



# Harrisburg

## PERSONNEL COMMITTEE



Chairperson Kimberly Downey, Mike Caughey & Robert Boese

### Meeting Agenda

**Date:** TUESDAY, October 6, 2015  
**Time:** 6:00 p.m.  
**Place:** City Hall, 120 Smith St.  
**Exhibits:**

1. Minutes of August 4, 2015
2. Staff Memo
  - a. Exhibit A: Employment Law PowerPoint Presentation
  - b. Exhibit B: Current Policy No. 114
  - c. Exhibit C: Proposed Draft of Policy No. 114
3. Staff Memo
  - a. Exhibit D: Current Policy's No. 129 & 130
  - b. Exhibit E: Proposed Draft of Policy's No. 129 & 130
  - c. Exhibit F: Current Leave of Absence Form
  - d. Exhibit G: Proposed Appendix D, Leave of Absence form

### Items

1. Roll call and approve the minutes for August 4, 2015
- 2.a **SUBJECT:** Discuss and Review Proposed Changes to Policy No. 114, Employee Benefits, in relation to the new Oregon Sick Leave Law
- 2.b. **ACTION:** Staff's recommendation is for the Personnel Committee to recommend adoption of the proposed or amended draft of Policy No. 114 to the City Council.
- 3.a **SUBJECT:** Discuss and Review Proposed Changes to Policy's 129 & 130, Leave of Absences, in relation to proposed changes in relation to the Oregon Sick Leave Law, and to reflect current practices.
- 3.b. **ACTION:** Staff's recommendation is for the Personnel Committee to recommend adoption of the proposed or amended draft of Policy's 129 and 130 and to Appendix D to the City Council.
4. Other/adjourn.

a. Mayor Robert Duncan  
Brian Latta, City Administrator  
Chuck Scholz, PW Director  
Albany Democrat-Herald  
Attn: Alex Paul  
PO Box 130  
Albany, OR 97321

Michele Eldridge, City Recorder/Asst. City Administrator  
Tim Gaines, Finance Officer  
Lou Willcox via kaizan@comcast.net  
Tri-County Tribune