



# Harrisburg

## PERSONNEL COMMITTEE



Chairperson Kimberly Downey, Mike Caughey & Robert Boese

### Meeting Agenda

**Date:** MONDAY, July 6<sup>th</sup>, 2015  
**Time:** 6:00 p.m.  
**Place:** City Hall, 120 Smith St.  
**Exhibits:**  
a. Minutes of May 5, 2015  
b. Staff Memo  
c. Proposed Drug and Alcohol Policies  
d. Current Harrisburg Policy No. 126 & 127  
e. Forms in relation to the proposed policies will be provided on Monday evening

### Items

1. Roll call and approve the minutes for May 5<sup>th</sup>, 2015
- 2.a. **SUBJECT:** Discuss and Review the proposed Drug and Alcohol Policy for the City. In mid to late June, CIS provided two different policy options for Cities to review, in order to deal with recent changes to Oregon Legislature in regards to Marijuana, both medical and recreational. The Committee is being asked to consider two different versions of the drug and alcohol policy. One policy is a 'Zero Tolerance' policy, and the other is a 'No Impairment Policy'.
- 2.b. **ACTION:** Staff recommend that the Personnel Committee recommend the adoption of the proposed zero tolerance drug and alcohol policy to the City Council.  
  
**Suggested Motion:** *I motion to recommend to the City Council that the City adopt the proposed zero tolerance drug and alcohol policy.*
- 3.a. **SUBJECT:** Preliminary Discussion in regards to management comp time
- 3.b. **ACTION:** Preliminary Discussion only. Administrative staff will discuss this more in-depth in the future.
4. Other/adjourn.

a. Mayor Robert Duncan  
Brian Latta, City Administrator  
Chuck Scholz, PW Director  
Albany Democrat-Herald  
Attn: Alex Paul  
PO Box 130

Michele Eldridge, City Recorder/Asst. City Administrator  
Tim Gaines, Finance Officer  
Lou Willcox via kaizan@comcast.net  
Tri-County Tribune

**Albany, OR 97321**