



Harrisburg

PERSONNEL COMMITTEE



Chairperson Kimberly Downey, Mike Caughey & Robert Boese

Meeting Agenda

Date: Tuesday, February 6, 2018
Time: Directly following the Special Council Meeting which starts at 6:00pm
Place: City Hall, 120 Smith St.
Exhibits:
a. Minutes of May 17, 2017
b. Staff Report and Exhibits for COLI Increase
c. Staff Report and Exhibits for City Administrator Evaluation and Employment Contract review

Items

1. Roll call and approve the minutes for May 17, 2017
- 2.a. **SUBJECT:** Review and Discuss the Cost of Living and CPI Changes
- 2.b. **ACTION:** Motion to:
 1. Apply a 2% COLI increase to the Harrisburg Wage Schedule starting in the budget year 2018-2019, and to adjust the COLI as necessary in 2021.
 2. Conduct a comprehensive wage analysis in 2021.
- 3.a. **SUBJECT:** City Administrator Evaluation and Review of the CA Contract
- 3.b. **ACTION:** Motion to give the City Administrator a rating of _____, and to forward the results of the annual evaluation to the City Council meeting scheduled for February 8, 2017.
4. **Other/adjourn.**

a. Mayor Robert Duncan
Brian Latta, City Administrator
Chuck Scholz, PW Director
Albany Democrat-Herald
Attn: Alex Paul
PO Box 130
Albany, OR 97321

Michele Eldridge, City Recorder/Asst. City Administrator
Tim Gaines, Finance Officer
Lou Willcox via kaizan@comcast.net
Tri-County Review
All City Employees