



# Mechanical Permit Application (July 2021)



City of Harrisburg  
Po Box 378, 120 Smith St.  
Harrisburg, OR 97448  
Phone: 541-995-6655  
Fax: 541-995-9244

Please contact the City of Harrisburg to schedule inspections through the month of July

| TYPE OF WORK                                      |  |
|---|--|
| <input type="checkbox"/> New construction         | <input type="checkbox"/> Addition/alteration/replacement                                   |
| <input type="checkbox"/> Demolition               | <input type="checkbox"/> Other:  |
| CATEGORY OF CONSTRUCTION                          |  |
| <input type="checkbox"/> 1- and 2-family dwelling | <input type="checkbox"/> Commercial/industrial <input type="checkbox"/> Accessory building |
| <input type="checkbox"/> Multi-family             | <input type="checkbox"/> Master builder <input type="checkbox"/> Other:                    |
| JOB SITE INFORMATION AND LOCATION                 |  |
| Job site address:                                 |  |
| City/State/Zip:                                   |  |
| Suite/bldg./apt. no.:                             | Project name:  |
| Cross street/directions to job site:              |  |
|   |  |
|   |  |
| Subdivision:                                      | Lot no.:   |
| Tax map/parcel no.:                               |  |
| DESCRIPTION OF WORK                               |  |
|   |  |
|   |  |
|   |  |
|   |  |
| <input type="checkbox"/> PROPERTY OWNER           | <input type="checkbox"/> TENANT  |
| Name:   |  |
| Address:  |  |
| City/State/ZIP:                                   |  |
| Phone: ( )  | Fax: ( )   |
| <input type="checkbox"/> APPLICANT                | <input type="checkbox"/> CONTACT PERSON  |
| Business name:                                    |  |
| Contact name:                                     |  |
| Address:  |  |
| City/State/ZIP:                                   |  |
| Phone: ( )  | Fax: ( )   |
| E-mail:   |  |
| CONTRACTOR  |  |
| Business name:                                    |  |
| Address:  |  |
| City/State/ZIP:                                   |  |
| Phone: ( )  | Fax: ( )   |
| CCB license.:                                     |  |

| PERMIT #  |      |            |         |
|---|------|------------|---------|
| COMMERCIAL FEE* SCHEDULE – SEE PAGE 2   |      |            |         |
| Mechanical permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead, and profit. |      |            |         |
| Value: \$   |      |            |         |
| RESIDENTIAL – 1 & 2 FAMILY  |      |            |         |
| Description   | Qty. | Ea.        | Total   |
| Air conditioner   |      | 19.00      |         |
| Air handling unit of up to 10,000 CFM   |      | 11.00      |         |
| Air handling unit 10,001 CFM and over   |      | 18.90      |         |
| Ventilation system not included in appliance permit   |      | 11.00      |         |
| Attic/crawlspace fans   |      | 7.40       |         |
| Boiler/Compressor/Absorption System   |      | See page 2 |         |
| Barbecue  |      | 11.00      |         |
| Chimney/liner/flue/vent   |      | 11.00      |         |
| Clothes dryer exhaust   |      | 11.00      |         |
| Decorative gas fireplace  |      | 11.00      |         |
| Evaporative cooler other than portable  |      | 11.00      |         |
| Floor furnace, including vent   |      | 15.40      |         |
| Flue vent for water heater or gas fireplace   |      | 11.00      |         |
| Furnace up to 100,000 BTU   |      | 15.40      |         |
| Furnace greater than 100,000 BTU  |      | 19.00      |         |
| Furnace/burner including duct work/vent/liner   |      | 19.00      |         |
| Gas or wood fireplace/insert  |      | 11.00      |         |
| Gas fuel piping outlets - \$5.90 for first four; \$1.10 for each additional   |      |            |         |
| Heat pump   |      | 15.40      |         |
| Hood served by mechanical exhaust, including ducts for hood   |      | 11.00      |         |
| Hydronic hot water system   |      | 15.40      |         |
| Installation or relocation domestic-type incinerator  |      | 19.00      |         |
| Mini split system   |      | 15.40      |         |
| Oil tank/gas/diesel generators  |      | 19.00      |         |
| Pool or spa heater, kiln  |      | 19.00      |         |
| Range hood/other kitchen equipment  |      | 11.00      |         |
| Repair, alteration, or addition to mechanical appliance including installation of controls  |      | 15.40      |         |
| MECHANICAL PERMIT FEES*   |      |            |         |
| <b>Subtotal</b>   |      |            |         |
| Minimum permit fee  |      |            | \$79.75 |
| Plan review (25% of permit fee)   |      |            |         |
| State surcharge (12% of permit fee)   |      |            |         |
|   |      |            |         |
|   |      |            |         |
| <b>TOTAL PERMIT FEE</b>   |      |            |         |

Permits expire if work is not started within 180 days  
of issuance of it work is suspended for 180 days

|                       |       |
|-----------------------|-------|
| Authorized signature: |       |
| Print name:           | Date: |

# Mechanical Permit Application, Page 2

## Commercial Fee Schedule:

| TOTAL VALUATION  | PERMIT FEE:  |                            |                 |    |  |  |    |                                     |  |           |
|--|--|----------------------------|-----------------|----|--|--|----|-------------------------------------|--|-----------|
| \$1 to \$5,000   | Minimum fee \$79.75  |                            |                 |    |  |  |    |                                     |  |           |
| \$5,001 to \$10,000  | \$79.75 for the first \$5,000 and \$1.67 for each additional \$100 or fraction thereof, to and including \$10,000.   |                            |                 |    |  |  |    |                                     |  |           |
| \$10,001 to \$25,000   | \$163.25 for the first \$10,000 and \$1.69 for each additional \$100 or fraction thereof, to and including \$25,000. |                            |                 |    |  |  |    |                                     |  |           |
| \$25,001 to \$50,000   | \$416.75 for the first \$25,000 and \$1.60 for each additional \$100 or fraction thereof, to and including \$50,000. |                            |                 |    |  |  |    |                                     |  |           |
| \$50,001 and up  | \$816.75 for the first \$50,000 and \$1.32 for each additional \$100 or fraction thereof.                            |                            |                 |    |  |  |    |                                     |  |           |
| <table border="1" style="width: 100%;"> <tr> <td style="width: 70%;">Minimum Permit Fee \$79.75</td> <td style="text-align: right;"><b>SUBTOTAL</b></td> <td style="text-align: center;">\$</td> </tr> <tr> <td>25% Plan Review Fee (of subtotal) Required on ALL commercial permits</td> <td></td> <td style="text-align: center;">\$</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>TOTAL COMMERCIAL PERMIT FEE:</b></td> <td style="text-align: center;"><b>\$</b></td> </tr> </table> |  | Minimum Permit Fee \$79.75 | <b>SUBTOTAL</b> | \$ | 25% Plan Review Fee (of subtotal) Required on ALL commercial permits |  | \$ | <b>TOTAL COMMERCIAL PERMIT FEE:</b> |  | <b>\$</b> |
| Minimum Permit Fee \$79.75   | <b>SUBTOTAL</b>  | \$                         |                 |    |  |  |    |                                     |  |           |
| 25% Plan Review Fee (of subtotal) Required on ALL commercial permits   |  | \$                         |                 |    |  |  |    |                                     |  |           |
| <b>TOTAL COMMERCIAL PERMIT FEE:</b>  |  | <b>\$</b>                  |                 |    |  |  |    |                                     |  |           |

## 1 & 2 Family Dwelling Fee Schedule

| Continued from Page 1   | Qty | Each  | Total |
|---|-----|-------|-------|
| Suspended heater, recessed wall heater, or floor mounted unit heater                        |     | 15.40 |       |
| Ventilation fan connected to a single duct  |     | 7.40  |       |
| Ventilation system not a portion of heating or air-conditioning system authorized by permit |     | 11.00 |       |
| Water heater  |     | 11.00 |       |
| Wood/pellet stove   |     | 11.00 |       |
| Other heating/cooling   |     | 11.00 |       |
| Other fuel appliance  |     | 11.00 |       |
| Other environment exhaust/ventilation   |     | 11.00 |       |
| <b>Boiler / Compressor / Absorption System</b>  |     |       |       |
| <3HP: absorb unit to 100k BTU   |     | 15.40 |       |
| 3-15 HP: absorb unit 100K to 500K BTU   |     | 28.15 |       |
| 15-30 HP: absorb unit .5-1 mil BTU  |     | 38.50 |       |
| 30-50 HP: absorb unit 1-1.75 mil BTU  |     | 57.40 |       |
| >50 HP: absorb unit >1.75 mil BTU   |     | 95.90 |       |

### Other inspections and fees:

1. Re-inspection fee - \$77 per inspection
2. Inspections for which no fee is specifically indicated (minimum charge-half hour) \$68.75 per hour.
3. Mechanical investigation fee - \$77 per hour
4. Additional plan review required by changes, additions or revisions to plans (minimum charge, one-half hour) \$68.75 per hour.
5. Inspections outside of normal business hours (minimum charge – two hours) \$68.75 per hour.