



Harrisburg Redevelopment Agency Minutes June 11, 2014

The Harrisburg Redevelopment Agency Board met on this date at City Hall located at 120 Smith St, at the hour of 8:07 p.m. Presiding was Chairperson Robert Duncan. Also present were the following:

- Roger Raven
- Kimberly Downey
- Don Shipley
- Mike Caughey
- Robert Boese
- Sarah Puls
- Youth Advisor Garrett Ross
- City Administrator Brian Latta
- City Recorder/Asst. City Administrator Michele Eldridge
- Finance Officer Tim Gaines
- Public Works Foreman Rick Nelson

The matter of Approving the Minutes of February 26, 2014

- Downey **moved to approve the Minutes of February 26, 2014, and was seconded by Raven. The HRA Board then unanimously approved the minutes of February 26, 2014.**

The matter of Using the HRA Consultant for the Substantial Amendment; and Selecting a Substantial Amendment Subcommittee

Staff Report: Latta told the Council that we are getting close to the point of actually going through the process of a substantial amendment with the HRA. We are going to work with Elaine Howard Consulting, LLC. If the HRA decided to go out for the bid process, she is really the only one who does substantial amendments and would likely be the only bidder. We already have the best in the field, so Latta doesn't feel it necessary to go out for bid. In addition, we could create an advisory committee, so the entire group doesn't have to work on the detailed issues. We'll need 3 or 4 board members to be part of the committee. He would recommend that there are 3 members on it, in addition to business owners, and taxing district representation, with additional staff and the consultant.

Downey said that she'd like to be on the committee, as did Caughey. Mayor Duncan would like some members of the business community on the committee, and suggested Mike

Hurd. Caughey thought that maybe someone from the Planning Commission would be interested as well.

- Shipley **motioned to hire Elaine Howard Consulting, LLC to Assist the Board with the Substantial Amendment Project as described in the Scope of Work.** Caughey **seconded the motion and the HRA board voted unanimously to approve the motion to hire Elaine Howard Consulting LLC to work on the Substantial Amendment of the Harrisburg Redevelopment Agency.**

With no further business to discuss, the committee adjourned at the hour of 8:13PM.

HRA Chairperson

Secretary