



Harrisburg Personnel Committee
Minutes Summary for August 3, 2016

Date: August 3, 2016

Time: 6:01PM

Place: City Hall, located at 120 Smith St.

Committee members present: Kimberly Downey, Rob Boese and Mike Caughey. Also present were City Administrator Brian Latta, and City Recorder/Asst. City Administrator Michele Eldridge.

Called to order by Chairperson Downey at 6:01PM

1. Boese ***motioned to approve the minutes for June 9, 2016, and was seconded by Caughey. Passed unanimously.***
- 2.a. **SUBJECT:** Discussion and Review of the City Administrator Employment Contract.
- 2.b. **ACTION:** *Caughey motioned to direct staff to amend the City Administrator Employment Contract, based on discussion during this meeting, and to forward it to the Personnel Committee for review before submittal to the City Council. Boese seconded the motion. Passed unanimously.*
3. **Other:** None

The Committee adjourned the meeting at 7:18PM