



Harrisburg Library Board Minutes  
January 10, 2019

The Harrisburg Library Board met on this date at the Harrisburg Public Library, located at 354 Smith Street, at the hour of 6:35pm. Presiding was Chair Cassandra Barney. Also present were as follows:

- Violet Stone, Vice Chair
- Heather Long
- City Recorder/Asst. City Administrator Michele Eldridge
- Guest Attendee James Blake

Absent this evening were Jayne Detering, and Librarian Cheryl Spangler.

Matter of Approving the Minutes

- Cassandra Barney **motioned to approve the minutes of the November 8, 2018 meeting.** Violet Stone **seconded.** **The motion passed unanimously.**

Review and Recommend New Board Member

- Barney **motioned to recommend that the Mayor appoint James Blake as a new Library Board Member, for a term ending June 30, 2020. She was seconded by Long, and the Board voted unanimously to recommend that James Blake be appointed to the open position on the Library Board.**
- Eldridge reminded everyone that appointment would take place at the February Business Meeting for the City Council.

Library Policy and Review

Discussed was the following:

- Barney would likely have the policy finalized soon, and would like everyone to think about anything else that needed changing.
- Library fees were discussed, and whether the Library should continue to charge late fees to patrons keeping books longer than allowed. Board members were in favor of removing late fees, and would consider what to do in relation to missing books. Eldridge reminded them that when they were done with review, that fees are also governed by the City Council by resolution. They would need to request that change through Council.
- The board would like for the library staff to have a refresher course on accuracy when checking in and out materials.

Discuss Board Meeting Schedule

- Barney **motioned to move the Library Board meetings back to the regular schedule of meeting once every two months.** Stone seconded, and the **Library Board voted unanimously to return to the normal meeting schedule. The next meeting will be held in March.** Barney did tell the board that if they complete the policy sooner than that, then she might hold a Special Meeting to recommend adoption to the City Council.

Discuss new Library Operations and Programs.

- Barney asked each board member to think about what changes they would like to suggest for the future, in relation to programs, and how the Library is run. They would like to make changes while the Library is closed for remodeling, so they could open with a clean slate. .

Others:

- Eldridge informed the Board that the City Council had a frustrating meeting and had to vote to reject the bids that were opened on Tuesday, for the Justice Center Remodel. (Which includes the expansion of the Library.) The City received 4 bids; the lowest didn't meet requirements, and that one started out more than \$8,000 more than the expected top bid, while the most expensive bid was roughly \$75,000 more than the lowest amount. The City Council decided to remove the addition to the Council Chambers, and would resubmit the bid. The hope was that we'd be delayed by only a month from what was originally thought.

**With no further others to discuss, the Library Board adjourned at the hour of 7:08pm.**