



# Harrisburg

## **PERSONNEL COMMITTEE**



Chairperson Kimberly Downey, Mike Caughey & Robert Boese

### Meeting Agenda

**Date:** Wednesday, May 17, 2017  
**Time:** 6:00pm  
**Place:** City Hall, 120 Smith St.  
**Exhibits:** a. Minutes of March 7, 2017

### Items

1. Roll call and approve the minutes for March 7, 2017
- 2.a. **SUBJECT:** Review and Discuss Employee Wage Analysis Results
- 2.b. **ACTION:** Motion to Approve the Wage Scale shown in Exhibit C, Subject to Approval of the Wage Scale by the City Council, and Approval by the City Council of a 2% Cost of Living Increase.
- 3.a. **SUBJECT:** Review and Discuss Job Description Updates
- 3.b. **ACTION:** Motion to Approve the Job Descriptions Contained in Exhibit A.
4. Other/adjourn.

a. Mayor Robert Duncan  
Brian Latta, City Administrator  
Chuck Scholz, PW Director  
Albany Democrat-Herald  
Attn: Alex Paul  
PO Box 130  
Albany, OR 97321

Michele Eldridge, City Recorder/Asst. City Administrator  
Tim Gaines, Finance Officer  
Lou Willcox via kaizan@comcast.net  
Tri-County Review  
All City Employees