



## **Harrisburg Library Board Agenda**

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**Chairperson:** Cassandra Barney  
**Board members:** Jayne Detering, Sherry Singleterry, *Violet Stone*, and Jeffrey Winchester

**Date:** September 13, 2018  
**Time:** 6:30pm  
**Place:** 354 Smith St. Harrisburg, OR.  
**Exhibits:**  
A. Minutes of last meeting  
B. 2003 Library Collection Policy\*  
C. Draft of 2018 Library Policy\*

*\*Policies were provided previously to all board members. Please contact the City Recorder if you need another copy to be brought to the meeting.*

### **Items**

1. **Discussing the approval of the previous meetings minutes.**  
**MOTION:** I move to approve the minutes of June 14, 2018
2. **Discussing the nomination of Library Board Member Violet Stone to her 2<sup>nd</sup> term of office, for a term ending June 30, 2022.**  
**ACTION:** Discussion if needed.  
**MOTION:** I move to recommend that Mayor Robert Duncan appoint Violet Stone to her 2<sup>nd</sup> term of office, for a term ending June 30, 2022.
3. **Discussing the nomination of a Vice-Chairperson for FY 2018-2019.**  
**ACTION:** Discussion with board to nominate a member who can run meetings in the absence of the Chairperson. This person also becomes Chairperson, if the Chairperson should leave office before the end of their term.  
**MOTION:** I move to nominate \_\_\_\_\_ to be vice-chairperson for FY 2018-2019.
4. **Library policy and review. Discuss any questions and changes.**  
**ACTION:** Discussion on revisions of the first five sections of Library Policy. Assign next sections to be revised. Discussion on meeting monthly until the total review is completed.  
**MOTION:** TBD; I move to meet once monthly until the policy review is complete.
5. **Discussion in relation to the Library Remodeling Process.**  
**ACTION:** Discussion in relation to the Library Remodel

**MOTION:** n/a

6. **Discussion in relation to the need to hire more library on-call staff.**

**ACTION:** Discuss staffing needs for the Library

**MOTION:** I move to recommend to Administrative Staff that \_\_\_\_ more on-call staff members be recruited.

7. **If not in Library policy, a discussion in relation to inappropriate websites.**

**ACTION:** Discuss issues with Library patrons visiting inappropriate websites if it isn't already addressed in Library Policy.

**MOTION:** TBD

cc Robert Duncan, Mayor  
Brian Latta, City Administrator  
Michele Eldridge, City Recorder  
Tribune News  
Albany Democrat-Herald