



City of Harrisburg
 120 Smith Street
 Harrisburg, OR 97446
 Phone (541) 995-6655
www.ci.harrisburg.or.us/planning

LAND USE APPLICATION

STAFF USE ONLY	
File Number:	Date Received:
Fee Amount:	

APPLICATION TYPE	
Annexation*	Property Line Adjustment
Comprehensive Plan Amendment*	Partition/Replat* Minor Major
C Conditional Use Permit*	Site Plan Review*
Historic Permit*	Site Plan Review – Parking Only
Resource Alteration	Subdivision/Replat*
Resource Demolition	Vacation of street, alley or easement
Historic Review – District	Variance*
Legal Lot Determination	Zone Map Change*
A Pre-Application Conference with City Staff is Required	Zoning Ordinance Text Amendment

PLEASE PROVIDE A BRIEF SUMMARY OF THE PROPOSAL
Project Description
Project Name

PRIMARY CONTACT AND OWNER INFORMATION

Applicant's Name

Phone

Email

Mailing Address

Applicant's Signature

Date

Property Owner Name

Phone

Email

Mailing Address

Owner Signature

Date

*If more than one property owner is involved, provide a separate attachment listing each owner or legal representative and their signature.

PROPERTY DESCRIPTION

(general vicinity, side of street, distance to intersection, etc.)

Street Address

General Location Description

Assessor's Map Number(s)

Related Tax Lot(s)

Map #

Tax Lot(s) #

The Assessor's Map Number (Township, Section and Range) and the Tax Lot Number (parcel) can be found on your tax statement, at the Linn County Assessor's Office, or online at <http://linn-web.co.linn.or.us/propertywebquerypublic/>

Lot Area

LAND USE AND OVERLAY ZONES

Existing Zone(s)

Existing Comprehensive Plan Designation(s)

Please select any of the following zone overlays or natural areas that apply to the subject site:

- | | | |
|--------------------|---------------------------|------------|
| Historic Overlay | Willamette River Greenway | Floodplain |
| Riparian Corridors | Wetlands | |

*Please include a discussion in the project narrative indicating how these overlays affect your proposal. For more information about any of these overlays, please contact the City Planner at (541) 995-6655.

CHECK THE BOX NEXT TO INCLUDED EXHIBITS

Narrative* (address all applicable HMC review criteria)	Architectural Elevations
Assessor's Map with Applicable Tax Lots Highlighted	Architectural Floor Plans
Site Plan	Utilities Plan
Survey / ALTA	Geotechnical Report/Site
Aerial Photograph / Existing Land Use(s) Map	Assessment
Zoning Map (if applicable, show proposed change(s))	Electronic Versions of Exhibits
Comprehensive Plan Map(s) (if applicable, show proposed changes))	Application Fee
Subdivision or Partition Plat	Other

*A written narrative is required for all application types. Typical drawings sizes are 24"X36", 11"X17", or 8.5"X11". Sizes of required drawings will depend on the type and scope of applications involved. Contact the City Planner to verify requirements. On your plans, include the following: property lines, points of access for vehicles, pedestrians, and bicycles, water courses, any natural features (wetlands, floodplain, etc.), existing and proposed streets and driveways, parking areas, utilities, pedestrian and bike paths, and existing easements. Please note there are additional specific graphic and narrative requirements for each application type. Refer to the Harrisburg Municipal Code for more information.

A Pre-application Conference is Required with City Staff prior to turning in your land use application. Please contact the City Administrator, or City Recorder/Assistant City Administrator to make an appointment. Date of Appointment: _____.

PLEASE TELL US MORE ABOUT THE PROPOSAL AND ITS SITE

- 1. Are there existing structures on the site? Yes No If yes, please explain

- 2. Indicate the uses proposed and describe the intended activities:

- 3. How will open space, common areas and recreational facilities be maintained?

- 4. Are there previous land use approvals on the development site? Yes No
If yes, please include a discussion in the project narrative describing how the prior approvals impact your proposal.

- 5. Have you reviewed the Oregon Fire Code Applications Guide in relation to your land use request? Yes No Do you have questions about any element of these requirements? If yes, please explain:

AUTHORIZATION FOR STAFF & DECISION MAKERS TO ENTER LAND

City staff, Planning Commissioners, and City Councilors are encouraged to visit the sites of proposed developments as part of their review of specific land use applications. Decision maker site visits are disclosed through the public hearing process. Please indicate below whether you authorize City staff and decision makers to enter onto the property(-ies) associated with this application as part of their site visits.

I authorize City staff and decision makers to enter onto the property(-ies) associated with this application.

I do not authorize City decision makers to enter onto the property(-ies) associated with this application.