



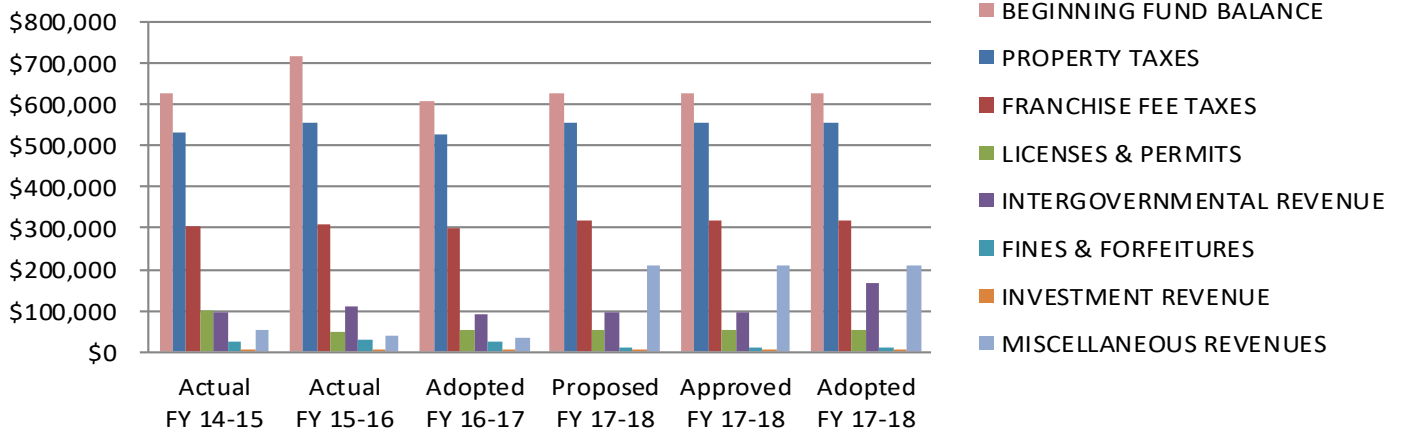
CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018
June 30, 2017

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General Fund Resources



GENERAL FUND (10): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$623,781	\$717,690	\$606,400	\$627,500	\$627,500	\$627,500
PROPERTY TAXES	\$532,829	\$552,782	\$528,528	\$552,859	\$552,859	\$552,859
FRANCHISE FEE TAXES	\$304,424	\$309,357	\$297,500	\$317,900	\$317,900	\$317,900
LICENSES & PERMITS	\$100,218	\$49,485	\$55,500	\$55,500	\$55,500	\$55,500
INTERGOVERNMENTAL REVENUE	\$95,559	\$111,253	\$89,100	\$94,100	\$94,100	\$166,274
FINES & FORFEITURES	\$24,241	\$28,017	\$23,000	\$10,000	\$10,000	\$10,000
INVESTMENT REVENUE	\$2,137	\$4,190	\$1,800	\$4,000	\$4,000	\$4,000
MISCELLANEOUS REVENUES	\$54,324	\$37,854	\$33,700	\$210,650	\$210,650	\$210,650

General fund revenue estimates are based on projections, historic trends, current conditions and agreements. Revenues include property taxes, franchise fees, user fees, and reimbursements. The beginning fund balance is slightly improved this year. Increases in property taxes are limited to a maximum of 3% each year in Oregon. However, the increases in recent years have been more modest. The tax assessed value determined by Linn County increased this year from \$178,526,256 in FY 16-17 to \$186,823,043. This increase in assessed value will result in an increase in property tax revenue the City can expect this year. It should be noted that vacant properties are not likely to pay property taxes, and property owners have the ability to defer tax payments for up to three years. This does impact how we project property tax revenue. It should also be noted that the City did not enter into any new franchise agreements this past fiscal year. However, the City is currently negotiating its agreements with NW Natural Gas and Verizon.

The General Fund will receive \$200,000 for the sale of the Cedar Square property to the Harrisburg Fire and Rescue District.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

General Fund (10)

GENERAL FUND (10): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
623,781	717,690	606,400	BEGINNING FUND BALANCE	627,500	627,500	627,500
<u>PROPERTY TAXES</u>						
509,994	533,104	523,528	GENERAL FUND CURRENT TAXES	547,859	547,859	547,859
22,835	19,678	5,000	GENERAL FUND PRIOR TAXES	5,000	5,000	5,000
532,829	552,782	528,528	TOTAL PROPERTY TAXES	552,859	552,859	552,859
<u>FRANCHISE FEE TAXES</u>						
172,631	174,447	170,000	PACIFIC CORP (PP&L)	180,000	180,000	180,000
9,824	10,119	10,000	BURLINGTON NORTHERN RR	10,000	10,000	10,000
12,022	12,624	10,000	AT&T LONG DISTANCE	12,500	12,500	12,500
21,739	31,014	23,000	REPUBLIC SERVICES	26,000	26,000	26,000
33,637	36,702	33,000	NW NATURAL GAS	33,000	33,000	33,000
4,924	4,637	4,500	CENTURYLINK (FORMERLY QWEST)	4,500	4,500	4,500
12,615	0	12,000	MCI / VERIZON	13,900	13,900	13,900
37,032	39,814	35,000	COMCAST	38,000	38,000	38,000
304,424	309,357	297,500	TOTAL FRANCHISE FEE TAXES	317,900	317,900	317,900
837,253	862,139	826,028	TOTAL TAXES	870,759	870,759	870,759
<u>LICENSES & PERMITS</u>						
87,037	37,663	50,000	BUILDING PERMITS	50,000	50,000	50,000
3,157	8,826	3,500	LAND USE REVIEW	3,500	3,500	3,500
7,420	0	0	LICENSES & FEES	0	0	0
2,604	2,996	2,000	LIEN SEARCH CHARGES	2,000	2,000	2,000
100,218	49,485	55,500	TOTAL LICENSES & PERMITS	55,500	55,500	55,500
<u>INTERGOVERNMENTAL REVENUE</u>						
0	3,600	3,600	MARINE BOARD GRANT	3,600	3,600	3,600
6,000	6,000	6,000	HRA ADMINISTRATIVE REIMBURSEMENT	6,000	6,000	6,000
300	0	0	HART ADMIN REIMBURSEMENTS	0	0	0
52,340	52,306	45,000	LIQUOR TAX RECEIPTS	50,000	50,000	50,000
4,849	4,803	4,500	CIGARETTE TAXES	4,500	4,500	4,500
0	13,093	0	GRANTS	0	0	0
32,070	31,451	30,000	STATE REVENUE SHARING	30,000	30,000	30,000
0	0	0	HRA LOAN PAYMENT	0	0	72,174
95,559	111,253	89,100	TOTAL INTERGOVERNMENTAL REVENUE	94,100	94,100	166,274
<u>FINES & FORFEITURES</u>						
24,241	28,017	23,000	FINE & COURT REVENUE	10,000	10,000	10,000
24,241	28,017	23,000	TOTAL FINES & FORFEITURES	10,000	10,000	10,000
<u>INVESTMENT REVENUE</u>						
2,137	4,190	1,800	GENERAL FUND INTEREST	4,000	4,000	4,000
2,137	4,190	1,800	TOTAL INVESTMENT REVENUE	4,000	4,000	4,000

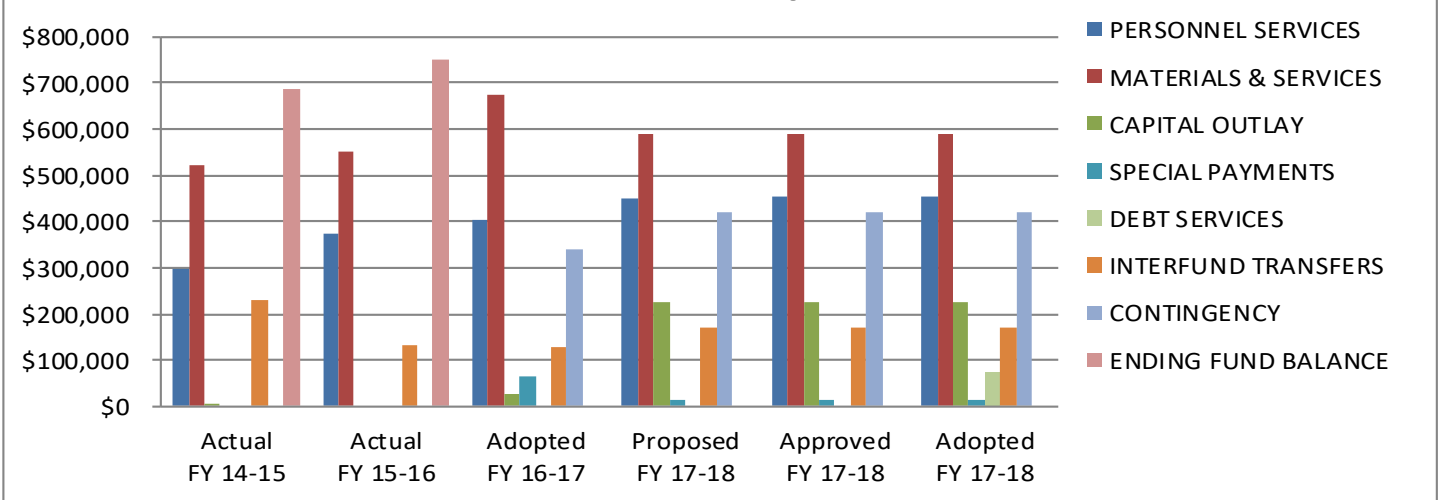
GENERAL FUND (10): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Adopted Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>MISCELLANEOUS REVENUES</u>						
417	438	400	EMPLOYEE WATER CONTRIBUTION	400	400	400
2,222	1,487	500	OTHER MISCELLANEOUS INCOME	200,500	200,500	200,500
33,837	25,215	23,000	RENTAL PROPERTY INCOME	0	0	0
3,920	0	0	MUSEUM EMPLOYEE INCOME	0	0	0
637	505	550	CREDIT CARD PROCESSING	500	500	500
950	340	250	RENTAL-CITY PROPERTY & EQUIPMENT	250	250	250
12,341	9,869	9,000	TRANSIENT ROOM TAX	9,000	9,000	9,000
54,324	37,854	33,700	TOTAL MISCELLANEOUS REVENUES	210,650	210,650	210,650
1,737,513	1,810,628	1,635,528	TOTAL RESOURCES	1,872,509	1,872,509	1,944,683

Estimated Property Taxes for City:

\$186,823,043	(assessed value)
0.0031875	(City permanent tax rate)
\$ 595,498	(Taxes to be levied)
92%	(Collection rate)
\$ 547,859	(Taxes expected to collect)

General Fund Requirements



GENERAL FUND (10): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
PERSONNEL SERVICES	\$298,832	\$375,184	\$401,632	\$450,438	\$454,077	\$454,077
MATERIALS & SERVICES	\$519,340	\$551,907	\$674,100	\$588,271	\$588,271	\$588,271
CAPITAL OUTLAY	\$3,180	\$0	\$25,000	\$225,000	\$225,000	\$225,000
SPECIAL PAYMENTS	\$0	\$0	\$65,000	\$15,000	\$15,000	\$15,000
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$72,174
INTERFUND TRANSFERS	\$229,000	\$134,500	\$130,000	\$172,000	\$172,000	\$172,000
CONTINGENCY	\$0	\$0	\$339,796	\$421,800	\$418,161	\$418,161

The projected property tax revenue represents approximately 30% of the General fund expenditures, including contingency. This trend has been consistent of the past several years.

Overall, the expenditure lines are consistent with last year's budget. The City hired a new employee who will run the code enforcement program, operate the municipal court, and supervise the front counter staff at City Hall. Half of this position will be supported by the General fund. Also of note is the construction projects expense line under capital outlay, which is at \$225,000. This money will fund the remodel of the Justice Center building. The remodel is a City Council priority identified in the City's Strategic Plan. Lastly, the transfer to the Equipment fund is increased by \$30,000. This increase is to purchase a fuel-efficient vehicle for City Hall to be primarily used for code enforcement responsibilities.

The General fund is the backbone of the entire City budget. Keeping a healthy contingency in this fund is vital, as it helps us with our cash flow between the beginning of the fiscal year in July and the arrival of property tax revenue in November. The proposed contingency this year has increased by roughly \$90,000 to \$429,883.

The General fund helps support other City budget funds such as the Office Equipment, Street, and Library funds.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

General Fund (10)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

GENERAL FUND (10): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: ADMINISTRATION	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
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PERSONNEL SERVICES

170,349	222,532	227,296	ADMINISTRATION WAGES	259,691	262,442	262,442
287	0	5,500	ADMIN OFFICE ASSISTANCE	5,500	5,500	5,500
15,300	15,300	15,300	COURT WAGES	7,200	7,200	7,200
3,449	0	0	MUSEUM SALARY	0	0	0
788	0	0	ADMINISTRATIVE OVERTIME	0	0	0
193	242	254	ADMIN UNEMPLOYMENT TAXES	270	273	273
14,806	18,545	19,404	ADMIN SOCIAL SECURITY TAXES	20,678	20,888	20,888
53,864	66,858	70,980	ADMIN MEDICAL INSURANCE	83,370	83,370	83,370
31,469	41,756	44,180	ADMIN PERS	55,619	56,294	56,294
860	1,058	1,100	ADMIN LIFE & DISABILITY INS	1,225	1,225	1,225
3,033	4,268	5,550	ADMIN PAY & LONGEVITY	4,800	4,800	4,800
93	98	168	ADMIN WORK COMP QUARTERLY	185	185	185
4,000	4,210	9,000	ADMIN WORK COMP PREMIUM	9,000	9,000	9,000
0	0	2,400	PERSONNEL SERVICES-MARINE BD	2,400	2,400	2,400
9	17	200	MEALS - TRAINING	200	200	200
332	300	300	CELLULAR PHONE	300	300	300
298,832	375,184	401,632	TOTAL PERSONNEL SERVICES	450,438	454,077	454,077
3.0	3.0	3.0	Total Full-Time Equivalent (FTE)	4.0	4.0	4.0

MATERIALS & SERVICES

PROFESSIONAL SERVICES

6,800	7,015	8,200	AUDIT & FINANCIAL ASSISTANCE	8,500	8,500	8,500
250	250	250	FILING FEE	250	250	250
0	0	1,500	CONSULTANT FEES	1,500	1,500	1,500
0	0	10,000	CONTRACT SERVICES	10,000	10,000	10,000
248	248	1,600	ELECTION & BUDGET NOTIFICATION	1,600	1,600	1,600
0	42,733	0	GRANT EXPENSES	0	0	0
3,351	196	15,000	ENGINEERING SERVICES	15,000	15,000	15,000
10,649	50,442	36,550	TOTAL PROFESSIONAL SERVICES	36,850	36,850	36,850

LEGAL SERVICES

21,346	22,635	34,000	CLERK-WAGES,BENEFITS	0	0	0
0	0	0	COURT REVENUE PAYOUT	2,000	2,000	2,000
12,273	8,206	15,000	CITY BUSINESS ATTORNEY FEES	15,000	15,000	15,000
3,170	3,240	3,000	COURT RELATED ATTORNEY FEES	3,000	3,000	3,000
0	16	500	JURY COSTS	500	500	500
0	0	600	CLERK TRAINING	0	0	0
20	36	100	LEGAL NOTICES	100	100	100
230	0	300	COURT INTERPRETER	300	300	300
37,039	34,133	53,500	TOTAL LEGAL SERVICES	20,900	20,900	20,900

INSURANCE SERVICES

5,900	10,948	14,000	GENERAL INSURANCE	14,000	14,000	14,000
5,900	10,948	14,000	TOTAL INSURANCE SERVICES	14,000	14,000	14,000

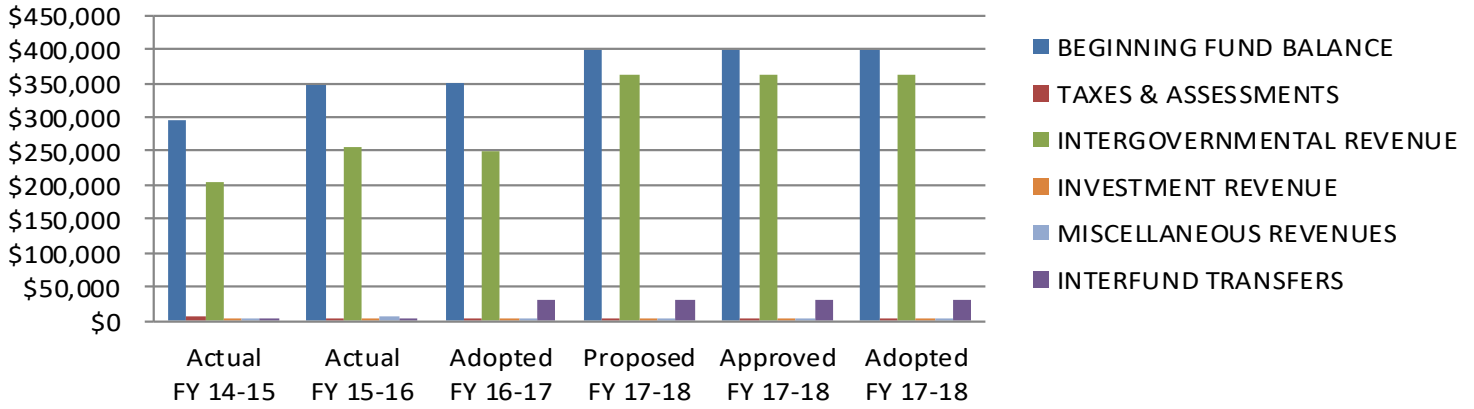
GENERAL FUND (10): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: ADMINISTRATION	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>LAND USE FEES</u>						
75,364	30,097	50,000	BUILDING PERMIT EXPENSES	50,000	50,000	50,000
819	549	1,000	LAND USE REVIEW CHARGES	1,000	1,000	1,000
76,183	30,646	51,000	TOTAL LAND USE FEES	51,000	51,000	51,000
<u>MISCELLANEOUS & COUNCIL BUSINESS</u>						
275	181	250	FLOWERS & GIFTS	250	250	250
3,661	3,106	5,000	OTHER MISC EXPENSES	5,000	5,000	5,000
1,059	1,269	2,000	LIEN SEARCH CHARGES	2,000	2,000	2,000
240	64	1,000	EMPLOYEE RECRUITMENT	1,000	1,000	1,000
0	0	500	DONATION TO N. WATCH & SEN CTR	500	500	500
684	805	1,000	EMPLOYEE PURCHASED WATER	1,000	1,000	1,000
3,978	11,088	39,700	TOURISM PROMOTION	25,671	25,671	25,671
9,897	16,513	49,450	TOTAL MISC. & COUNCIL BUSINESS	35,421	35,421	35,421
<u>OFFICE EXPENDITURES</u>						
6,741	3,759	4,000	INTERNET,E-MAIL & WEB PAGE	4,000	4,000	4,000
1,602	1,274	2,000	MACHINE ANNUAL CONTRACTS	2,000	2,000	2,000
904	1,290	2,000	MACHINE MAINTENANCE	2,000	2,000	2,000
1,327	2,000	5,000	OFFICE SUPPLIES	5,000	5,000	5,000
1,319	829	2,000	POSTAGE	2,000	2,000	2,000
1,143	0	0	PLANNING COMMISSION SUPPLIES	0	0	0
729	5,840	3,000	BANK/STATE POOL SERVICE CHARGE	3,000	3,000	3,000
878	0	2,000	SOFTWARE MAINT & UPGRADE	2,000	2,000	2,000
14,643	14,992	20,000	TOTAL OFFICE EXPENDITURES	20,000	20,000	20,000
<u>PROFESSIONAL IMPROVEMENTS</u>						
2,408	1,345	4,000	SCHOOLS/CONFERENCES	4,700	4,700	4,700
1,028	1,322	1,300	ORGANIZATIONAL MEMBERSHIP	1,500	1,500	1,500
3,192	4,455	6,000	ROOM & BOARD	9,700	9,700	9,700
2,163	1,607	5,000	TRAVEL	3,800	3,800	3,800
232	325	600	ELECTED OFFICIAL TRAINING	600	600	600
9,023	9,054	16,900	TOTAL PROFESSIONAL IMPROVEMENTS	20,300	20,300	20,300
<u>GOVERNMENT SERVICES</u>						
3,622	7,467	4,000	OREGON CASCADES WEST COG	4,000	4,000	4,000
300	0	300	AGING SERVICES	300	300	300
267,094	280,448	300,000	COUNTY LAW ENFORCEMENT	260,000	260,000	260,000
2,771	2,802	3,000	LEAGUE OF OREGON CITIES	3,100	3,100	3,100
516	396	600	OREGON GOVERNMENT ETHICS COMMISSION	600	600	600
274,303	291,113	307,900	TOTAL GOVERNMENT SERVICES	268,000	268,000	268,000
<u>UTILITIES</u>						
361	551	1,000	NW NATURAL GAS EXPENSES	1,000	1,000	1,000
14,170	14,266	22,000	PACIFIC POWER & LIGHT	20,000	20,000	20,000
28,343	31,172	40,000	STREET LIGHTING	35,000	35,000	35,000
1,642	1,747	3,500	TELEPHONE	2,500	2,500	2,500
4,736	585	0	HERITAGE PARK UTILITIES	0	0	0
1,072	0	0	HERITAGE PARK SONITROL	0	0	0
50,324	48,321	66,500	TOTAL UTILITIES	58,500	58,500	58,500

GENERAL FUND (10): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: ADMINISTRATION	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>BUILDINGS & GROUNDS</u>						
103	195	3,500	CITY EVENTS	3,500	3,500	3,500
2,936	2,842	3,500	4th OF JULY EXPENSES	3,500	3,500	3,500
382	394	500	BNRR PARK LEASE	500	500	500
177	0	0	ELECTRICAL REPAIRS	0	0	0
1,864	1,864	0	E-CHECK PROCESSING	0	0	0
7,029	21,069	25,000	GENERAL MAINTENANCE	30,000	30,000	30,000
11,298	11,638	13,000	JANITOR CONTRACT	13,000	13,000	13,000
277	0	0	OTHER	0	0	0
179	0	0	SUPPLIES - CLEANING	0	0	0
1,412	1,422	1,600	PROPERTY TAXES	1,600	1,600	1,600
5,722	0	0	MAINTENANCE OF CITY BUILDINGS	0	0	0
0	0	1,200	FACILITY MAINTENANCE-MARINE BD	1,200	1,200	1,200
0	6,321	10,000	PARK MAINTENANCE	10,000	10,000	10,000
31,379	45,745	58,300	TOTAL BUILDINGS & GROUNDS	63,300	63,300	63,300
519,340	551,907	674,100	TOTAL MATERIALS & SERVICES	588,271	588,271	588,271
<u>CAPITAL OUTLAY</u>						
3,180	0	25,000	CONSTRUCTION PROJECTS	225,000	225,000	225,000
3,180	0	25,000	TOTAL CAPITAL OUTLAY	225,000	225,000	225,000
821,352	927,091	1,100,732	TOTAL ORG./PROG. REQUIREMENTS	1,263,709	1,267,348	1,267,348
<u>SPECIAL PAYMENTS</u>						
0	0	65,000	HART DONATION	15,000	15,000	15,000
0	0	65,000	TOTAL SPECIAL PAYMENTS	15,000	15,000	15,000
<u>DEBT SERVICE</u>						
0	0	0	LOAN PRINCIPAL	0	0	0
0	0	0	LOAN INTEREST	0	0	72,174
0	0	0	TOTAL DEBT SERVICE	0	0	72,174
<u>INTERFUND TRANSFERS</u>						
15,000	15,000	15,000	TRANSFER TO EQUIPMENT FUND	45,000	45,000	45,000
15,000	15,000	10,000	TRANSFER TO OFFICE EQUIPMENT	20,000	20,000	20,000
1,500	1,500	10,000	TRANSFER TO STREET FUND	10,000	10,000	10,000
15,000	15,000	0	TRANSFER TO HART	0	0	0
72,500	88,000	95,000	TRANSFER TO LIBRARY FUND	97,000	97,000	97,000
110,000	0	0	TRANSFER TO COMM&EC (PARKS)	0	0	0
229,000	134,500	130,000	TOTAL INTERFUND TRANSFERS	172,000	172,000	172,000
<u>CONTINGENCY</u>						
0	0	339,796	CONTINGENCY	421,800	418,161	418,161
229,000	134,500	534,796	TOTAL REQUIREMENTS NOT ALLOCATED	608,800	605,161	677,335
687,161	749,037	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED FUND BALANCE	0	0	0
1,737,513	1,810,628	1,635,528	TOTAL REQUIREMENTS	1,872,509	1,872,509	1,944,683

Street Fund Resources



STREET FUND (11): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$294,105	\$346,207	\$350,500	\$398,000	\$398,000	\$398,000
TAXES & ASSESSMENTS	\$6,661	\$3,980	\$1,840	\$1,250	\$1,250	\$1,250
INTERGOVERNMENTAL REVENUE	\$205,689	\$254,815	\$251,170	\$361,170	\$361,170	\$361,170
INVESTMENT REVENUE	\$1,089	\$2,011	\$750	\$1,500	\$1,500	\$1,500
MISCELLANEOUS REVENUES	\$2,774	\$5,900	\$200	\$200	\$200	\$200
INTERFUND TRANSFERS	\$4,500	\$4,500	\$30,000	\$30,000	\$30,000	\$30,000

The Street fund's primary purpose is to construct and maintain City streets. Revenues primarily come from the State gas tax and grants. The health of the beginning fund balance is reliant on whether or not the City completes significant street projects in the prior year. This year's beginning fund balance is \$398,000, which is an increase of nearly \$50,000. The inter-fund transfers continue to be \$10,000 each from the General, Water and Sewer funds. The budget also reflects a \$150,000 grant that the City will be applying for this year. The grant would be from the State's Transportation and Growth Management program and would be used to update the City's Transportation System Plan.

Two of the City's Council's Strategic Plan priorities relate to the Street fund. Those priorities are the reconstruction of 4th Street, and finding ways to sustainably fund street maintenance. The 4th Street project could utilize money from this year's fund and possibly the Transportation SDC fund. The street maintenance funding project is not reflected in this budget, but decisions on that project could significantly affect future Street fund budgets.

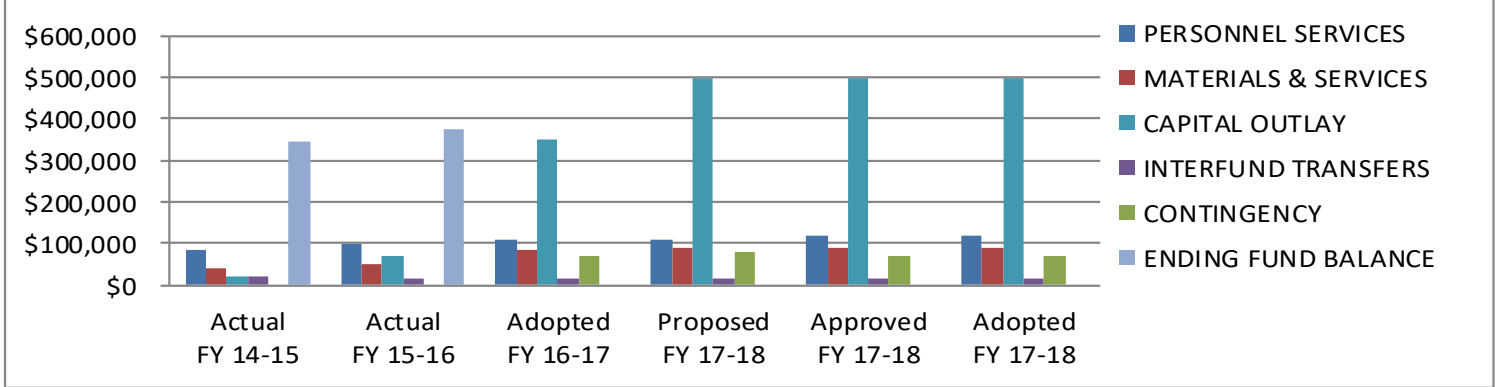
**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Street Fund (11)

STREET FUND (11): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
294,105	346,207	350,500	BEGINNING FUND BALANCE	398,000	398,000	398,000
<u>TAX & ASSESSMENT REVENUE</u>						
1,419	1,087	850	DISTRICT 6 S/W PRINCIPAL 2005	750	750	750
245	397	425	DISTRICT 6 S/W INTEREST 2005	100	100	100
1,720	0	0	DISTRICT 7 S/W PRINCIPAL	0	0	0
46	0	0	DISTRICT 7 S/W INTEREST	0	0	0
1,600	1,834	480	DISTRICT 8 S/W PRINCIPAL	350	350	350
1,631	662	85	DISTRICT 8 S/W INTEREST	50	50	50
6,661	3,980	1,840	TOTAL TAX & ASSESSMENT REVENUE	1,250	1,250	1,250
<u>INTERGOVERNMENTAL REVENUE</u>						
204,519	213,645	200,000	GAS TAX RECEIPTS	210,000	210,000	210,000
1,170	1,170	1,170	BRIDGE SWEEPING	1,170	1,170	1,170
0	40,000	0	MISC STREET GRANTS	150,000	150,000	150,000
0	0	50,000	SCA GRANT	0	0	0
205,689	254,815	251,170	TOTAL INTERGOVERNMENTAL REVENUE	361,170	361,170	361,170
<u>INVESTMENT REVENUE</u>						
1,089	2,011	750	STREET FUND INTEREST	1,500	1,500	1,500
1,089	2,011	750	TOTAL INVESTMENT REVENUE	1,500	1,500	1,500
<u>MISCELLANEOUS REVENUE</u>						
2,659	3,173	100	GRASS CUTTING	100	100	100
115	2,727	100	STREET FUND MISC INCOME	100	100	100
2,774	5,900	200	TOTAL MISCELLANEOUS REVENUE	200	200	200
<u>INTERFUND TRANSFERS</u>						
1,500	1,500	10,000	TRANSFER FROM GENERAL FUND	10,000	10,000	10,000
1,500	1,500	10,000	TRANSFER FROM WATER FUND	10,000	10,000	10,000
1,500	1,500	10,000	TRANSFER FROM SEWER FUND	10,000	10,000	10,000
4,500	4,500	30,000	TOTAL INTERFUND TRANSFERS	30,000	30,000	30,000
514,818	617,413	634,460	TOTAL RESOURCES	792,120	792,120	792,120

Street Fund Requirements



STREET FUND (11): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
PERSONNEL SERVICES	\$87,289	\$100,710	\$110,355	\$108,923	\$117,357	\$117,357
MATERIALS & SERVICES	\$42,125	\$49,902	\$84,400	\$88,700	\$88,700	\$88,700
CAPITAL OUTLAY	\$19,197	\$72,603	\$350,300	\$497,285	\$497,285	\$497,285
INTERFUND TRANSFERS	\$20,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000
CONTINGENCY	\$0	\$0	\$71,405	\$79,212	\$70,778	\$70,778
ENDING FUND BALANCE	\$346,207	\$376,198	\$0	\$0	\$0	\$0

The primary expenses in the Street fund include personnel services, street maintenance, and capital outlay. The personnel services and street maintenance are fairly consistent with last year's budget. On the capital outlay expenses: the crack sealing and overlay line has been increased from \$10,000 to \$50,000; the grant related projects line has been increased to \$150,000 for the Transportation System Plan update project; and, the other construction projects line continues to grow and is at \$306,000.

As noted earlier, the Strategic Plan identifies the 4th Street reconstruction project as a priority in FY17-18 and money from this fund would be used to complete this project. Other street projects and priorities will be identified through further Council decisions and the update of the City's Transportation System Plan.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Street Fund (11)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STREET FUND (11): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>PERSONNEL SERVICES</u>						
50,500	54,807	56,778	STREET FUND WAGES	57,806	64,451	64,451
1,445	1,398	2,100	STREET FUND OVERTIME	2,100	2,100	2,100
52	57	145	STREET FD UNEMPLOYMENT TAXES	186	193	193
4,033	4,339	4,701	STREET FD SOCIAL SECURITY	4,935	5,443	5,443
20,199	25,215	28,552	ST FD MEDICAL INSURANCE	25,083	25,083	25,083
7,610	9,834	10,426	STREET FUND PERS	11,403	12,677	12,677
289	309	346	ST FD LIFE & DISABILITY INS	313	313	313
539	205	399	STREET COMP & LONGEVITY	189	189	189
34	37	44	ST FD WORK COMP QUARTERLY	44	44	44
2,350	4,200	6,500	ST FD WORK COMP PREMIUMS	6,500	6,500	6,500
1	15	70	MEALS - TRAINING	70	70	70
237	294	294	CELLULAR PHONE	294	294	294
87,289	100,710	110,355	TOTAL PERSONNEL SERVICES	108,923	117,357	117,357
1.0	1.0	1.0	Total Full-Time Equivalent (FTE)	1.0	1.0	1.0
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL SERVICES</u>						
1,800	1,865	2,200	STREET FD AUDIT	2,500	2,500	2,500
2,030	2,085	20,000	STREET FD ENGINEERING	20,000	20,000	20,000
6,500	7,100	7,300	STREET FD INSURANCE	7,300	7,300	7,300
10,330	11,050	29,500	TOTAL PROFESSIONAL SERVICES	29,800	29,800	29,800
<u>STREET SUPPLIES</u>						
5,418	3,656	6,000	SIGNS & CONSTRUCTION MATERIAL	6,000	6,000	6,000
2,306	2,367	2,500	TRAFFIC SAFETY SUPPLIES	2,500	2,500	2,500
485	0	0	STREETS - OTHER SUPPLIES	0	0	0
3,965	8,035	6,500	STREET STRIPING & MARKING	8,000	8,000	8,000
0	2,880	4,000	STREET TREES	4,000	4,000	4,000
12,174	16,938	19,000	TOTAL STREET SUPPLIES	20,500	20,500	20,500
<u>MISCELLANEOUS EXPENDITURES</u>						
442	437	600	TRAFFIC LIGHT-3RD/TERRITORIAL	600	600	600
2,025	0	2,000	GRASS CUTTING	2,000	2,000	2,000
159	411	1,000	CDL CONSORTIUM	1,000	1,000	1,000
9,330	10,742	17,000	STREET MAINTENANCE	20,000	20,000	20,000
354	171	500	SAFETY PROGRAM	500	500	500
12,310	11,761	21,100	TOTAL MISCELLANEOUS EXPENSES	24,100	24,100	24,100
<u>MOTOR VEHICLE EXPENSES</u>						
4,341	4,505	7,000	STREET FD VEHICLE GASOLINE	7,000	7,000	7,000
1,732	2,828	3,300	STREET FD VEHICLE MAINTENANCE	3,300	3,300	3,300
1,238	2,820	4,500	SWEEPER MAINTENANCE	4,000	4,000	4,000
7,311	10,153	14,800	TOTAL MOTOR VEHICLE EXPENSES	14,300	14,300	14,300
42,125	49,902	84,400	TOTAL MATERIALS & SERVICES	88,700	88,700	88,700

STREET FUND (11): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
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CAPITAL OUTLAY

6,975	8,803	10,000	CRACK SEALING & OVERLAY	50,000	50,000	50,000
8,292	60,581	50,000	GRANT RELATED PROJECTS	150,000	150,000	150,000
3,930	3,219	290,300	OTHER CONSTRUCTION PROJECTS	297,285	297,285	297,285
19,197	72,603	350,300	TOTAL CAPITAL OUTLAY	497,285	497,285	497,285

148,611	223,215	545,055	TOTAL ORG./PROG. REQUIREMENTS	694,908	703,342	703,342
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NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

INTERFUND TRANSFERS

20,000	18,000	18,000	ST FD TRANSFER TO EQUIP FD	18,000	18,000	18,000
20,000	18,000	18,000	TOTAL INTERFUND TRANSFERS	18,000	18,000	18,000

CONTINGENCY

0	0	71,405	CONTINGENCY	79,212	70,778	70,778
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20,000	18,000	89,405	TOTAL REQUIREMENTS NOT ALLOCATED	97,212	88,778	88,778
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346,207	376,198	0	ENDING FUND BALANCE	0	0	0
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0	0	0	UNAPPROPRIATED FUND BALANCE	0	0	0
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514,818	617,413	634,460	TOTAL REQUIREMENTS	792,120	792,120	792,120
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**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

H.A.R.T. Fund (20)

H.A.R.T FUND (20): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
47,814	43,884	0	BEGINNING FUND BALANCE	0	0	0
<u>INTERGOVERNMENTAL REVENUE</u>						
11,019	6,687	0	GRANTS	0	0	0
11,019	6,687	0	TOTAL INTERGOVERNMENTAL REVENUE	0	0	0
<u>INVESTMENT REVENUE</u>						
147	200	0	INTEREST	0	0	0
147	200	0	TOTAL INVESTMENT REVENUE	0	0	0
<u>MISCELLANEOUS REVENUE</u>						
6,717	5,300	0	MISC FEES	0	0	0
4,780	2,629	0	DONATIONS	0	0	0
0	0	0	MISCELLANEOUS GRANTS	0	0	0
11,497	7,929	0	TOTAL MISCELLANEOUS REVENUE	0	0	0
<u>INTERFUND TRANSFERS</u>						
15,000	15,000	0	TRANSFER FROM GENERAL FUND	0	0	0
15,000	15,000	0	TOTAL INTERFUND TRANSFERS	0	0	0
85,477	73,700	0	TOTAL RESOURCES	0	0	0

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

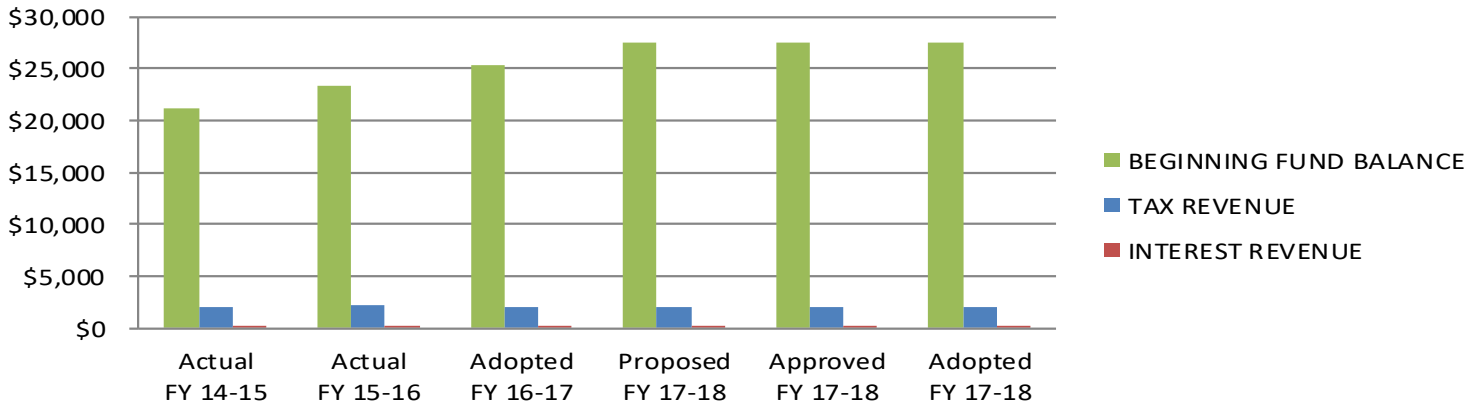
H.A.R.T. Fund (20)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

H.A.R.T FUND (20): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: COMMUNITY CENTER	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>PERSONNEL SERVICES</u>						
18,149	19,693		0 WAGES	0	0	0
8,042	7,410		0 TEACHER	0	0	0
26	27		0 HART FD UNEMPLOYMENT TAXES	0	0	0
2,004	2,073		0 HART FD SOCIAL SECURITY TAXES	0	0	0
0	0		0 HART FD MEDICAL INSURANCE	0	0	0
1,164	2,007		0 HART FUND PERS	0	0	0
0	0		0 HART FD LIFE & DISABILITY	0	0	0
0	0		0 HART LONGEVITY	0	0	0
28	27		0 HART FD WORK COMP QUARTERLY	0	0	0
1,000	1,525		0 HART WORK COMP PREMIUM	0	0	0
30,413	32,762	0	TOTAL PERSONNEL SERVICES	0	0	0
1.0	1.0	0.00	Total Full-Time Equivalent (FTE)	0.00	0.00	0.00
<u>MATERIALS & SERVICES</u>						
0	0		0 UTILITIES	0	0	0
462	602		0 TELEPHONE	0	0	0
300	0		0 INSURANCE	0	0	0
109	107		0 POSTAGE	0	0	0
0	81		0 TRAVEL	0	0	0
0	860		0 TRAINING	0	0	0
1,888	3,493		0 PROGRAM SUPPLIES	0	0	0
568	360		0 EVENT SUPPLIES	0	0	0
2,091	1,406		0 OFFICE SUPPLIES	0	0	0
0	60		0 CONTRACT SERVICES	0	0	0
300	0		0 CITY OF HSBG ADMIN SUPPORT	0	0	0
2,259	2,340		0 OCF PROGRAM SERVICES	0	0	0
3,203	1,100		0 OCF GRANT CONTRACTED SERVICES	0	0	0
11,180	10,409	0	TOTAL MATERIALS & SERVICES	0	0	0
41,593	43,171	0	TOTAL ORG./PROG. REQUIREMENTS	0	0	0
<i>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</i>						
0	0	0	CONTINGENCY	0	0	0
0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0	0
43,884	30,529	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
85,477	73,700	0	TOTAL REQUIREMENTS	0	0	0

Bike Path Reserve Fund Resources



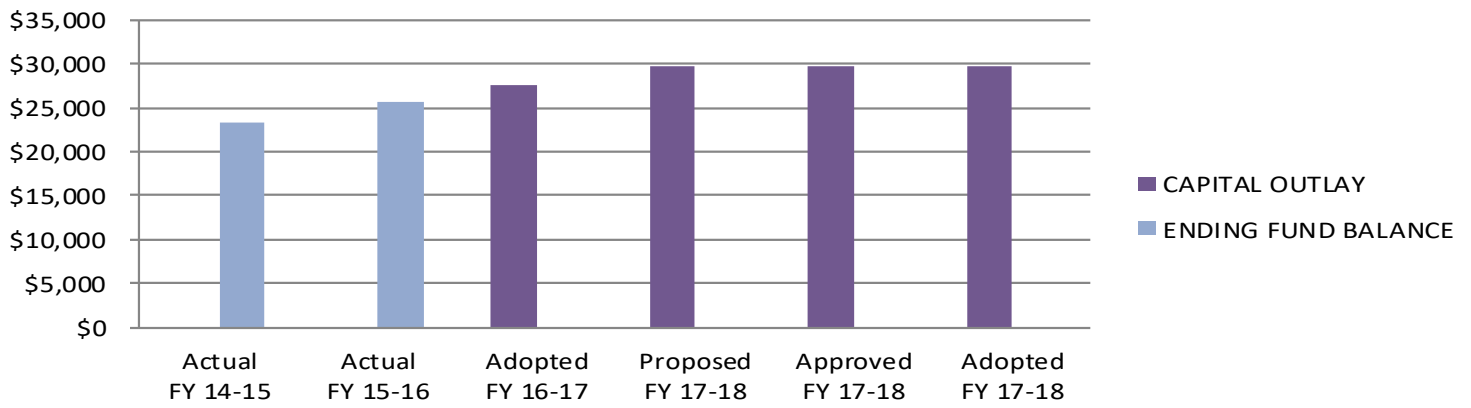
BIKE PATH RESERVE FUND (22): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$21,198	\$23,338	\$25,400	\$27,500	\$27,500	\$27,500
TAX REVENUE	\$2,066	\$2,158	\$2,000	\$2,000	\$2,000	\$2,000
INTEREST REVENUE	\$74	\$140	\$70	\$150	\$150	\$150

The Bike Path Fund is used to create and maintain bike paths and bike lanes in our community. The Bike Path Fund is supported solely from tax revenue and interest revenue. The City receives an apportionment of Highway Fund revenue from the State of Oregon for the Street Fund. It includes a Motor Vehicle Fuels Tax, Motor Carrier and DMV Fees. This money is commonly referred to as the Gas Tax. As required by statute, the Bike Path Fund receives 1% of the total annual tax.

The Bike Path Reserve fund has grown slowly over the past several years, as no bike lane projects have been completed. It will continue in this trend, until the City completes new bike path or bike lane projects.

Bike Path Reserve Fund Requirements



BIKE PATH RESERVE FUND (22): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
CAPITAL OUTLAY	\$0	\$0	\$27,470	\$29,650	\$29,650	\$29,650
ENDING FUND BALANCE	\$23,338	\$25,636	\$0	\$0	\$0	\$0

As noted above, there has not been a bike path or bike lane project in several years. This fund can be used for regular maintenance of existing bike paths and bike lanes, such as restriping bike lanes on streets. There are also bike paths identified in the City's Transportation Plan and Parks Plan, which this fund would support. The City will be updating its Transportation System Plan in the next few years. As part of this plan update, new bike path and bike lane and/or maintenance projects will be identified and prioritized. These projects will then be completed, commensurate with the available funding.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018
Bike Path Reserve Fund (22)**

BIKE PATH RESERVE FUND (22): RESOURCES

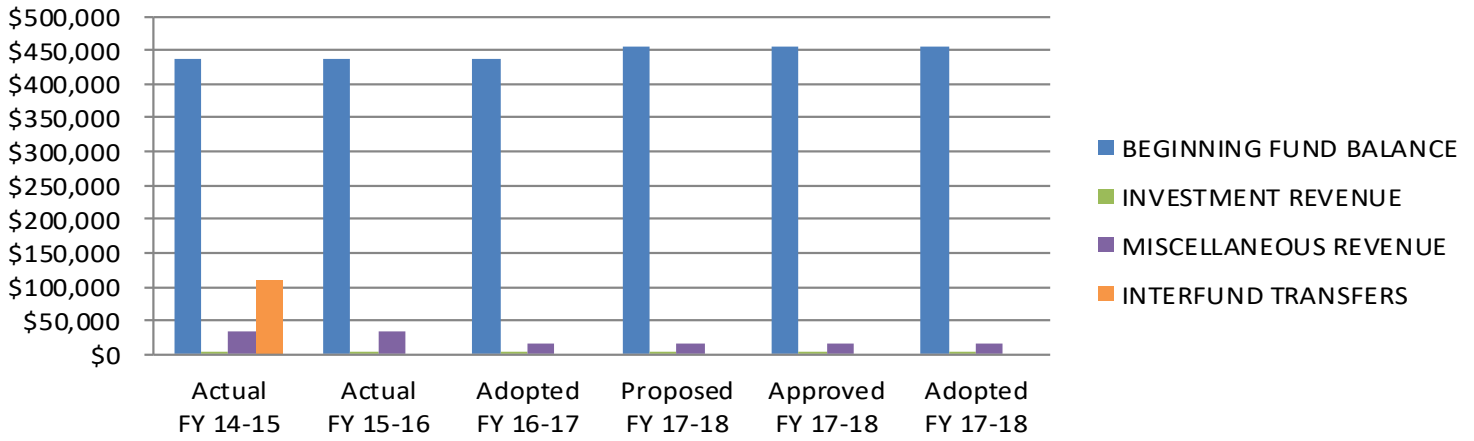
2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
21,198	23,338	25,400	BEGINNING FUND BALANCE	27,500	27,500	27,500
<u>TAX REVENUE</u>						
2,066	2,158	2,000	1% OF GAS TAX REVENUES	2,000	2,000	2,000
2,066	2,158	2,000	TOTAL TAX REVENUE	2,000	2,000	2,000
<u>INTEREST REVENUE</u>						
74	140	70	BIKE FUND INTEREST	150	150	150
74	140	70	TOTAL INTEREST REVENUE	150	150	150
23,338	25,636	27,470	TOTAL RESOURCES	29,650	29,650	29,650

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BIKE PATH RESERVE FUND (22): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Approved Budget 17-18
0	0	27,470	BIKE PATH PROJECTS	29,650	29,650	29,650
0	0	27,470	TOTAL CAPITAL OUTLAY	29,650	29,650	29,650
23,338	25,636	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
23,338	25,636	27,470	TOTAL REQUIREMENTS	29,650	29,650	29,650

C. E. & D. Fund Resources



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$435,879	\$436,931	\$436,000	\$456,000	\$456,000	\$456,000
INVESTMENT REVENUE	\$1,489	\$2,487	\$1,400	\$1,400	\$1,400	\$1,400
MISCELLANEOUS REVENUE	\$35,006	\$34,788	\$16,000	\$16,000	\$16,000	\$16,000
INTERFUND TRANSFERS	\$110,000	\$0	\$0	\$0	\$0	\$0

The City Council adopted Resolution No. 1131 on April 13, 2016, providing a consistent revenue source to support this fund. The resolution directs all collected city license fees to this fund. Additional revenue may come from grants, and donations. The fund benefits from a large beginning fund balance. This balance was created through several fund transfers from the City's Redevelopment Agency. Through Resolution No. 1032, the City Council committed \$260,000 to the construction of a new library in the future. The City's Redevelopment Agency will be considering a resolution to take on this commitment. If the Redevelopment Agency takes on this commitment, the Council can then repeal Resolution No. 1032. These actions would enable the City to be able to use this money for other needed projects in the City.

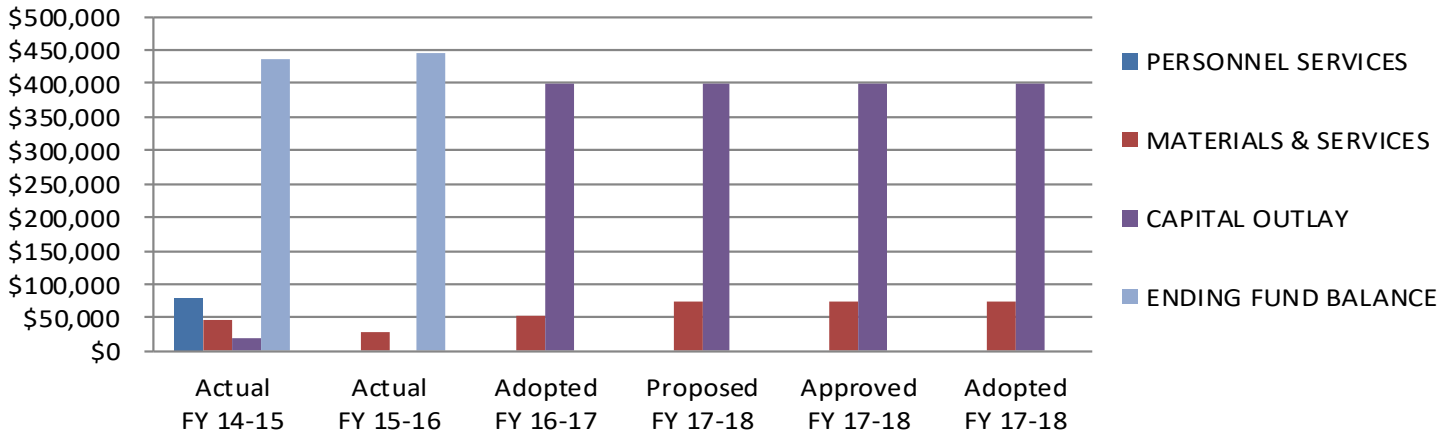
**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Community & Economic Development Fund (23)

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
435,879	436,931	436,000	BEGINNING FUND BALANCE	456,000	456,000	456,000
<u>INVESTMENT REVENUE</u>						
1,489	2,487	1,400	CED RESERVE FUND INTEREST	1,400	1,400	1,400
1,489	2,487	1,400	TOTAL INVESTMENT REVENUE	1,400	1,400	1,400
<u>MISCELLANEOUS REVENUE</u>						
5,062	13,648	11,000	BUSINESS LICENSE REVENUE	11,000	11,000	11,000
5,850	3,935	5,000	SUMMER EVENTS DONATIONS	5,000	5,000	5,000
20,494	17,205	0	HARVEST FESTIVAL DONATIONS	0	0	0
3,600	0	0	MARINE BOARD GRANT	0	0	0
35,006	34,788	16,000	TOTAL MISCELLANEOUS REVENUE	16,000	16,000	16,000
<u>INTERFUND TRANSFERS</u>						
110,000	0	0	0 COMM & EC DEV TRANS-GEN FUND	0	0	0
110,000	0	0	TOTAL INTERFUND TRANSFERS	0	0	0
582,374	474,206	453,400	TOTAL RESOURCES	473,400	473,400	473,400

C. E. & D. Fund Requirements



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
PERSONNEL SERVICES	\$79,946	\$0	\$0	\$0	\$0	\$0
MATERIALS & SERVICES	\$45,145	\$28,969	\$53,213	\$73,213	\$73,213	\$73,213
CAPITAL OUTLAY	\$20,352	\$0	\$400,187	\$400,187	\$400,187	\$400,187
ENDING FUND BALANCE	\$436,931	\$445,237	\$0	\$0	\$0	\$0

The C&ED fund supports community and economic development projects and initiatives. Currently, the lion share of money in this fund is located in the Building and Property Reserve Account line. This money was dedicated through Council resolution for the future construction of a Library building. However, as noted above, the Council may repeal Resolution No. 1032 unrestricting these funds for any purpose the City sees fit.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

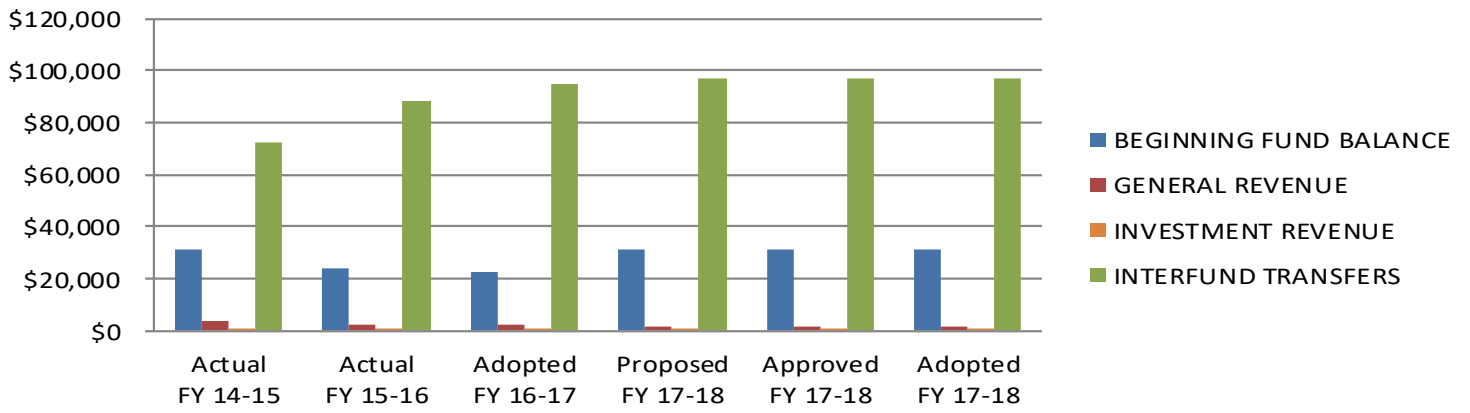
Community & Economic Development Fund (23)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: ADMINISTRATION	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>PERSONNEL SERVICES</u>						
46,882	0	0	0 COMM. & ECON. DEV. WAGES	0	0	0
1,313	0	0	0 COMM. & ECON. DEV. OVERTIME	0	0	0
49	0	0	0 COMM. & ECON. DEV. UNEMP.	0	0	0
3,743	0	0	0 COMM. & ECON. DEV. SOC. SEC.	0	0	0
18,651	0	0	0 COMM. & ECON. DEV. MED. INS.	0	0	0
7,083	0	0	0 COMM. & ECON. DEV. PERS	0	0	0
267	0	0	0 COMM. & ECON. DEV. L & D INS.	0	0	0
509	0	0	0 COMM. & ECON. DEV. LONG.	0	0	0
31	0	0	0 COMM. & ECON. DEV. W/C QUART.	0	0	0
1,200	0	0	0 COMM. & ECON. DEV. W/C PREM.	0	0	0
1	0	0	0 MEALS - TRAINING	0	0	0
217	0	0	0 CELLULAR PHONE	0	0	0
79,946	0	0	TOTAL PERSONNEL SERVICES	0	0	0
0.75	0.75	0.0	Total Full-Time Equivalent (FTE)	0.0	0.0	0.0
<u>MATERIALS & SERVICES</u>						
1,700	1,700	1,700	1,700 YOUTH SPORTS PROGRAMS	1,700	1,700	1,700
0	100	45,513	45,513 COMM & EC DEV MISC EXPENSES	65,513	65,513	65,513
1,000	1,000	1,000	1,000 CHAMBER OF COMMERCE	1,000	1,000	1,000
8,901	0	0	0 PARK MAINTENANCE	0	0	0
6,465	5,618	5,000	5,000 SUMMER EVENTS	5,000	5,000	5,000
22,079	20,551	0	0 HARVEST FESTIVAL EXPENSES	0	0	0
1,200	0	0	0 FACILITY MAINTENANCE-MARINE BD	0	0	0
3,800	0	0	0 PROPERTY & LIABILITY INSURANCE	0	0	0
45,145	28,969	53,213	TOTAL MATERIALS & SERVICES	73,213	73,213	73,213
<u>CAPITAL OUTLAY</u>						
12,927	0	0	0 PARK DEVELOPMENT	0	0	0
7,425	0	400,187	400,187 BUILDING & PROPERTY RESERVE ACCOUNT	400,187	400,187	400,187
20,352	0	400,187	TOTAL CAPITAL OUTLAY	400,187	400,187	400,187
145,443	28,969	453,400	TOTAL ORG./PROG. REQUIREMENTS	473,400	473,400	473,400
<u>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</u>						
436,931	445,237	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED FUND BALANCE	0	0	0
582,374	474,206	453,400	TOTAL REQUIREMENTS	473,400	473,400	473,400

Library Fund Resources



LIBRARY FUND (24): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$31,083	\$24,054	\$22,300	\$31,600	\$31,600	\$31,600
GENERAL REVENUE	\$3,745	\$2,152	\$2,150	\$1,950	\$1,950	\$1,950
INVESTMENT REVENUE	\$88	\$150	\$85	\$150	\$150	\$150
INTERFUND TRANSFERS	\$72,500	\$88,000	\$95,000	\$97,000	\$97,000	\$97,000

The Harrisburg Public Library serves the community by providing literary and educational resources to our citizens. The Library also provides free internet access, including wireless. The beginning fund balance is up about \$9,000 from last year. The primary revenue source for this fund is a General fund transfer. The transfer is proposed to increase by \$2,000 this year to pay for our participation in the Linn Library Consortium.

In addition to the General fund transfer, the Library raises revenue through fees, donations, grants, and fundraisers. The Harrisburg Library Guild, a non-profit organization, financially supports the Library through additional fundraisers.

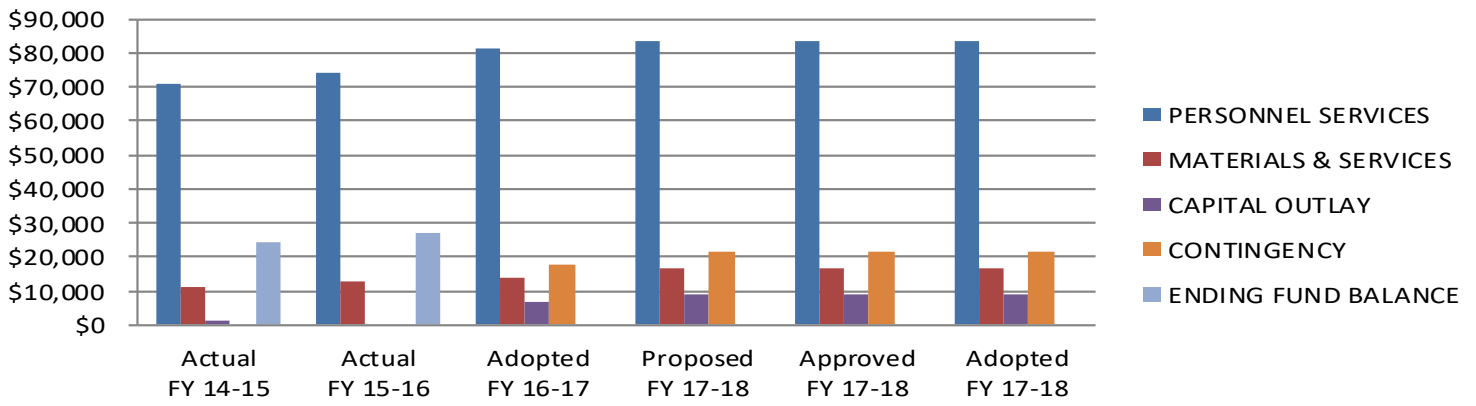
**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Library Fund (24)

LIBRARY FUND (24): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
31,083	24,054	22,300	BEGINNING FUND BALANCE	31,600	31,600	31,600
<u>GENERAL REVENUE</u>						
1,000	1,000	1,000	READY TO READ GRANT	1,000	1,000	1,000
114	75	50	DONATIONS - DESIGNATED/LIBRARY	50	50	50
0	44	100	DONATIONS-GENERAL USE LIBRARY	100	100	100
1,260	0	500	SILENT AUCTION REVENUE	0	0	0
1,371	1,033	500	OTHER LIBRARY REVENUE	800	800	800
3,745	2,152	2,150	TOTAL GENERAL REVENUE	1,950	1,950	1,950
<u>INVESTMENT REVENUE</u>						
88	150	85	INTEREST	150	150	150
88	150	85	TOTAL INTEREST REVENUE	150	150	150
<u>TRANSFERS IN</u>						
72,500	88,000	95,000	TRANSFER FROM GENERAL FUND	97,000	97,000	97,000
72,500	88,000	95,000	TOTAL TRANSFERS IN	97,000	97,000	97,000
107,416	114,356	119,535	TOTAL RESOURCES	130,700	130,700	130,700

Library Fund Requirements



LIBRARY FUND (24): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
PERSONNEL SERVICES	\$71,108	\$74,369	\$81,148	\$83,385	\$83,385	\$83,385
MATERIALS & SERVICES	\$11,193	\$12,781	\$13,850	\$16,700	\$16,700	\$16,700
CAPITAL OUTLAY	\$1,061	\$0	\$6,900	\$8,900	\$8,900	\$8,900
CONTINGENCY	\$0	\$0	\$17,637	\$21,715	\$21,715	\$21,715
ENDING FUND BALANCE	\$24,054	\$27,206	\$0	\$0	\$0	\$0

Budgeted expenditures in the Library are proposed to remain relatively flat this year. The library supplies and postage expense line has been zeroed out this year and will no longer be used. Expenses paid from this line have been moved to the miscellaneous expense line, which has been increased to also pay for our participation in the Linn Libraries Consortium. The contingency in the Library fund is proposed to increase this year by \$4,000.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Library Fund (24)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LIBRARY FUND (24): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: LIBRARY	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>PERSONNEL SERVICES</u>						
34,855	35,510	36,627	LIBRARY FUND WAGES	37,296	37,296	37,296
6,023	4,776	6,636	LIBRARY ASSISTANT	6,763	6,763	6,763
41	41	44	LIBRARY UNEMPLOYMENT TAXES	45	45	45
3,127	3,120	3,387	LIBRARY FD SOCIAL SECURITY TAX	3,447	3,447	3,447
19,307	22,095	24,780	LIB FD MEDICAL INSURANCE	24,780	24,780	24,780
6,413	7,681	8,026	LIBRARY FUND PERS	9,406	9,406	9,406
309	291	290	LIB FD LIFE & DISABILITY	290	290	290
0	500	1,000	LIBRARY LONGEVITY	1,000	1,000	1,000
33	30	33	LIB FD WORK COMP QUARTERLY	33	33	33
1,000	325	325	LIB FD WORK COMP PREMIUM	325	325	325
71,108	74,369	81,148	TOTAL PERSONNEL SERVICES	83,385	83,385	83,385
1.25	1.25	1.25	Total Full-Time Equivalent (FTE)	1.25	1.25	1.25
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL IMPROVEMENT</u>						
260	398	250	ROOM & BOARD	700	700	700
51	280	400	SCHOOLS	400	400	400
183	134	400	MILEAGE	200	200	200
494	812	1,050	TOTAL PROFESSIONAL IMPROVEMENT	1,300	1,300	1,300
<u>MISC. MATERIALS & SERVICES</u>						
5,515	7,160	7,000	BOOKS	7,000	7,000	7,000
0	0	50	DESIGNATED DONATION EXPENSES	0	0	0
185	79	200	LIBRARY EQUIPMENT MAINTENANCE	200	200	200
85	50	100	LIBRARY SUPPLIES & POSTAGE	0	0	0
458	540	600	LIBRARY TELEPHONE	600	600	600
0	456	650	WI-FI INTERNET	1,000	1,000	1,000
1,000	1,000	1,000	READY TO READ GRANT	1,000	1,000	1,000
2,336	1,519	2,000	MISCELLANEOUS EXPENSES	4,300	4,300	4,300
1,120	1,165	1,200	GENEALOGY WEB SITE	1,300	1,300	1,300
0	0	0	UNPLANNED GRANTS	0	0	0
10,699	11,969	12,800	TOTAL MISC MATERIALS & SERVICES	15,400	15,400	15,400
11,193	12,781	13,850	TOTAL MATERIALS & SERVICES	16,700	16,700	16,700
<u>CAPITAL OUTLAY</u>						
0	0	4,000	EQUIPMENT & CONSTRUCTION (\$1,000/Year)	5,000	5,000	5,000
1,061	0	2,900	COMPUTER RESERVE ACCOUNT (\$1,000/Year)	3,900	3,900	3,900
1,061	0	6,900	TOTAL CAPITAL OUTLAY	8,900	8,900	8,900
83,362	87,150	101,898	TOTAL ORG./PROG. REQUIREMENTS	108,985	108,985	108,985

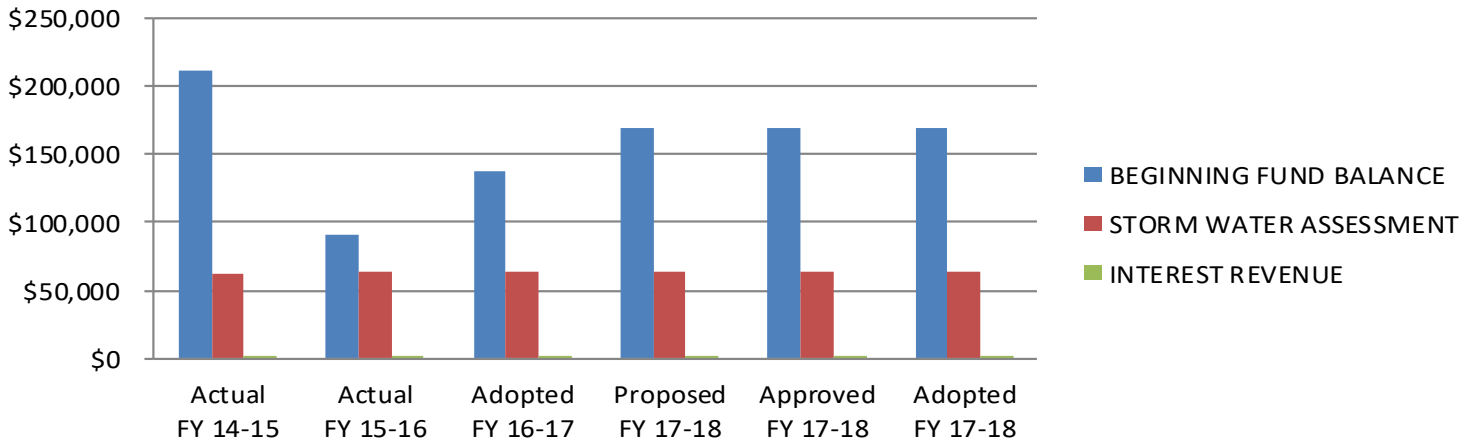
LIBRARY FUND (24): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: LIBRARY	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
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NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	17,637	CONTINGENCY	21,715	21,715	21,715
0	0	17,637	TOTAL REQUIREMENTS NOT ALLOCATED	21,715	21,715	21,715
24,054	27,206	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
107,416	114,356	119,535	TOTAL REQUIREMENTS	130,700	130,700	130,700

Storm Drain Reserve Fund Resources



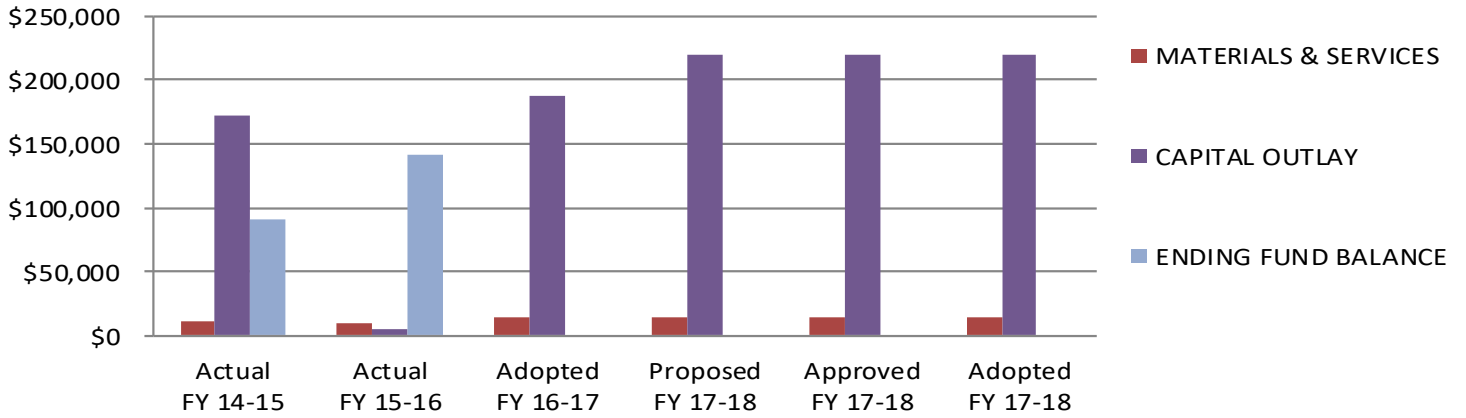
STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$210,914	\$90,213	\$137,000	\$169,500	\$169,500	\$169,500
STORM WATER ASSESSMENT	\$62,505	\$64,367	\$64,000	\$64,000	\$64,000	\$64,000
INTEREST REVENUE	\$464	\$701	\$500	\$1,000	\$1,000	\$1,000

The Storm Drain Reserve fund was created to expand, upgrade and maintain the City's storm drainage system. The fund is fully supported through the monthly storm drain fee, assessed to all utility customers. Residential customers pay a flat rate fee of \$3.54, and nonresidential customers pay 7% of the prior month's sanitary sewer fee with a minimum payment of \$3.54 and maximum payment of \$93.75. Staff propose no increase to the storm drain fee for FY17-18.

The storm drain fee may be affected by future Council decisions regarding funding options for street maintenance, including a street maintenance fee similar to the storm drain fee. The Storm drain fee is expected to generate roughly \$64,000 in revenue in FY17-18.

Storm Drain Reserve Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
MATERIALS & SERVICES	\$11,144	\$8,966	\$14,500	\$14,500	\$14,500	\$14,500
CAPITAL OUTLAY	\$172,526	\$5,028	\$187,000	\$220,000	\$220,000	\$220,000
ENDING FUND BALANCE	\$90,213	\$141,287	\$0	\$0	\$0	\$0

The expenditures from this fund are primarily maintenance and project driven. As such, the expenses remain fairly consistent on an annual basis, except when the City completes a major storm water project. No major storm water projects are planned for FY17-18.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Storm Drain Reserve Fund (25)

STORM DRAIN RESERVE FUND (25): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
210,914	90,213	137,000	BEGINNING FUND BALANCE	169,500	169,500	169,500

STORM WATER ASSESSMENT

62,505	64,367	64,000	STORM WATER ASSESSMENT	64,000	64,000	64,000
62,505	64,367	64,000	TOTAL STORM WATER ASSESSMENT REVENUE	64,000	64,000	64,000

INTEREST REVENUE

464	701	500	EARNED INTEREST	1,000	1,000	1,000
464	701	500	TOTAL EARNED INTEREST	1,000	1,000	1,000

273,883	155,281	201,500	TOTAL RESOURCES	234,500	234,500	234,500
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Storm Drain Reserve Fund (25)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM DRAIN RESERVE FUND (25): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
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MATERIALS & SERVICES

9,354	7,156	10,500	MAINTENANCE	10,500	10,500	10,500
1,790	1,760	2,500	ELECTRICITY	2,500	2,500	2,500
0	50	1,500	TRAINING	1,500	1,500	1,500
11,144	8,966	14,500	TOTAL MATERIALS & SERVICES	14,500	14,500	14,500

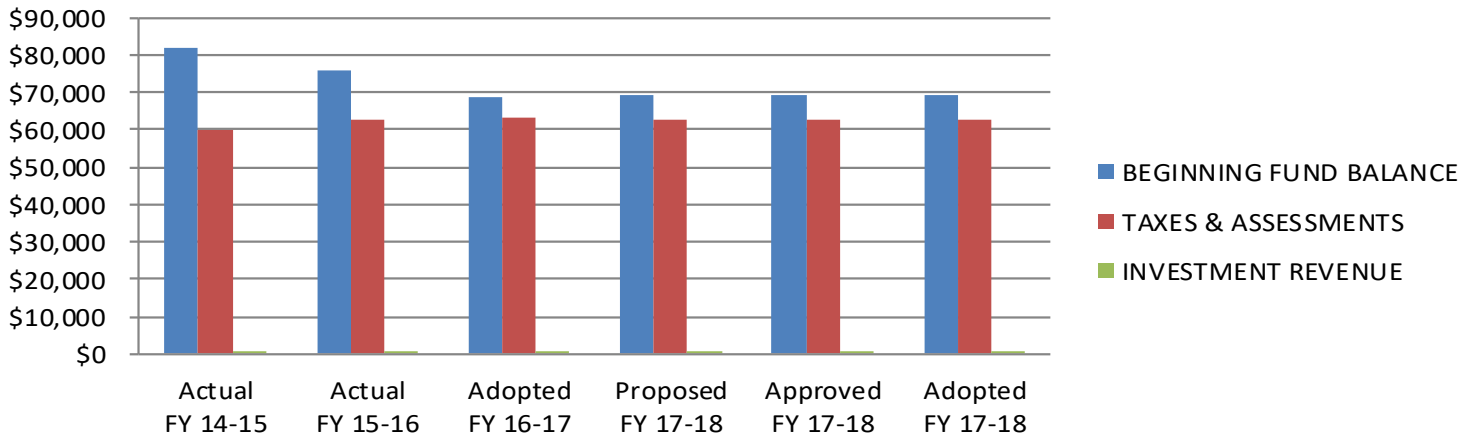
CAPITAL OUTLAY

170,256	0	183,300	STORM DRAIN CAPITAL IMPROVEMENTS	213,300	213,300	213,300
2,270	5,028	3,700	STORM WATER PUMP (\$3,000/Yr.)	6,700	6,700	6,700
172,526	5,028	187,000	TOTAL CAPITAL OUTLAY	220,000	220,000	220,000
183,670	13,994	201,500	TOTAL ORG./PROG. REQUIREMENTS	234,500	234,500	234,500

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	0	CONTINGENCY	0	0	0
0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0	0
90,213	141,287	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED FUND BALANCE	0	0	0
273,883	155,281	201,500	TOTAL REQUIREMENTS	234,500	234,500	234,500

Debt Services Fund Resources

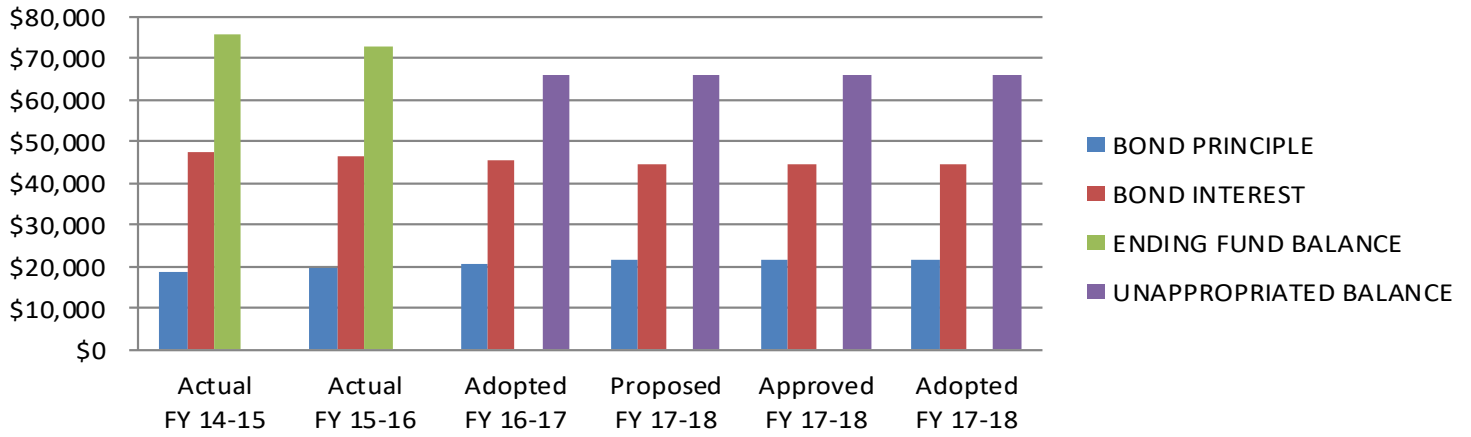


DEBT SERVICES FUND (30): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$81,885	\$75,780	\$68,463	\$69,038	\$69,038	\$69,038
TAXES & ASSESSMENTS	\$59,743	\$62,753	\$63,432	\$62,758	\$62,758	\$62,758
INVESTMENT REVENUE	\$249	\$404	\$300	\$400	\$400	\$400

A property tax is levied on property inside the City to pay debt on the City's General Obligation (GO) Bond. The City currently has one GO Bond from the 1999 water improvement project. The amount levied is and should be very similar on an annual basis, unless additional bonds are issued.

Debt Services Fund Requirements



DEBT SERVICES FUND (30): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BOND PRINCIPLE	\$18,887	\$19,785	\$20,725	\$21,710	\$21,710	\$21,710
BOND INTEREST	\$47,210	\$46,312	\$45,373	\$44,389	\$44,389	\$44,389
ENDING FUND BALANCE	\$75,780	\$72,840	\$0	\$0	\$0	\$0
UNAPPROPRIATED BALANCE	\$0	\$0	\$66,097	\$66,097	\$66,097	\$66,097

The Debt Services fund is structured to have an unappropriated ending fund balance of \$66,097. This balance is sufficient to pay the following year's bond payment, which is due before the collection of property taxes in November. The City has one GO Bond for the 1999 water improvement project. The bond is currently set to expire in 2040. The City is looking to refinance this bond to achieve significant saving in interest payments.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Debt Services Fund (30)

DEBT SERVICE FUND (30): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
81,885	75,780	68,463	BEGINNING FUND BALANCE	69,038	69,038	69,038
<u>TAXES & ASSESSMENTS</u>						
55,290	59,949	60,932	DEBT SERVICE-CURRENT TAXES	60,258	60,258	60,258
4,453	2,804	2,500	PRIOR YEARS TAXES	2,500	2,500	2,500
59,743	62,753	63,432	TOTAL TAXES & ASSESSMENTS	62,758	62,758	62,758
<u>INVESTMENT REVENUE</u>						
249	404	300	EARNED INTEREST	400	400	400
249	404	300	TOTAL EARNED INTEREST	400	400	400
141,877	138,937	132,195	TOTAL RESOURCES	132,196	132,196	132,196

Levy for Debt Services:

\$	60,258	(Amount Needed to Cover Bonds)
	0.92	(Collection rate)
\$	65,079	(Tax to Levy)

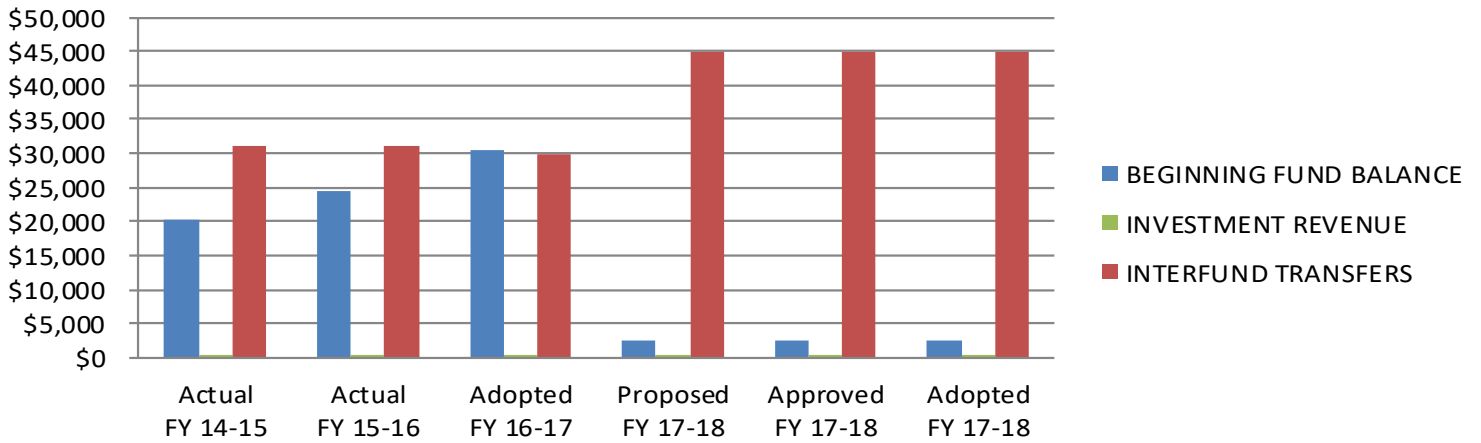
Debt Services Fund (30)

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

DEBT SERVICE (30): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS DESCRIPTION	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>BOND PRINCIPAL</u>						
18,887	19,785	20,725	1999 WATER BOND PRINCIPAL (11/17)	21,710	21,710	21,710
18,887	19,785	20,725	TOTAL BOND PRINCIPAL	21,710	21,710	21,710
<u>BOND INTEREST</u>						
47,210	46,312	45,373	1999 WATER BOND INTEREST (11/17)	44,389	44,389	44,389
47,210	46,312	45,373	TOTAL BOND INTEREST	44,389	44,389	44,389
75,780	72,840	0	ENDING FUND BALANCE	0	0	0
0	0	66,097	UNAPPROPRIATED FUND BALANCE	66,097	66,097	66,097
141,877	138,937	132,195	TOTAL REQUIREMENTS	132,196	132,196	132,196

Office Equipment Reserve Fund Resources



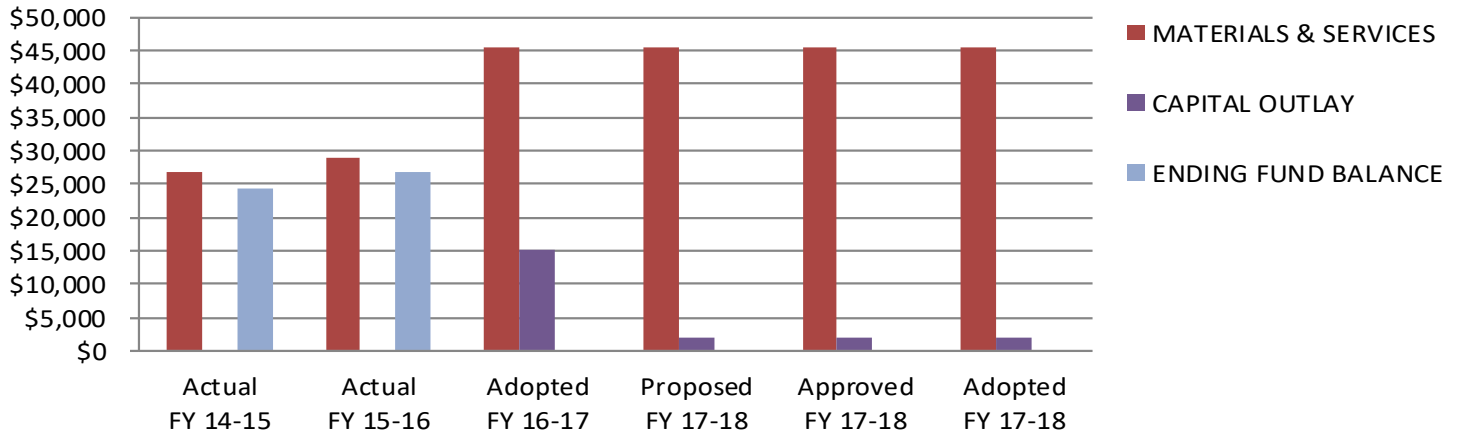
OFFICE EQUIPMENT RESERVE FUND (40): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$20,162	\$24,443	\$30,500	\$2,400	\$2,400	\$2,400
INVESTMENT REVENUE	\$48	\$146	\$40	\$100	\$100	\$100
INTERFUND TRANSFERS	\$31,000	\$31,000	\$30,000	\$45,000	\$45,000	\$45,000

This fund is used to purchase office equipment, furniture, and office software, as well as pay for maintenance and service contracts for equipment. Revenue for this fund is provided through transfers from the General, Water, and Sewer funds. Each of these funds has traditionally transferred \$10,000. The transfers this year have increased to \$20,000 from the General fund and \$12,500 from the Water and Sewer funds. The increases are to restore health to the fund after significant purchases were made in FY16-17. The purchases included a new copier, two servers, and office chairs.

As can be seen, the beginning fund balance is significantly lower this year. This necessitates the increases in the transfers.

Office Equipment Reserve Fund Requirements



OFFICE EQUIPMENT RESERVE FUND (40): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
MATERIALS & SERVICES	\$26,767	\$28,901	\$45,340	\$45,500	\$45,500	\$45,500
CAPITAL OUTLAY	\$0	\$0	\$15,200	\$2,000	\$2,000	\$2,000
ENDING FUND BALANCE	\$24,443	\$26,688	\$0	\$0	\$0	\$0

The codification and financial system expense lines are for our two primary service contracts. The maintenance and software expense line is for new software purchases. The office computer replacement line is budgeted at \$13,000, which would cover a major failure of our two office servers. It is not expected that we will need to replace the servers as they were replaced this year.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Office Equipment Reserve Fund (40)

OFFICE EQUIPMENT RESERVE FUND (40): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
20,162	24,443	30,500	BEGINNING FUND BALANCE	2,400	2,400	2,400
<u>INVESTMENT REVENUE</u>						
48	146	40	40 EARNED INTEREST	100	100	100
48	146	40	TOTAL INVESTMENT REVENUE	100	100	100
<u>INTERFUND TRANSFER</u>						
15,000	15,000	10,000	TRANS FROM GENERAL FUND	20,000	20,000	20,000
8,000	8,000	10,000	TRANS FROM WATER FUND	12,500	12,500	12,500
8,000	8,000	10,000	TRANS FROM SEWER FUND	12,500	12,500	12,500
31,000	31,000	30,000	TOTAL INTERFUND TRANSFER	45,000	45,000	45,000
51,210	55,589	60,540	TOTAL RESOURCES	47,500	47,500	47,500

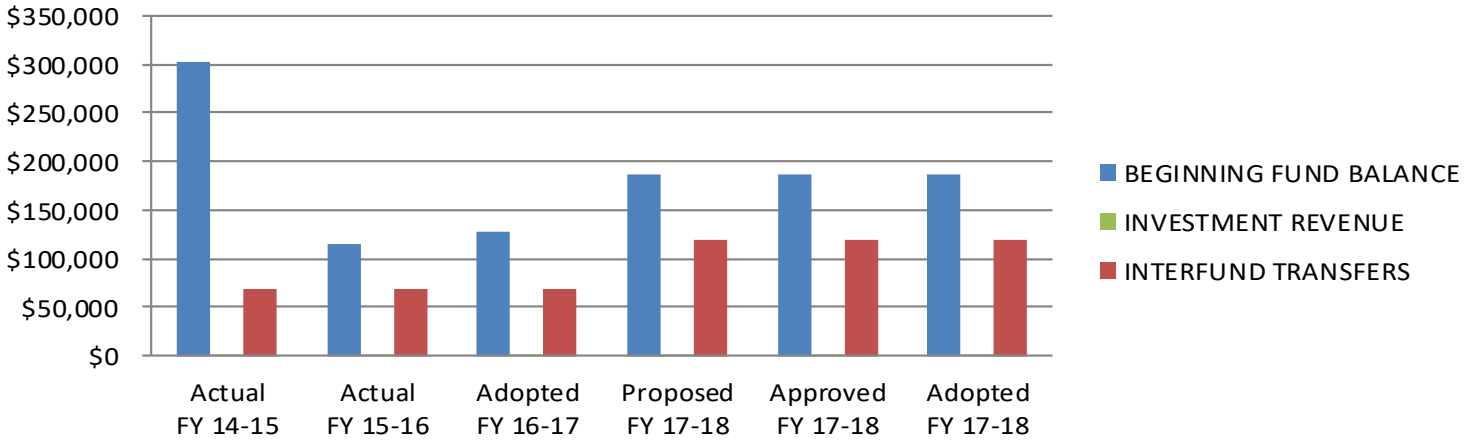
Office Equipment Reserve Fund (40)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

OFFICE EQUIPMENT RESERVE FUND (40): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: ADMINISTRATION	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>MATERIALS & SERVICES</u>						
2,603	2,386	3,000	CODIFICATION RESERVE	3,000	3,000	3,000
16,493	12,487	17,000	FINANCIAL SYSTEM	17,200	17,200	17,200
1,321	4,099	8,000	MAINTENANCE & SOFTWARE	8,000	8,000	8,000
2,157	8,390	13,000	OFFICE COMPUTER REPLACEMENT	13,000	13,000	13,000
4,193	1,539	4,340	MISC. OFFICE EQUIP./FURNITURE	4,300	4,300	4,300
26,767	28,901	45,340	TOTAL MATERIALS & SERVICES	45,500	45,500	45,500
<u>CAPITAL OUTLAY</u>						
0	0	15,200	15,200 COPIER RESERVE (\$2,000/Yr.)	2,000	2,000	2,000
0	0	15,200	TOTAL CAPITAL OUTLAY	2,000	2,000	2,000
26,767	28,901	60,540	TOTAL ORG./PROG. REQUIREMENTS	47,500	47,500	47,500
24,443	26,688	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
51,210	55,589	60,540	TOTAL REQUIREMENTS	47,500	47,500	47,500

Equipment Reserve Fund Resources

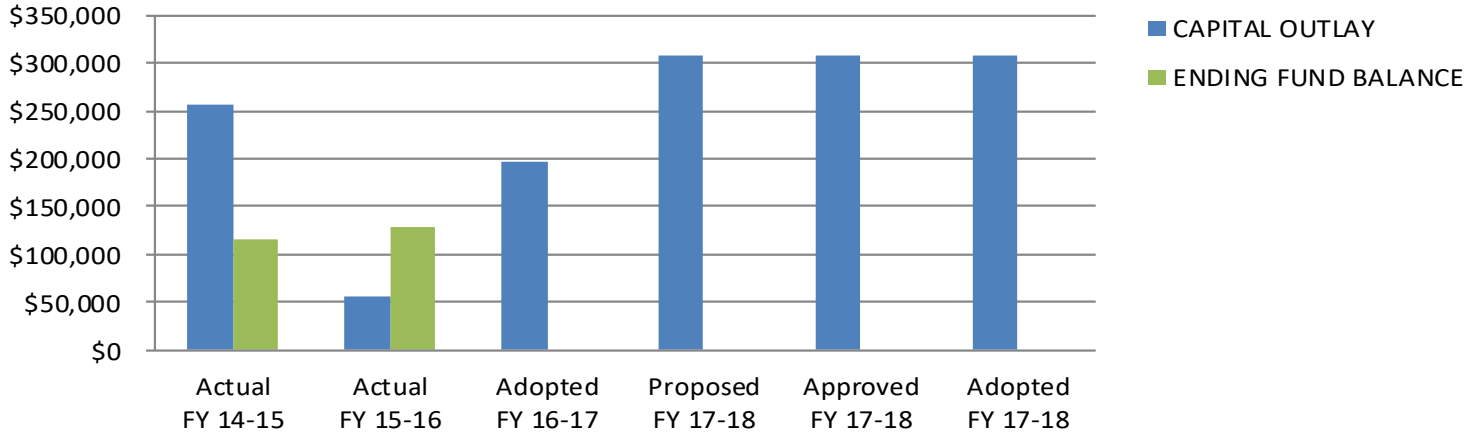


EQUIPMENT RESERVE FUND (41): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$302,005	\$115,830	\$127,800	\$186,698	\$186,698	\$186,698
INVESTMENT REVENUE	\$857	\$691	\$500	\$750	\$750	\$750
INTERFUND TRANSFERS	\$69,000	\$69,000	\$69,000	\$120,000	\$120,000	\$120,000

The Equipment Reserve fund is used to make substantial equipment purchases for City operations. Tools and light duty equipment for the Public Works department are also purchased from this fund. The primary revenue source for this fund comes in the form of transfers from the General, Water, Sewer and Street funds. The proposed transfers this year have significantly increased to purchase a vehicle for City Hall and two Public Works trucks. These increases are one time, and are likely to be reduced next year.

Equipment Reserve Fund Requirements



EQUIPMENT RESERVE FUND (41): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
CAPITAL OUTLAY	\$256,032	\$56,423	\$197,300	\$307,448	\$307,448	\$307,448
ENDING FUND BALANCE	\$115,830	\$129,098	\$0	\$0	\$0	\$0

As noted above, the vehicle reserve line has the largest increase to purchase three City vehicles this year. The other expense lines will continue to increase for future purchases of City equipment.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Equipment Reserve Fund (41)

EQUIPMENT RESERVE FUND (41): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
302,005	115,830	127,800	BEGINNING FUND BALANCE	186,698	186,698	186,698

INVESTMENT REVENUE

857	691	500	500 EARNED INTEREST	750	750	750
857	691	500	TOTAL INVESTMENT REVENUE	750	750	750

INTERFUND TRANSFER

15,000	15,000	15,000	TRANSFER FROM GENERAL FUND	45,000	45,000	45,000
17,000	18,000	18,000	TRANSFER FROM WATER FUND	28,500	28,500	28,500
17,000	18,000	18,000	TRANSFER FROM SEWER FUND	28,500	28,500	28,500
20,000	18,000	18,000	TRANSFER FROM STREET FUND	18,000	18,000	18,000
69,000	69,000	69,000	TOTAL INTERFUND TRANSFER	120,000	120,000	120,000
371,862	185,521	197,300	TOTAL RESOURCES	307,448	307,448	307,448

Equipment Reserve Fund (41)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

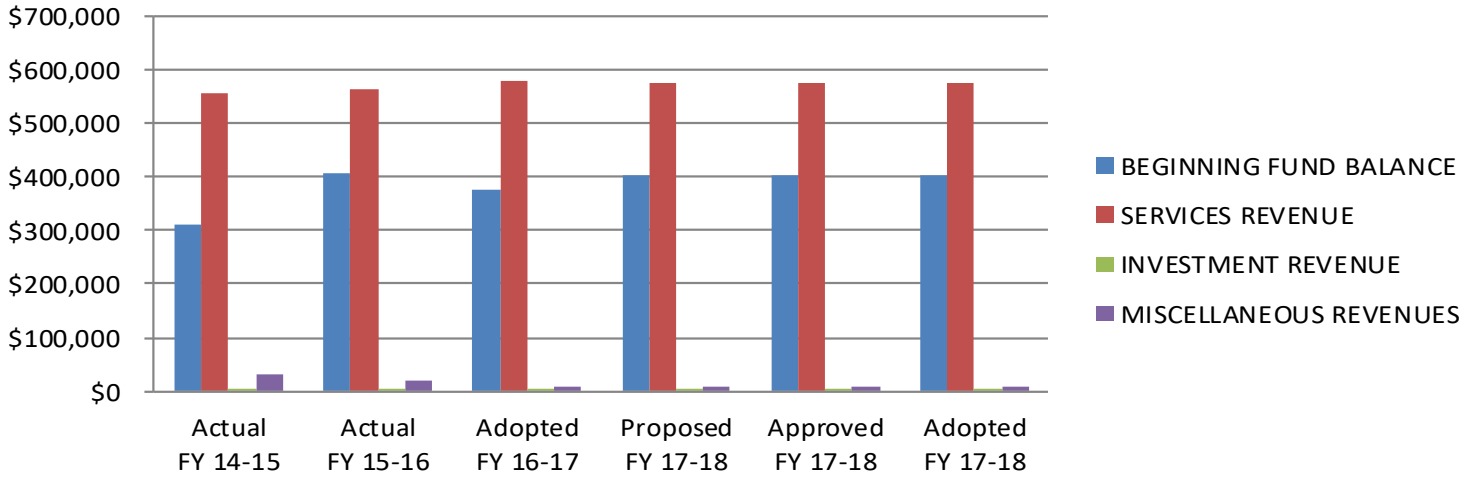
EQUIPMENT RESERVE FUND (41): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
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CAPITAL OUTLAY

0	25,409	19,500	VEHICLE RESERVE FUND (\$20,000/Yr)	85,648	85,648	85,648
222,635	0	60,000	STREET SWEEPER RESERVE FUND (\$30,000/Yr)	90,000	90,000	90,000
0	0	60,300	BACKHOE RESERVE FUND (\$6,000/Yr)	66,300	66,300	66,300
0	19,490	1,000	4 WHEELER RESERVE FUND (\$1000/Yr)	2,000	2,000	2,000
0	0	18,000	LAWN MOWER RESERVE FUND (\$2,000/Yr)	20,000	20,000	20,000
25,880	0	26,000	DUMP TRUCK RESERVE FUND (\$8,000/Yr)	31,000	31,000	31,000
978	946	0	SHOP TOOLS	0	0	0
3,965	4,588	0	FIELD TOOLS	0	0	0
2,574	5,990	12,500	OTHER MISC. EQUIPMENT	12,500	12,500	12,500
256,032	56,423	197,300	TOTAL CAPITAL OUTLAY	307,448	307,448	307,448
256,032	56,423	197,300	TOTAL ORG./PROG. REQUIREMENTS	307,448	307,448	307,448
115,830	129,098	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
371,862	185,521	197,300	TOTAL REQUIREMENTS	307,448	307,448	307,448

Water Fund Resources



WATER FUND (51): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$310,111	\$407,474	\$375,000	\$401,700	\$401,700	\$401,700
SERVICES REVENUE	\$555,866	\$564,296	\$578,000	\$573,000	\$573,000	\$573,000
INVESTMENT REVENUE	\$933	\$2,229	\$1,300	\$1,500	\$1,500	\$1,500
MISCELLANEOUS REVENUES	\$31,287	\$20,131	\$8,850	\$8,850	\$8,850	\$8,850

The Water fund is an enterprise fund. This type of fund operates on a fee for service basis in a manner similar to a private business. The intent of the governing body is that costs to provide water to the public, including system maintenance, are recovered through user charges. The Water fund's beginning fund balance slightly increased this year, and was assisted by the sale of the old water tower lot for \$88,000.

Staff proposes a 2% increase to the water rates in FY17-18. Minor increases in rates are typical to keep pace with the rising maintenance costs to the water system. The water fund is trending in the right direction, and it is critical to continue to save money through transfers to the Water Reserve fund for future capital projects. The City recently completed a water study and is moving forward with recommendations to the public and will likely be asking the public to approve a bond for water system improvements in the fall of 2017.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Water Fund (51)

WATER FUND (51): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
310,111	407,474	375,000	BEGINNING FUND BALANCE	401,700	401,700	401,700

SERVICES REVENUE

5,070	2,894	3,000	NEW WATER CONNECTION CHARGES	3,000	3,000	3,000
550,796	561,402	575,000	WATER USE CHARGES	570,000	570,000	570,000
555,866	564,296	578,000	TOTAL SERVICES REVENUE	573,000	573,000	573,000

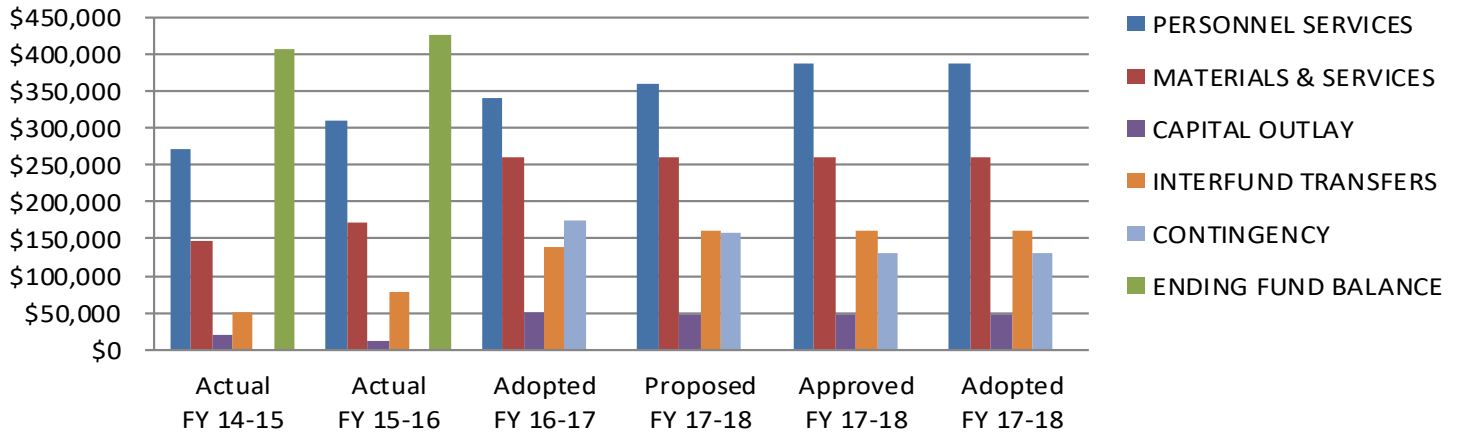
INVESTMENT REVENUE

933	2,229	1,300	WATER FUND EARNED INTEREST	1,500	1,500	1,500
933	2,229	1,300	TOTAL INVESTMENT REVENUE	1,500	1,500	1,500

MISCELLANEOUS REVENUE

12,580	13,020	7,500	WATER TAG FEE	7,500	7,500	7,500
1,950	1,770	1,000	TURN ON FEE	1,000	1,000	1,000
225	395	250	NSF CHECK FEE	250	250	250
16,532	4,946	100	MISCELLANEOUS INCOME	100	100	100
31,287	20,131	8,850	TOTAL MISCELLANEOUS REVENUE	8,850	8,850	8,850
898,197	994,130	963,150	TOTAL RESOURCES	985,050	985,050	985,050

Water Fund Requirements



WATER FUND (51): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
PERSONNEL SERVICES	\$272,304	\$309,554	\$341,027	\$358,000	\$385,725	\$385,725
MATERIALS & SERVICES	\$147,604	\$170,802	\$259,350	\$259,550	\$259,550	\$259,550
CAPITAL OUTLAY	\$21,315	\$11,339	\$49,500	\$48,500	\$48,500	\$48,500
INTERFUND TRANSFERS	\$49,500	\$77,500	\$138,000	\$161,000	\$161,000	\$161,000
CONTINGENCY	\$0	\$0	\$175,273	\$158,000	\$130,275	\$130,275
ENDING FUND BALANCE	\$407,474	\$424,935	\$0	\$0	\$0	\$0

Proposed expenditures in the Water fund are fairly consistent with prior years. Personnel Services and Materials and Services make up most of the expenses in the Water fund. The Water fund helps to support other City funds such as the Equipment, Office Equipment, and Street funds. Staff propose a \$101,000 transfer to the Water Reserve fund this year.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Water Fund (51)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

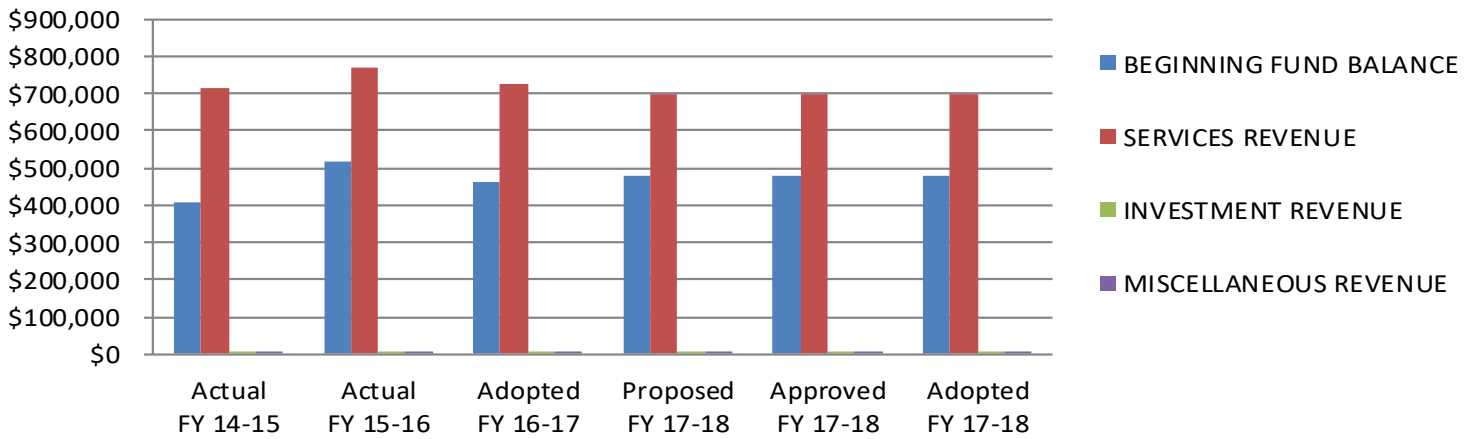
WATER FUND (51): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>PERSONNEL SERVICES</u>						
154,086	168,337	174,389	WATER FUND WAGES	188,961	210,747	210,747
0	2,326	8,000	WATER FUND SEASONAL	8,000	8,000	8,000
1,978	1,960	2,000	WTR FD ON-CALL	2,000	2,000	2,000
4,793	4,295	6,450	WATER FUND OVERTIME	6,450	6,450	6,450
164	180	444	WTR FD UNEMPLOYMENT TAXES	582	604	604
12,559	13,735	14,438	WTR FD SOCIAL SECURITY TAXES	16,030	17,697	17,697
64,454	79,225	87,695	WTR FD MEDICAL INSURANCE	83,234	83,234	83,234
24,270	30,713	32,021	WTR FD PERS	37,828	42,078	42,078
910	967	1,063	WTR FD LIFE & DISABILITY INS	1,024	1,024	1,024
1,531	630	1,226	WTR FD COMP & LONGEVITY	581	581	581
105	120	133	WTR FD WORK COMP QUARTERLY	142	142	142
5,671	5,068	11,000	WATER WORK COMP PREMIUM	11,000	11,000	11,000
1	45	215	MEALS - TRAINING	215	215	215
769	903	903	CELLULAR PHONE	903	903	903
1,013	1,050	1,050	CLOTHING ALLOWANCE	1,050	1,050	1,050
272,304	309,554	341,027	TOTAL PERSONNEL SERVICES	358,000	385,725	385,725
3.0	4.0	4.0	Total Full-Time Equivalent (FTE)	4.0	4.0	4.0
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL SERVICES</u>						
4,500	4,660	5,500	WTR FD AUDIT ASSISTANCE	5,800	5,800	5,800
10,000	11,500	12,000	WTR FD INSURANCE	12,000	12,000	12,000
0	0	10,000	LEGAL EXPENSES	10,000	10,000	10,000
0	0	13,000	WATER RATE STUDY	13,000	13,000	13,000
0	1,869	5,000	CONTRACT SERVICES	5,000	5,000	5,000
14,500	18,029	45,500	TOTAL PROFESSIONAL SERVICES	45,800	45,800	45,800
<u>BUILDINGS & GROUNDS</u>						
3,621	8,316	12,000	BUILDING & GROUNDS MAINTENANCE	12,000	12,000	12,000
1,923	3,030	4,000	GENERATOR MAINTENANCE	4,000	4,000	4,000
65,697	63,683	75,000	WTR FD - PP&L	75,000	75,000	75,000
3,074	2,938	5,000	WTR FD NW NAT GAS	5,000	5,000	5,000
660	420	1,000	SECURITY SYSTEM CONTRACT	1,000	1,000	1,000
959	938	1,500	WTR FD SAFETY SUPPLIES	1,500	1,500	1,500
1,955	2,741	3,500	WTR FD TELEPHONE EXPENSES	3,000	3,000	3,000
548	493	700	INTERNET CHARGES	700	700	700
7,352	13,433	20,000	WTR FD CHEMICALS	20,000	20,000	20,000
687	1,989	2,000	CHLORINATOR MAINTENANCE	2,000	2,000	2,000
3,426	8,672	10,000	WTR FD LAB TESTING	10,000	10,000	10,000
190	29	500	EMPLOYEE RECRUITMENT	500	500	500
6,232	17,764	22,000	WATER SYSTEMS MAINTENANCE & REPAIRS	22,000	22,000	22,000
1,047	770	1,500	BACKFLOW TESTING	1,500	1,500	1,500
3,406	0	0	WATER SYSTEM TESTING	0	0	0
100,777	125,216	158,700	TOTAL BUILDINGS & GROUNDS	158,200	158,200	158,200

WATER FUND (51): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>ENGINEERING</u>						
14,352	4,763	20,000	CITY ENGINEERING EXPENSES	20,000	20,000	20,000
14,352	4,763	20,000	TOTAL ENGINEERING	20,000	20,000	20,000
<u>MOTOR VEHICLE EXPENSES</u>						
4,910	4,525	9,000	WTR FD - GASOLINE	9,000	9,000	9,000
2,995	3,300	4,000	WTR FD - VEHICLE MAINTENANCE	4,000	4,000	4,000
7,905	7,825	13,000	TOTAL MOTOR VEHICLE EXPENSES	13,000	13,000	13,000
<u>OFFICE FUNCTIONS</u>						
1,602	3,113	2,500	WTR FD-OFFICE EQUIP CONTRACTS	2,500	2,500	2,500
750	905	1,500	WTR FD OFFICE MACHINE MAINTENANCE	1,500	1,500	1,500
4,152	4,580	4,800	WTR FD POSTAGE EXPENSES	4,800	4,800	4,800
400	206	1,000	WTR FD SOFTWARE MAINT & UPGRADE	1,000	1,000	1,000
783	2,097	3,500	WTR FD OFFICE SUPPLIES	3,500	3,500	3,500
0	0	2,500	BANK/SERVICE FEES	2,500	2,500	2,500
7,687	10,901	15,800	TOTAL OFFICE FUNCTIONS	15,800	15,800	15,800
<u>TRAINING EXPENSES</u>						
1,436	2,495	3,000	WTR FD-SCHOOL-PUBLIC WORKS	3,000	3,000	3,000
852	1,119	2,100	WTR FD ROOM & BOARD EXPENSES	2,500	2,500	2,500
0	0	250	WTR FD-TRAVEL	250	250	250
95	454	1,000	CDL CONSORTIUM	1,000	1,000	1,000
2,383	4,068	6,350	TOTAL TRAINING EXPENSES	6,750	6,750	6,750
147,604	170,802	259,350	TOTAL MATERIALS & SERVICES	259,550	259,550	259,550
<u>CAPITAL OUTLAY</u>						
14,326	11,339	20,000	SENSUS METER UPGRADES	20,000	20,000	20,000
0	0	3,500	HYDRANT UPGRADES	3,500	3,500	3,500
6,989	0	25,000	WTR FD CONST PROJECT	25,000	25,000	25,000
0	0	1,000	WTR FD SERVICE CONNECTIONS	0	0	0
21,315	11,339	49,500	TOTAL CAPITAL OUTLAY	48,500	48,500	48,500
441,223	491,695	649,877	TOTAL ORG./PROG. REQUIREMENTS	666,050	693,775	693,775
<i>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</i>						
<u>INTERFUND TRANSFERS</u>						
17,000	18,000	18,000	TRANSFER TO EQUIP FUND	28,500	28,500	28,500
8,000	8,000	10,000	TRANSFER TO OFFICE EQUIPMENT FUND	12,500	12,500	12,500
1,500	1,500	10,000	TRANSFER TO STREET FUND	10,000	10,000	10,000
23,000	50,000	100,000	TRANSFER TO WATER RESERVE FUND	110,000	110,000	110,000
49,500	77,500	138,000	TOTAL INTERFUND TRANSFERS	161,000	161,000	161,000
0	0	175,273	CONTINGENCY	158,000	130,275	130,275
49,500	77,500	313,273	TOTAL REQUIREMENTS NOT ALLOCATED	319,000	291,275	291,275
407,474	424,935	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED FUND BALANCE	0	0	0
898,197	994,130	963,150	TOTAL REQUIREMENTS	985,050	985,050	985,050

Sewer Fund Resources



SEWER FUND (52): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$409,947	\$518,600	\$461,000	\$478,000	\$478,000	\$478,000
SERVICES REVENUE	\$713,688	\$770,474	\$725,450	\$700,450	\$700,450	\$700,450
INVESTMENT REVENUE	\$1,885	\$3,747	\$2,300	\$2,500	\$2,500	\$2,500
MISCELLANEOUS REVENUE	\$4,289	\$9,170	\$7,096	\$7,096	\$7,096	\$7,096

The Sewer fund is an enterprise fund, meaning the funds operate as a fee for service similar to a private business. The intent of the governing body is that costs to provide the sewer service to the public, including system maintenance, are recovered through user charges. The beginning fund balance is slightly up from last year indicating the fund is stable.

Staff recommend a 2% rate increase to the sewer rate for FY17-18. Minor increases such as this are typical to keep pace with the rising maintenance costs to the sewer system. The Sewer fund is continuing to trend in the right direction and it is critical to continue to save money through transfers to the Sewer Reserve fund for future capital projects.

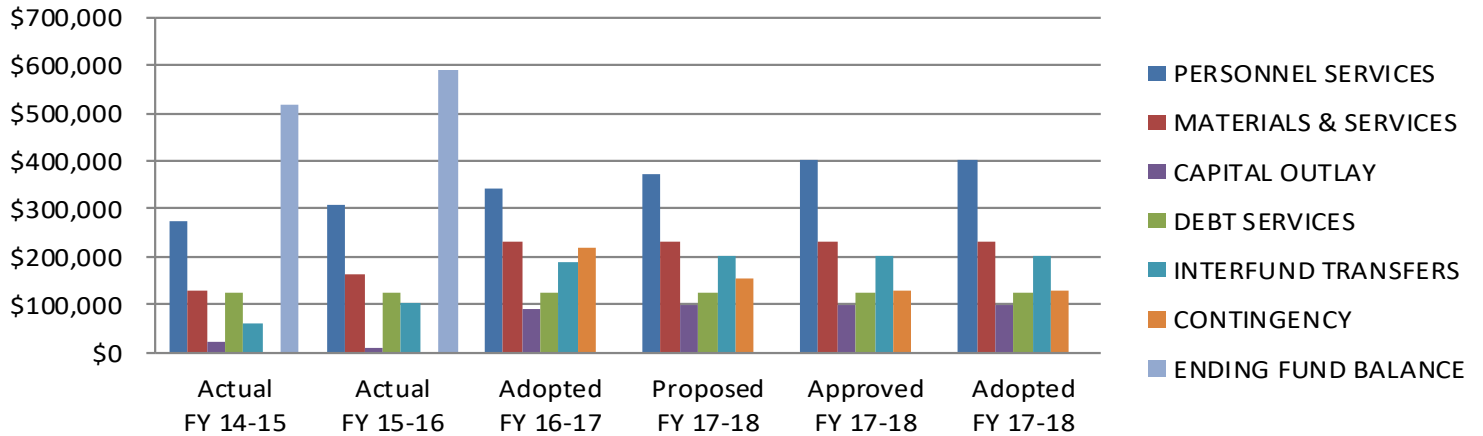
**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Sewer Fund (52)

SEWER FUND (52): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
409,947	518,600	461,000	BEGINNING FUND BALANCE	478,000	478,000	478,000
<u>SERVICES REVENUE</u>						
900	1,225	450	NEW SEWER CONNECTION CHARGES	450	450	450
712,788	769,249	725,000	SEWER USE CHARGES	700,000	700,000	700,000
713,688	770,474	725,450	TOTAL SERVICES REVENUE	700,450	700,450	700,450
<u>INVESTMENT INCOME</u>						
1,885	3,747	2,300	SEWER FUND EARNED INTEREST	2,500	2,500	2,500
1,885	3,747	2,300	TOTAL INVESTMENT INCOME	2,500	2,500	2,500
<u>MISCELLANEOUS REVENUE</u>						
196	6,996	6,996	FARMER LEASE PEORIA ROAD	6,996	6,996	6,996
4,093	2,174	100	SEWER FUND MISC INCOME	100	100	100
4,289	9,170	7,096	TOTAL MISCELLANEOUS REVENUE	7,096	7,096	7,096
1,129,809	1,301,991	1,195,846	TOTAL RESOURCES	1,188,046	1,188,046	1,188,046

Sewer Fund Requirements



SEWER FUND (52): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
PERSONNEL SERVICES	\$272,303	\$310,125	\$341,027	\$374,000	\$401,725	\$401,725
MATERIALS & SERVICES	\$128,398	\$164,015	\$231,400	\$231,800	\$231,800	\$231,800
CAPITAL OUTLAY	\$23,853	\$11,339	\$90,750	\$100,000	\$100,000	\$100,000
DEBT SERVICES	\$125,155	\$125,155	\$125,157	\$125,156	\$125,156	\$125,156
INTERFUND TRANSFERS	\$61,500	\$102,500	\$188,000	\$201,000	\$201,000	\$201,000
CONTINGENCY	\$0	\$0	\$219,512	\$156,090	\$128,365	\$128,365
ENDING FUND BALANCE	\$518,600	\$588,857	\$0	\$0	\$0	\$0

Proposed expenditures in the Sewer fund are fairly consistent with prior years. Personnel Services and Materials and Services make up most of the expenses. The transfers to the Equipment and Office Equipment funds are up a bit this year, and the fund is able to support a \$150,000 transfer to the Sewer Reserve fund.

The Sewer fund also pays for revenue bond debt that was acquired when the sewer plant was expanded in 2005.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Sewer Fund (52)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER FUND (52): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
<u>PERSONNEL SERVICES</u>						
154,087	168,337	174,389	SEWER FUND WAGES	188,961	210,747	210,747
0	2,326	8,000	SEWER FUND SEASONAL	24,000	24,000	24,000
1,978	1,960	2,000	SEWER FUND ON-CALL	2,000	2,000	2,000
4,793	4,295	6,450	SEWER FUND OVERTIME	6,450	6,450	6,450
164	179	444	SWR FD UNEMPLOYMENT TAXES	582	604	604
12,559	13,735	14,438	SEWER FUND SOCIAL SECURITY	16,030	17,697	17,697
64,451	79,224	87,695	SWR FD MEDICAL INSURANCE	83,234	83,234	83,234
24,270	30,713	32,021	SEWER FUND PERS	37,828	42,078	42,078
910	967	1,063	SWR FD LIFE & DISABILITY	1,024	1,024	1,024
1,531	630	1,226	SWR FD COMP & LONGEVITY	581	581	581
105	120	133	SWR FD WORK COMP QUARTERLY	142	142	142
5,672	5,641	11,000	SEWER FUND WORK COMP PREMIUM	11,000	11,000	11,000
1	45	215	MEALS - TRAINING	215	215	215
769	903	903	CELLULAR PHONE	903	903	903
1,013	1,050	1,050	CLOTHING ALLOWANCE	1,050	1,050	1,050
272,303	310,125	341,027	TOTAL PERSONNEL SERVICES	374,000	401,725	401,725
3.0	4.0	4.0	Total Full-Time Equivalent (FTE)	4.0	4.0	4.0
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL SERVICES</u>						
4,500	4,660	5,500	AUDIT	5,800	5,800	5,800
10,000	11,750	12,000	SWR FD INSURANCE EXPENSES	12,000	12,000	12,000
0	0	13,000	SEWER RATE STUDY	13,000	13,000	13,000
0	1,869	5,000	CONTRACT SERVICES	5,000	5,000	5,000
14,500	18,279	35,500	TOTAL PROFESSIONAL SERVICES	35,800	35,800	35,800
<u>BUILDINGS & GROUNDS</u>						
3,259	4,561	7,000	BUILDING & GROUNDS MAINTENANCE	10,000	10,000	10,000
3,453	3,279	4,000	STANDBY GENERATOR MAINTENANCE	4,000	4,000	4,000
18,719	18,827	25,000	SWR FD PP&L	25,000	25,000	25,000
643	420	1,000	SWR FD SECURITY CONTRACT	1,000	1,000	1,000
1,035	829	1,500	SWR FD SAFETY SUPPLIES	1,500	1,500	1,500
3,435	4,460	4,500	SWR FD TELEPHONE	4,500	4,500	4,500
548	493	1,000	INTERNET EXPENSES	700	700	700
33,712	56,650	65,000	SWR FD CHEMICALS	65,000	65,000	65,000
310	2,910	3,000	CHLORINATOR MAINTENANCE	3,000	3,000	3,000
3,076	8,400	15,000	SWR FD LAB TESTING	12,000	12,000	12,000
277	120	0	SWR FD MISCELLANEOUS EXPENSES	0	0	0
190	29	500	EMPLOYEE RECRUITMENT	500	500	500
10,158	12,762	18,000	SEWER SYSTEMS MAINTENANCE & REPAIRS	18,000	18,000	18,000
6,104	0	0	DEQ SUPPLIES & TESTING	0	0	0
1,690	1,736	2,000	DEQ PERMIT FEE	2,000	2,000	2,000
1,864	1,732	0	LAGOON ROCK	0	0	0
4,302	126	250	EMPLOYEE VACCINATIONS	250	250	250
2,451	4,467	8,000	LIFT STATION MAINTENANCE	8,000	8,000	8,000
95,226	121,801	155,750	TOTAL BUILDINGS & GROUNDS	155,450	155,450	155,450

SEWER FUND (52): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Approved Budget 17-18
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ENGINEERING

0	524	5,000	ENGINEERING SEWER FD/CITY	5,000	5,000	5,000
0	524	5,000	TOTAL ENGINEERING	5,000	5,000	5,000

MOTOR VEHICLE EXPENSES

4,910	4,525	9,000	SWR FD VEHICLE GASOLINE	9,000	9,000	9,000
2,914	3,300	4,000	SWR FD VEHICLE MAINTENANCE	4,000	4,000	4,000
7,824	7,825	13,000	TOTAL MOTOR VEHICLE EXPENSES	13,000	13,000	13,000

OFFICE FUNCTIONS

1,602	3,113	2,500	SWR FD OFFICE MACHINE CONTRACT	2,500	2,500	2,500
904	905	1,500	SWR FD MACHINE MAINTENANCE	1,500	1,500	1,500
4,152	4,757	4,800	SWR FD POSTAGE	4,800	4,800	4,800
400	206	1,000	SWR FD SOFTWARE MAINT/UPGRADE	1,000	1,000	1,000
760	1,900	3,500	SWR FD OFFICE SUPPLIES	3,500	3,500	3,500
0	0	2,500	BANK/SERVICE FEES	2,500	2,500	2,500
7,818	10,881	15,800	TOTAL OFFICE FUNCTIONS	15,800	15,800	15,800

TRAINING EXPENSES

1,922	3,132	3,000	SWR FD SCHOOL-PUBLIC WORKS	3,000	3,000	3,000
852	1,119	2,100	SWR FD ROOM & BOARD	2,500	2,500	2,500
0	0	250	SWR FD TRAVEL	250	250	250
256	454	1,000	CDL CONSORTIUM	1,000	1,000	1,000
3,030	4,705	6,350	TOTAL TRAINING EXPENSES	6,750	6,750	6,750

128,398	164,015	231,400	TOTAL MATERIALS & SERVICES	231,800	231,800	231,800
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CAPITAL OUTLAY

9,564	0	15,000	I/I INSPECTION & REPAIRS	15,000	15,000	15,000
0	0	25,000	SWR FD MISC EQUIP/PROJECTS	25,000	25,000	25,000
14,289	11,339	20,000	SENSUS METER UPGRADES	20,000	20,000	20,000
0	0	750	SWR FD SERVICE CONNECTIONS	0	0	0
0	0	30,000	LIFT STATION RESERVE (\$10,000 PER YEAR)	40,000	40,000	40,000
23,853	11,339	90,750	TOTAL CAPITAL OUTLAY	100,000	100,000	100,000

424,554	485,479	663,177	TOTAL ORG./PROG. REQUIREMENTS	705,800	733,525	733,525
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NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

DEBT SERVICES

34,339	35,756	37,232	SWR REV BOND PRINCIPAL PAYMENT	38,767	38,767	38,767
90,816	89,399	87,925	SWR REV BOND INTEREST PAYMENT	86,389	86,389	86,389
125,155	125,155	125,157	TOTAL DEBT SERVICES	125,156	125,156	125,156

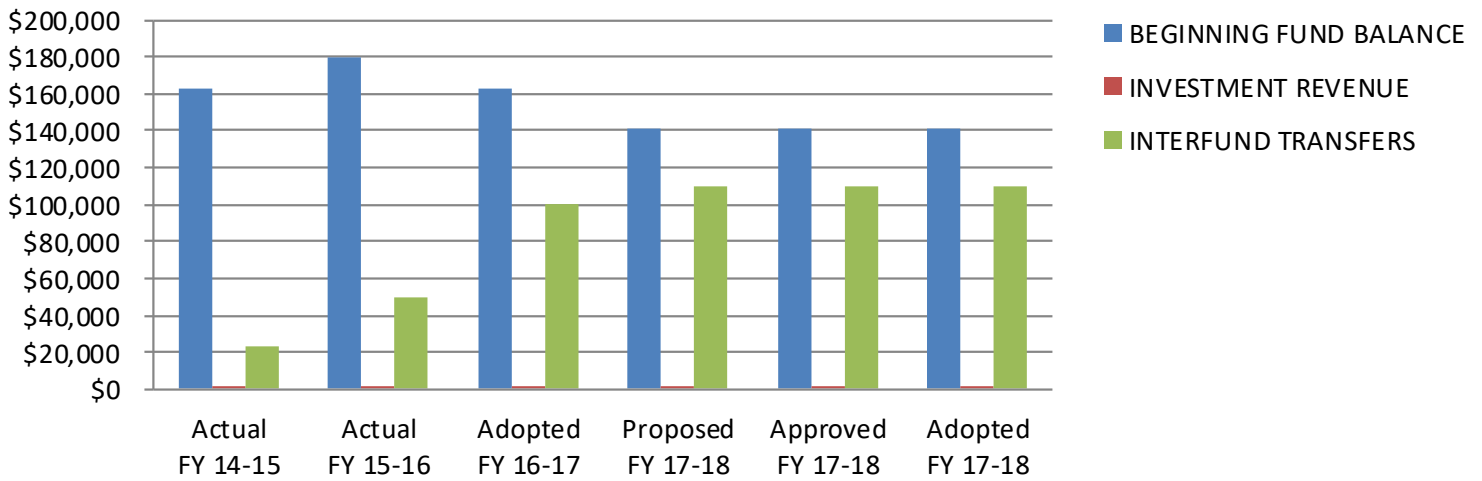
INTERFUND TRANSFERS

17,000	18,000	18,000	TRANSFER TO EQUIPMENT FD	28,500	28,500	28,500
8,000	8,000	10,000	TRANSFER TO OFFICE EQUIP FD	12,500	12,500	12,500
1,500	1,500	10,000	TRANSFER TO STREET FUND	10,000	10,000	10,000
35,000	75,000	150,000	TRANSFER TO SWR SYST RESERVE	150,000	150,000	150,000
61,500	102,500	188,000	TOTAL INTERFUND TRANSFERS	201,000	201,000	201,000

SEWER FUND (52): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
0	0	219,512	CONTINGENCY	156,090	128,365	128,365
186,655	227,655	532,669	TOTAL REQUIREMENTS NOT ALLOCATED	482,246	454,521	454,521
518,600	588,857	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED FUND BALANCE	0	0	0
1,129,809	1,301,991	1,195,846	TOTAL REQUIREMENTS	1,188,046	1,188,046	1,188,046

Water Reserve Fund Resources

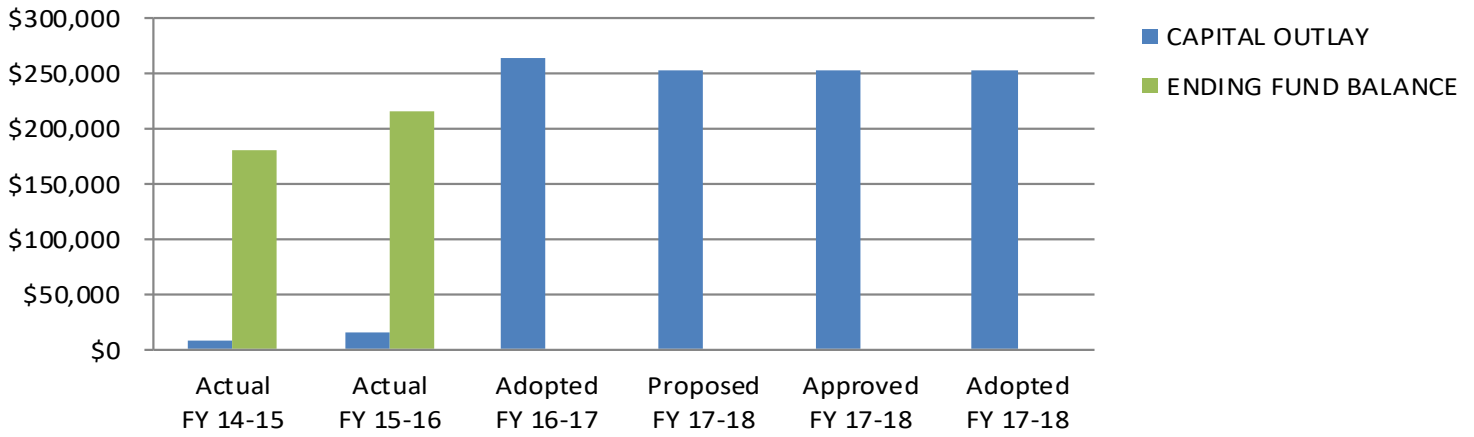


WATER RESERVE FUND (55): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$162,914	\$179,183	\$163,100	\$141,000	\$141,000	\$141,000
INVESTMENT REVENUE	\$564	\$1,142	\$500	\$500	\$500	\$500
INTERFUND TRANSFERS	\$23,000	\$50,000	\$100,000	\$110,000	\$110,000	\$110,000

The Water Reserve Fund is designated for major purchases and projects for the city's water system. Transfers from the Water Fund are the primary source of revenue for this fund. The beginning fund balance is down from last year, because of the 8th Street waterline replacement project. The goal each year is to transfer as much revenue to this fund as possible without jeopardizing the health of the Water Fund. The proposed transfer this year is \$110,000.

Water Reserve Fund Requirements



WATER RESERVE FUND (55): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
CAPITAL OUTLAY	\$7,295	\$16,014	\$263,600	\$251,500	\$251,500	\$251,500
ENDING FUND BALANCE	\$179,183	\$214,311	\$0	\$0	\$0	\$0

The city's goal with this fund is to build up the capital outlay to pay for future water projects. Most major water projects will require the assistance of additional funding, such as a bond or low interest loan. The current water master plan requires the oversizing of water main line facilities to provide adequate infrastructure within the city. Staff have identified areas of vital importance to a resilient water infrastructure that need to be investigated and added to the Capital Improvement Plan (CIP). For example, pre-engineering work should be done on the oversizing of the water main on Territorial Street from 3rd to 10th Street. These waterlines are not currently on the CIP, but should be added since part of the projects would be System Development Charge eligible.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Water Reserve Fund (55)

WATER RESERVE FUND (55): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
162,914	179,183	163,100	BEGINNING FUND BALANCE	141,000	141,000	141,000

INVESTMENT REVENUE

564	1,142	500	EARNED INTEREST	500	500	500
564	1,142	500	TOTAL INVESTMENT REVENUE	500	500	500

INTERFUND TRANSFERS

23,000	50,000	100,000	TRANSFER FROM WATER FUND	110,000	110,000	110,000
23,000	50,000	100,000	TOTAL INTERFUND TRANSFERS	110,000	110,000	110,000

186,478	230,325	263,600	TOTAL RESOURCES	251,500	251,500	251,500
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BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER RESERVE FUND (55): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
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CAPITAL OUTLAY

0	0	37,000	WELLS/PUMPS RESERVE (\$3,000/Yr)	50,000	50,000	50,000
7,295	0	0	HOLDING TANK CLEANING RESERVE (\$3,000/Yr)	0	0	0
0	16,014	226,600	WATER RESERVE CAPITAL PROJECTS	201,500	201,500	201,500

7,295	16,014	263,600	TOTAL CAPITAL OUTLAY	251,500	251,500	251,500
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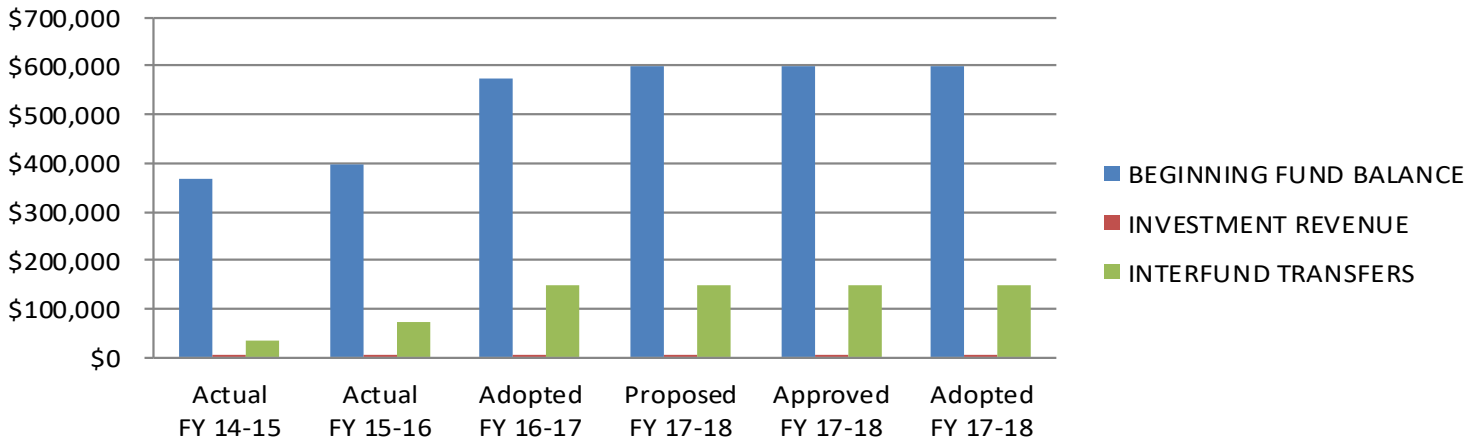
7,295	16,014	263,600	TOTAL ORG./PROG. REQUIREMENTS	251,500	251,500	251,500
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179,183	214,311	0	ENDING FUND BALANCE	0	0	0
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0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
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186,478	230,325	263,600	TOTAL REQUIREMENTS	251,500	251,500	251,500
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Sewer Reserve Fund Resources

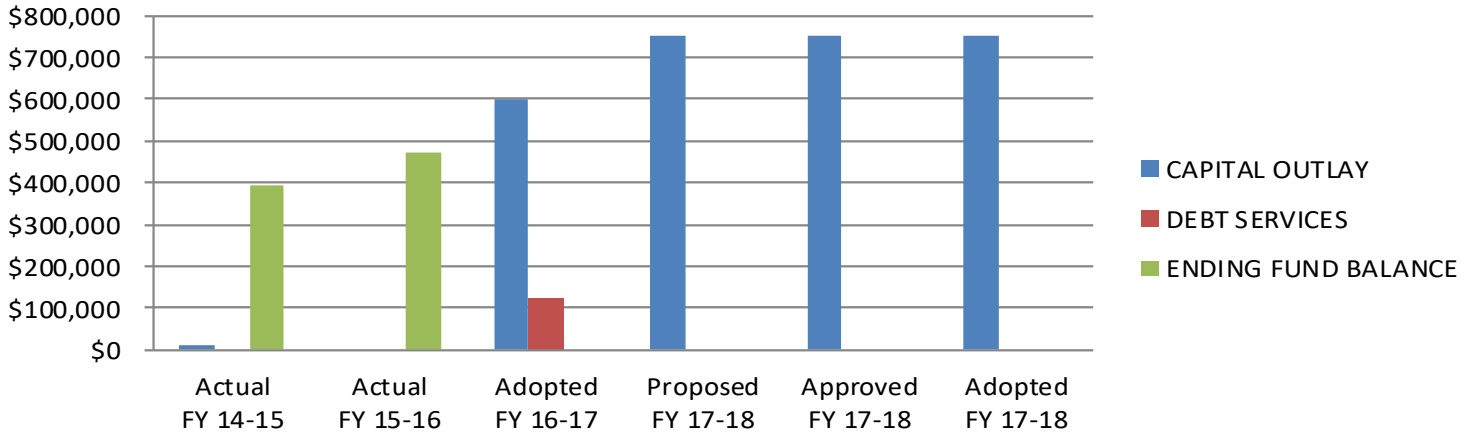


SEWER RESERVE FUND (56): Resources

Resource Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
BEGINNING FUND BALANCE	\$369,401	\$395,543	\$575,000	\$598,000	\$598,000	\$598,000
INVESTMENT REVENUE	\$1,272	\$2,505	\$1,200	\$1,500	\$1,500	\$1,500
INTERFUND TRANSFERS	\$35,000	\$75,000	\$150,000	\$150,000	\$150,000	\$150,000

The Sewer Reserve fund accumulates revenue from year to year for major purchases, projects, and services. Transfers from the Sewer fund are the primary source of revenue. The goal each year is to transfer as much revenue to this fund as possible without jeopardizing the health of the Sewer fund. The proposed transfer this year is \$150,000.

Sewer Reserve Fund Requirements



SEWER RESERVE FUND (56): Requirements

Requirement Description	Actual FY 14-15	Actual FY 15-16	Adopted FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
CAPITAL OUTLAY	\$10,130	\$0	\$601,045	\$749,500	\$749,500	\$749,500
DEBT SERVICES	\$0	\$0	\$125,155	\$0	\$0	\$0
ENDING FUND BALANCE	\$395,543	\$473,048	\$0	\$0	\$0	\$0

The City's goal with this fund is to build up the capital outlay to pay for future sewer projects. Most major projects will require additional funding such as a bond or low interest loans. You'll notice the USDA Bond Waste Water Reserve expense line has been reduced to zero. This does not mean the City has spent the money budgeted in this line. Rather the money is in the City's bank account, and is classified as restricted money that cannot be spent. The auditors suggested removing this debt service redundancy from this fund.

One identified sewer project that will be paid out of this fund is the LaSalle Street lift station project. The project would consist of constructing a multiple pump lift station, building, and 800 ft. of new pressurized discharge sewer line on LaSalle Street to connect to 2nd Street. Approximately 1,200 ft. of sewer line on 2nd Street would be upgraded and upsized to handle the increased flow. This lift station is intended to capture sewer flows from the south and southeast areas of the City and reroute them to 2nd Street. This is to prevent the unnecessary replacement of pipes in northern areas of the City that currently convey the southern wastewater flows and create system redundancy. Once added to the city's Capital Improvement Plan, the new lift station and oversized piping would be SDC eligible.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Sewer Reserve Fund (56)

SEWER RESERVE FUND (56): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
369,401	395,543	575,000	BEGINNING FUND BALANCE	598,000	598,000	598,000

INVESTMENT REVENUE

1,272	2,505	1,200	EARNED INTEREST	1,500	1,500	1,500
1,272	2,505	1,200	TOTAL INVESTMENT REVENUE	1,500	1,500	1,500

INTERFUND TRANSFERS

35,000	75,000	150,000	TRANSFER FROM SEWER FUND	150,000	150,000	150,000
35,000	75,000	150,000	TOTAL INTERFUND TRANSFERS	150,000	150,000	150,000

405,673	473,048	726,200	TOTAL RESOURCES	749,500	749,500	749,500
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BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER RESERVE FUND (56): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
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CAPITAL OUTLAY

10,130	0	601,045	WW CONSTRUCTION RESERVE	749,500	749,500	749,500
10,130	0	601,045	TOTAL CAPITAL OUTLAY	749,500	749,500	749,500

10,130	0	601,045	TOTAL ORG./PROG. REQUIREMENTS	749,500	749,500	749,500
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NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

DEBT SERVICES

0	0	125,155	USDA BOND WASTE WATER RESERVE	0	0	0
0	0	125,155	TOTAL DEBT SERVICES	0	0	0

0	0	125,155	TOTAL REQUIREMENTS NOT ALLOCATED	0	0	0
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395,543	473,048	0	ENDING FUND BALANCE	0	0	0
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0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
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405,673	473,048	726,200	TOTAL REQUIREMENTS	749,500	749,500	749,500
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The City of Harrisburg has elected to collect System Development Charges (SDC) as allowed by State Law. SDCs provide a way for residents and businesses that are locating in Harrisburg to help pay for the infrastructure costs that result from their growth. The amount of money collected is directly related to the identified projects from the City's Capital Improvement Plan and anticipated costs for those projects. Some of the projects will cost millions of dollars, which means the SDC funds can grow quite large. These funds can only be used for infrastructure improvements related to growth, and cannot be used for maintenance. State law requires that any SDC revenue collected after July 1, 1991 be segregated into separate accounts, based upon the funds that were collected (Transportation, Parks, Storm, Water, or Sewer).

Proposed revenue into each SDC fund is based on a conservative projection of three new single family dwelling units being constructed in Harrisburg during the fiscal year.

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Transportation Systems Development Reserve Fund (60)

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
563,368	579,124	583,000	BEGINNING FUND BALANCE	656,000	656,000	656,000

TRANSPORTATION SDC ASSESSMENTS

276	440	351	TRANSPORTATION ADMINISTRATIVE FEES	351	351	351
13,984	54,526	8,784	TRANSPORTATION IMPROVEMENT FEES	8,784	8,784	8,784
14,260	54,966	9,135	TOTAL TRANSPORTATION SDC ASSESSMENTS	9,135	9,135	9,135

TRANSPORTATION SDC INTEREST

1,496	3,195	1,500	INTEREST-TRANSPORTATION SDC (23%)	2,300	2,300	2,300
1,496	3,195	1,500	TOTAL TRANSPORTATION SDC INTEREST	2,300	2,300	2,300

579,124	637,285	593,635	TOTAL RESOURCES	667,435	667,435	667,435
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Transportation Systems Development Reserve Fund (60)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
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TRANSPORTATION SDC CAPITAL OUTLAY

0	0	593,635	TRANSPORTATION CAPITAL IMPROVEMENTS	667,435	667,435	667,435
0	0	593,635	TOTAL TRANSPORTATION SDC CAPITAL OUTLAY	667,435	667,435	667,435

0	0	593,635	TOTAL ORG./PROG. REQUIREMENTS	667,435	667,435	667,435
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579,124	637,285	0	ENDING FUND BALANCE	0	0	0
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0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
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579,124	637,285	593,635	TOTAL REQUIREMENTS	667,435	667,435	667,435
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**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Parks Systems Development Reserve Fund (61)

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
220,103	224,425	227,000	BEGINNING FUND BALANCE	232,000	232,000	232,000
<u>PARKS SDC ASSESSMENTS</u>						
144	144	216	PARKS ADMINISTRATIVE FEES	216	216	216
3,456	3,456	5,184	PARKS IMPROVEMENT FEES	5,184	5,184	5,184
3,600	3,600	5,400	TOTAL PARKS SDC ASSESSMENTS	5,400	5,400	5,400
<u>PARKS SDC INTEREST</u>						
722	1,287	650	INTEREST-PARKS SDC (14%)	750	750	750
722	1,287	650	TOTAL PARKS SDC INTEREST	750	750	750
224,425	229,312	233,050	TOTAL RESOURCES	238,150	238,150	238,150

Parks Systems Development Reserve Fund (61)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
0	0	42,134	PARKS CAPITAL IMPROVEMENTS	47,234	47,234	47,234
0	0	52,000	MORSE BROTHERS PARK	52,000	52,000	52,000
0	0	94,134	TOTAL PARKS SDC CAPITAL OUTLAY	99,234	99,234	99,234
0	0	94,134	TOTAL ORG./PROG. REQUIREMENTS	99,234	99,234	99,234
224,425	229,312	0	ENDING FUND BALANCE	0	0	0
0	0	138,916	UNAPPROPRIATED ENDING FUND BALANCE	138,916	138,916	138,916
224,425	229,312	233,050	TOTAL REQUIREMENTS	238,150	238,150	238,150

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Storm Systems Development Reserve Fund (62)

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
105,898	87,957	51,043	BEGINNING FUND BALANCE	174,500	174,500	174,500

STORM SDC ASSESSMENTS

218	436	51	STORM DRAIN ADMINISTRATIVE FEES	51	51	51
2,294	4,587	531	STORM DRAIN IMPROVEMENT FEES	531	531	531
3,320	6,641	768	STORM DRAIN REIMBURSEMENT FEES	768	768	768
5,832	11,664	1,350	TOTAL STORM SDC ASSESSMENTS	1,350	1,350	1,350

STORM SDC INTEREST

259	317	175	INTEREST-STORM DRAIN SDC (4%)	250	250	250
259	317	175	TOTAL STORM SDC INTEREST	250	250	250
111,989	99,938	52,568	TOTAL RESOURCES	176,100	176,100	176,100

Storm Systems Development Reserve Fund (62)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
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STORM DRAIN SDC CAPITAL OUTLAY

24,032	40,167	52,568	STORM DRAIN CAPITAL IMPROVEMENTS	176,100	176,100	176,100
24,032	40,167	52,568	TOTAL STORM DRAIN SDC CAPITAL OUTLAY	176,100	176,100	176,100
24,032	40,167	52,568	TOTAL ORG./PROG. REQUIREMENTS	176,100	176,100	176,100
87,957	59,771	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
111,989	99,938	52,568	TOTAL REQUIREMENTS	176,100	176,100	176,100

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Water Systems Development Reserve Fund (63)

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
113,988	146,085	150,807	BEGINNING FUND BALANCE	174,500	174,500	174,500
<u>WATER SDC ASSESSMENTS</u>						
324	649	486	WATER ADMINISTRATIVE FEES	486	486	486
29,600	13,440	10,080	WATER IMPROVEMENT FEES	10,080	10,080	10,080
1,400	2,800	2,100	WATER REIMBURSEMENT FEES	2,100	2,100	2,100
31,324	16,889	12,666	TOTAL WATER SDC ASSESSMENTS	12,666	12,666	12,666
<u>WATER SDC INTEREST</u>						
773	852	500	INTEREST-WATER SDC (32%)	750	750	750
773	852	500	TOTAL WATER SDC INTEREST	750	750	750
146,085	163,826	163,973	TOTAL RESOURCES	187,916	187,916	187,916

Water Systems Development Reserve Fund (63)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
0	0	163,973	WATER CAPITAL IMPROVEMENTS	187,916	187,916	187,916
0	0	163,973	TOTAL WATER SDC CAPITAL OUTLAY	187,916	187,916	187,916
0	0	163,973	TOTAL ORG./PROG. REQUIREMENTS	187,916	187,916	187,916
146,085	163,826	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
146,085	163,826	163,973	TOTAL REQUIREMENTS	187,916	187,916	187,916

**CITY OF HARRISBURG
ADOPTED BUDGET: 2017-2018**

Sewer Systems Development Reserve Fund (64)

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): RESOURCES

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	Line Item Description	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
490,074	510,229	515,000	BEGINNING FUND BALANCE	538,500	538,500	538,500
<u>SEWER SDC ASSESSMENTS</u>						
276	552	414	SEWER ADMINISTRATIVE FEES	414	414	414
31,200	4,160	3,120	SEWER IMPROVEMENT FEES	3,120	3,120	3,120
4,824	9,648	7,236	SEWER REIMBURSEMENT FEES	7,236	7,236	7,236
36,300	14,360	10,770	TOTAL SEWER SDC ASSESSMENTS	10,770	10,770	10,770
<u>SEWER SDC INTEREST</u>						
1,614	2,937	1,500	INTEREST-SEWER SDC (27%)	2,000	2,000	2,000
1,614	2,937	1,500	TOTAL SEWER SDC INTEREST	2,000	2,000	2,000
527,988	527,526	527,270	TOTAL RESOURCES	551,270	551,270	551,270

Sewer Systems Development Reserve Fund (64)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): REQUIREMENTS

2 yrs ago Actual 14-15	Prior year Actual 15-16	Current Budget 16-17	REQUIREMENTS FOR: PUBLIC WORKS	Proposed Budget 17-18	Approved Budget 17-18	Adopted Budget 17-18
17,759	0	527,270	SEWER CAPITAL IMPROVEMENTS	551,270	551,270	551,270
17,759	0	527,270	TOTAL SEWER SDC CAPITAL OUTLAY	551,270	551,270	551,270
17,759	0	527,270	TOTAL ORG./PROG. REQUIREMENTS	551,270	551,270	551,270
510,229	527,526	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
527,988	527,526	527,270	TOTAL REQUIREMENTS	551,270	551,270	551,270