta told him it was because it was a very large ordinance, and it included rules for pedestrians, vehicles, and bicycles.
- Loshbaugh **seconded the motion, and the City Council voted unanimously to approve Ordinance No. 949, and thereby prohibiting parking that blocks mailboxes from Mon to Sat, during the hours of 8:00am and 5:00pm.**

The matter of Recognizing the Outstanding Public Service of Harrisburg Resident Francisco Garcia-Mendez

Mayor Duncan presented a plaque and the name tag for Francisco from when he had served on the Planning Commission. He commented on Francisco's ten years of service to the City of Harrisburg, on both the Parks Committee, and the Planning Commission, and told him how much we appreciated his serving the City.

- Garcia-Mendez commented that it's a pleasure to serve, and he wanted to serve his community. It was really interesting, and sometimes, quite entertaining. One of his first meetings was the Life Bible Appeal.
- Latta added that he also served while we went through the UGB Expansion efforts as well, and was involved in that process. He always did really good work, and was very consistent in serving. We appreciated his comments. We will miss him.
- Garcia-Mendez thanked the Council again, for recognizing his service.

The matter of Selecting a Council President for a Two-Year Term

Staff Report: Latta had the Council members fill out the ballots that had been provided to them. He also reminded everyone that while the Charter said that we had to elect the Council President via ballot, Oregon statutes prevent secret ballots; therefore, everyone had to sign their ballot.

- Eldridge noted that they were part of the record, and were kept with the agenda bill.
- Latta tallied the votes; the results of which were five votes to nominate Mike Caughey to be the Council President for 2017 and 2018. One vote was recorded for Sarah Puls. (Nominated by Mike Caughey). The mayor did not need to vote because there wasn't a tie.

Councilor Mike Caughey will be the City Council President for calendar years 2017 and 2018.

The matter of Reviewing the City's 1st Quarter Financial Report

Staff Report: Finance Officer Tim Gaines was present to answer any questions.

Loshbaugh asked if all the accounts balanced, and Gaines told him yes. Caughey said that he reviewed the information, and almost everything was smack on for where it should be after a quarter year. Latta reminded everyone that there are some payments we make only once a year; therefore, you'll see 100% expended. We generally don't make those payments in the first quarter though, because of property tax revenue coming in during the second quarter.

Mayor Duncan asked if the property taxes were doing well, and Gaines told him that they were performing as projected.

- Caughey then **motioned to approve the 1st Quarter Financial Report for Fiscal Year 2016-2017. He was seconded** by Loshbaugh, and the **City Council voted unanimously to approve the 1st Quarter Financial Report for FY 2016-2017.**

The matter of Proclaiming January 22-28, 2017 as School Choice Week in the City of Harrisburg

- Downey asked Mackenzie Thompson, our new Youth Advisor, if she had heard about this at the school?
- Thompson said that they hadn't.
- Mayor Duncan said that he wouldn't say that he is an advocate, but he does believe in school choice to a certain degree, as long as it doesn't undermine public education. He did make one change to the proclamation. In the first paragraph, they had 'should have access', but it's his belief, that our kids do have access to a great quality of education here in our school district. In 2006, he knew of only one kid who didn't graduate. There were only 1 or 2 in 2007. His daughter is now traveling the world, doing amazing things, and that's with the education she had here in Harrisburg. He didn't want any kind of a wall to go up between us and the school district, however small.
- He then read the proclamation aloud, as it appeared in the agenda. (The proclamation is on-line on the City's website.)
- Thompson agreed with the good education comment. She said that the board is working their hardest to get that done, and are very positive. She doesn't know how much this is reported at the school. They had never seen the proclamation, but she will take it to them.
- Downey agreed with our school district providing a wonderful education. Both of her boys' graduated from here, and both are very intelligent, and have great work ethics.
- Thompson added that the kids that are struggling are doing so because they don't want to perform, not because of a lack of education.

Others:

- Latta passed on information he had received via email, from a company called Blockwatch.org. They were using it as a free online platform, for residents to speak out privately about crime prevention. He wanted Councilors to know about it if they wanted to check it out.

Annexation and Zone Change Process for Priceboro Park

- Latta noted that at the last meeting, we had all decided that we should annex Priceboro Park, so that we can later do a property line adjustment for the residents who had the encroaching fence lines along the park. That will allow us to sell them that property. There is no Charter language, or anything within our own code about annexations, so we follow state statutes. Eldridge reminded him that the last time we had done any annexations, that they were initiated via resolution. That gives you all the language for

where the property is located, and includes a map. There is however, nothing in the state statutes that says that you need to do this. Therefore, he'd like to leave it up to Council. They can either handle this via resolution, or do so via Council motion. But there should be a formal motion that Council wants us to initiate the annexation of City Owned Property. The suggested motion is as follows:

I motion to initiate the annexation of City Owned Property identified as 15S-04W-15, Tax Lot 3300, also known as Priceboro Park and to apply the City zoning to the property.

- Loshbaugh **motioned to initiate the annexation of City Owned Property Identified as 15S-04W-15, Tax Lot 3300, also known as Priceboro Park, and to apply the City Zoning to the Property.**
- Keaton wanted to comment that he felt very strongly that we needed to develop our own policy for handling annexations.
- Puls then **seconded the motion, because there was already a motion on the floor.**
- Latta told Keaton that yes; it's nice to have our land use processes outlined. We have to follow state law, but it's nice for us to go to our own code, rather than the state law. In this case, the state law is hard to understand. There are a whole slew of rules in regards to annexations that apply only in certain cases, so he had to read through the whole thing. Yes, that's a good idea, and one he already had planned on following through with. The Planning Commission will go over that, but we haven't gotten to that section yet. We will be adding an annexation section as well as a vacation policy. Vacations are well specified in state statutes. Annexations are very convoluted to understand, so it will be nice to have our own code to refer to. However, we don't want to delay this process, until we get that put together. The path is clear, process wise. We need to make a motion to proceed, and create a land use file. There is no fee, because it's our own annexation. We have two different public notices to make, with subsequent public hearings. You'll make a decision to do a zone change, which is from EFU (in the county) to City zoning instead. The Planning Commission will review both the annexation and zone change, and will make a recommendation to the City Council. He thinks that they can make a decision on the zone change, without coming to the City Council. If that's correct, they'll approve that, and make a recommendation on the annexation to you. If it's approved, we adopt an ordinance, which is filed with the Secretary of State, plus we notify the County. We'll have to approve the boundary description, which the surveyor will do for us. He didn't think we needed to monument anything. Luckily, because it's a separate district, we don't have to pull this property off of a rural fire district. The process is fairly straight forward.
- Loshbaugh asked, when Priceboro Park was created, did the City buy it?
- Latta told him that we own it.
- Eldridge added that the developer gave that to us, which was corroborated by several councilors.
- Caughey noted that there was property that was interesting, that was land locked, but it is public property, located between Whit ledge Place and 9th.

- Eldridge thought it was probably the storm detention pond and canal that were tracts granted to the City there, and were part of the easements for storm detention.
- **The Council then voted unanimously to initiate the annexation of City Owned Property Identified as 15S-04W-15, Tax Lot 3300, also known as Priceboro Park, and to apply the City Zoning to the Property.**

With no further business, the City Council adjourned at the hour of 7:59pm, in order to allow the Harrisburg Redevelopment Agency Board Meeting to commence.

Mayor

City Recorder