



Harrisburg Personnel Committee
Minutes Summary for October 6, 2015

Date: October 6, 2015

Time: 6:04PM

Place: City Hall, located at 120 Smith St.

Committee members present: Kimberly Downey, Rob Boese and Mike Caughey. Also present were City Administrator Brian Latta, and City Recorder/Asst. City Administrator Michele Eldridge.

Called to order by Chairperson Downey at 6:04PM

1. Caughey *motioned to approve the minutes for August 4, 2015, and was seconded by Boese. Passed unanimously.*

2.a. SUBJECT: Discuss and review proposed changes to Policy No. 114, Employee Benefits, in relation to the new Oregon sick leave law.

2.b. ACTION: Caughey **motioned to recommend adoption of the amended draft of Policy No. 114 to the City Council.** Boese **seconded the motion, and the motion passed unanimously.**

3.a. SUBJECT: Discuss and review proposed changes to Policy's 129 & 130, Leave of Absences, in relation to proposed changes in relation to the Oregon sick leave law, and to reflect current practices.

3.b. ACTION: Caughey **motioned to recommend adoption of the amended draft of Policy's 129 and 130 and to Appendix D to the City Council.** He was **seconded** by Boese, and the **motion passed unanimously.**

4. OTHER: None

With no other business to discuss, the meeting was adjourned at 7:37PM.