



Harrisburg Personnel Committee
Minutes Summary for July 6, 2015

Date: July 6, 2015

Time: 6:43PM, directly following the Government Committee meeting

Place: City Hall, located at 120 Smith St.

Committee members present: Kimberly Downey, and Mike Caughey. Robert Boese was absent this evening. Also present were City Administrator Brian Latta, and City Recorder/Asst. City Administrator Michele Eldridge. Government Committee member John Loshbaugh was also present.

Called to order by Chairperson Downey at 6:43PM

1. *Caughey motioned to approve the minutes for May 5th, 2015, and was seconded by Downey. Passed unanimously.*

2.a. SUBJECT: Discuss and Review the proposed Drug and Alcohol Policy for the City. In mid to late June, CIS provided two different policy options for Cities to review, in order to deal with recent changes to Oregon legislature in regards to marijuana, both medical and recreational. The Committee is being asked to consider two different versions of the drug and alcohol policy. One policy is a 'Zero Tolerance' policy, and the other is a 'No Impairment Policy'.

2.b. ACTION: Caughey motioned to recommend the City Council adopt the proposed Zero Tolerance Drug and Alcohol Policy, and was seconded by Downey. **Passed Unanimously.**

3.a SUBJECT: Preliminary Discussion in regards to management comp time.

3.b. ACTION: Administrative staff wished to discuss this issue more in depth in the future, so discussion was somewhat brief. ***Downey asked for staff to provide them with a survey of what other cities of similar size to Harrisburg do with management comp time.***

4.a. OTHER: Brief Discussion on public meeting and executive session laws and how it applies to different situations.

With no other business to discuss, the meeting was adjourned at 7:36PM.