

Harrisburg's Old Fashioned 4th of July Celebration

Thursday, July 4, 2024

2024 Theme: 'TBD - Coming Soon!'



*VENDOR APPLICATION FEES:

- *Riverfront Premium Booth: \$175 (All day + Power)
- *Riverfront Booth: \$125 (All day/No Power, in front of City Hall)
- *Regular Booth: \$100 (All day/no power, Smith St.)
- *Parade only: \$45 (Only two roaming carts allowed per vendor)
- *The Marketplace: \$50 (No food booths allowed, 10:00 - 6:00)
- *Special Vendor: Contact event staff to be a vendor elsewhere in the City

Application Deadline: June 21, 2024 for advertising inclusion

Premium booths face onto 1st St and Riverfront Park and are determined by seniority with the Harrisburg Festival and Events Association (HFEA). If you would like to obtain a premium booth, please remit two checks, one for \$100, plus one for \$75. The \$75 will be returned to you if we are unable to provide you with a premium booth. Please mail your application and check(s) made out to H.F.E.A., PO Box 178, Harrisburg, OR 97446.

*****All Vendors for any space other than the Marketplace, must provide a Certificate of Liability Insurance showing the City of Harrisburg, and the HFEA as Additional Insured's, in the amount of \$1,000,000. Deadline: June 28, 2024 (Marketplace Vendors must sign a waiver by July 4, 2024)**

Name of Organization: _____

Product or activity: _____

Contact Person: _____

Telephone/Cell: _____

Email Address: _____

Mailing Address: _____

Vendor booths are provided on a first come/first served basis, and on a seniority basis for premium booths. All forms must be received by June 21, 2024 to be included with advertising. You are responsible for removing your own garbage. Quiet & non-noxious generators **only** are allowed for non-power booths. **All food booths are required to obtain a Linn County temporary restaurant license. Contact Linn County Environmental Health, at 541-967-3821.** Inspections are held on the morning of the 4th of July. No booth chairs, tables or shade/covers are provided; you must bring your own. **Please be aware that no dogs are allowed west of 2nd St., in any of the vendor areas!!! Please do NOT bring your dog and try to hide them.**

More Information on the back of this form....

Warning: Vendors may not operate in any area of the City without first making arrangements with the HFEA. Operating a business other than as an established commercial business selling the same merchandise is not allowed. If you operate a business without obtaining approval from the HFEA, you will be cited into Municipal Court by the City of Harrisburg.

Because our venue is small, **we do not allow 'repeats' of food types.** We do allow variations in food, such as gourmet ice-cream vs. waffle cones vs. soft serve. (We try to separate these booths as much as possible). Food Vendors new to our venue should have a back-up food option if we already have a food vendor serving what you were planning to serve. Remember, first come/first served, for everything except the Premium Booths!

Vendor Locations:

Premium Booths: You will be facing away from each other, with parking area behind your booths. Please encourage people waiting in line to give each other more room, in order to limit contact. Hours are 10:30 to 9:30.

Riverfront Park & Smith St.: This location includes regular vendor booths. There are 3 riverfront booths in front of City Hall this year. Regular Booth areas are located in the street itself. Only Premium booths have power available. Hours are 10:30 to 9:00.

Please be aware that due to numerous complaints, people pulling carts and selling water or other items throughout town, will no longer be allowed in **any** of the event areas. (Riverfront/1st St to 7th St., Monroe to Macy.) Any vendor with a booth may have two roamers in the parade, at no extra charge. (Parade rules apply) No 'roamers' are allowed in Riverfront Park, and groups selling tickets for events will be limited to only two at a time in the parks and must specifically indicate/advertise what the tickets are for. *Our food court set up in the parking lot for premium booths will allow only **one** vehicle to be parked behind each booth.*

DUE TO THE PRESENCE OF A BEER GARDEN, NO PARKING IS ALLOWED AT THE CITY HALL PARKING LOT IN 2024. VENDORS ARE WELCOME TO PARK IN THE CITY PARKING LOT ADJACENT TO THE POST OFFICE. DO NOT PARK AT 36 SPICES, AS IT IS A PRIVATELY OWNED PARKING LOT!

The Marketplace: Depending upon regular vendors, some booths might be located near the end of Smith & 2nd; with overflow on Moore St. These booth spaces are roughly 10 x 10 or 10 x 15. No traditional food booths will be allowed in this location, and only craft items, or traditional flea market offerings will be allowed. The hours are 10:30 - 6. These vendors are welcome to stay open, but are not required to stay open, past the hour of 6:00.

More information/details regarding our event will be mailed to you in June. We appreciate your time and involvement with the HFEA and hope that you have a successful event! Questions may be directed to Michele Eldridge, at 541-995-6655, or you may email Michele at meldridge@ci.harrisburg.or.us.