



City of Harrisburg

PO Box 378, Harrisburg, Oregon 97321
Phone 541-995-6655 Fax 541-995-9244, www.ci.harrisburg.or.us

STRUCTURAL DEMOLITION

APPLICATION FEE: \$60.00

A building or structure which is demolished is regulated by the Oregon State Building Codes Division. This Demolition Permit and an inspection are required for destruction and/or removal of a structure.

A demolition permit also ensures that you no longer are assessed property taxes for a structure that has been removed. Once the City has verified the demolition, property may be re-assessed accordingly.

DEMOLITION PERMIT - This application is reviewed and approved by the Harrisburg Planning Department.

- To replace a structure devoted to a “non-conforming use”, you will need to obtain zoning approval. For more information call 541-995-6655 to speak to planning. A “non-conforming use” is the use of any building or land that was legally established prior to the enactment of a current land use regulation with which the use does not comply. Alteration or expansion of a non-conforming use requires zoning approval.

DEMOLITION REQUIREMENTS

ASBESTOS - Before any demolition activities begin, the property owner and a contractor certified in asbestos removal are responsible for safely removing all asbestos-containing material and disposing it at an authorized landfill, in compliance with the requirements of the Department of Environmental Quality (DEQ). For more information, call DEQ at (503)378-5086 or 800-349-7677 or visit their website at www.deq.state.or.us/aq/asbestos/.

Asbestos in a damaged state can cause health problems. Items prior to the 1970's that commonly contain asbestos include: popcorn ceiling texture, cement siding and vinyl flooring. Other items that may have contained asbestos include: insulated furnace ducts, wood stove door gaskets, asbestos cement roofing and siding, patching and joint compounds, textured paints and 1930 to 1950 house insulation. This is not a complete list. Contact DEQ for more information.

REMOVAL OF STRUCTURE – The structure and foundation, including basement walls and floors and utility systems are required to be removed. All building material remaining, after demolition, including wire, plumbing, concrete, or other material are required to be removed from the building site and taken to an approved dumpsite. Contact and obtain pre-authorization from the local fire department if the intent is to burn the structure. Prior to inspection, all remaining material must be removed.

BASEMENT AND FOUNDATION CAVITIES – Basement and foundation cavities are required to be backfilled in six-inch lifts and compacted to prevent settlement. In areas where extensive excavation has occurred, a compaction report to be certified by a licensed engineer may be required.

SEWAGE LINES – If a demolished structure is connected to a sewer line, the sewer line is required to be decommissioned and capped. Contact Public Works at 541-995-6655 for more information

OTHER UTILITIES – Water, storm drainage lines, gas and other utility lines must be removed and capped at the service entrance to the property. In the event a well is to be abandoned, the applicant must contact the Oregon Water Resources Department at 503-986-0889 or online at www.wrd.state.or.us for specific abandonment requirements. This may include removal of casement or capping the well with concrete. Utility companies must also be contacted to terminate services to the site. Contact Harrisburg Public Works at 541-995-6655 for information about removal or abandonment of water lines and storm drainage lines.

OTHER CONSIDERATIONS – If demolition occurs in areas where pedestrians may be present, suitable barriers and other protective measures must be provided and approved by the City. In the event the demolition will interrupt or interfere with traffic flow on an adjoining street or public way, adequate signs and traffic controls must be provided and approved by the City of Harrisburg.

TO APPLY FOR A DEMOLITION PERMIT

The following items are required for submitting an application for a demolition permit:

- One (1) completed Demolition application. Include a demolition schedule or date of demolition.
- Two (2) plot plans (on 8.5” x 11” paper). See Sample Plot Plan for complete information on plot plan requirements.
 - ◆ Label the structure to be demolished or removed and its distance to property lines.
 - ◆ Label all utility connections
 - ◆ Label the driveway and all other structures on the property.
- A copy of the completed Asbestos Certificate of Removal, or Inspection Certifying that there is no asbestos, or an amount of asbestos that is allowed by law. (As determined by a licensed Asbestos contractor.)

This application, plot plans and payment are required at the time of application.

INSPECTION REQUIREMENTS

Contact and obtain pre-authorization from the local fire department if the intent is to burn the structure. After burning, all remaining material must be removed before you schedule the final inspection.

Inspections are required prior to back fill of basement areas, if applicable, and after the structure is completely removed from the site and the area is cleared of debris.

Call the City of Harrisburg at 541-995-6655 to schedule the inspection.

HARRISBURG DEMOLITION PERMIT



Building Permit Application

City of Harrisburg
 PO Box 378; Harrisburg, OR 97446
 Phone (541) 995-6655
 Fax (541) 995-9244
 www.ci.harrisburg.or.us

Department Use Only	
Permit #	Date received
Date issued	By
Demolition Fee Paid	Payment Type
Type of work	Contractor
Demolition	Business Name
	Address
	City/State/Zip
	Phone
	Fax
	CCB license
	Authorized signature
	Print name
Category of Demolition	
1 & 2 family dwelling	Commercial/Industrial
Accessory building	Multi-family
Manufactured Home	Other
If other, explain	
Job Site Information and Location	
Job site address	
City/State/Zip	
Suite/bldg./apt. #	Project name
Cross street/directions to job site	
Tax map/parcel #	
Description of Work	
Required Data: 1 & 2-Family Dwelling	
Valuation	
Number of bedrooms	
Number of bathrooms	
Total number of floors	
Garage/carport area.....square feet	
Other structure area..... square feet	
Property Owner	Applicant
Name	
Address	
City/State/Zip	
Phone	Fax
E-mail	
Tenant	Contact Person
Business name	
Contact name	
Address	
City/State/Zip	
Phone	Fax
Email	
Required Data: Commercial - Use Checklist	
Valuation	
Existing Building Area..... square feet	
New Building Area..... square feet	
Number of Stories	
Type of Construction	
Occupancy groups	
Existing	
New	

This application is valid for 180 days from date of issuance.



City of Harrisburg Planning Department

**For Office Use Only
Approval for Demolition**

Permit number

Planning Department Use

Historic Resource? Yes No

Current zoning of property

The Planning Department has reviewed this application for compatibility with appropriate land use regulations.

The following conditions shall apply to the proposed demolition:

Staff Name

Title

Date

Permit Issuance Date: _____

Date Inspection was Requested: _____

Work Order Submitted: _____

Date(s) of City Inspection: _____

Name of Inspector: _____

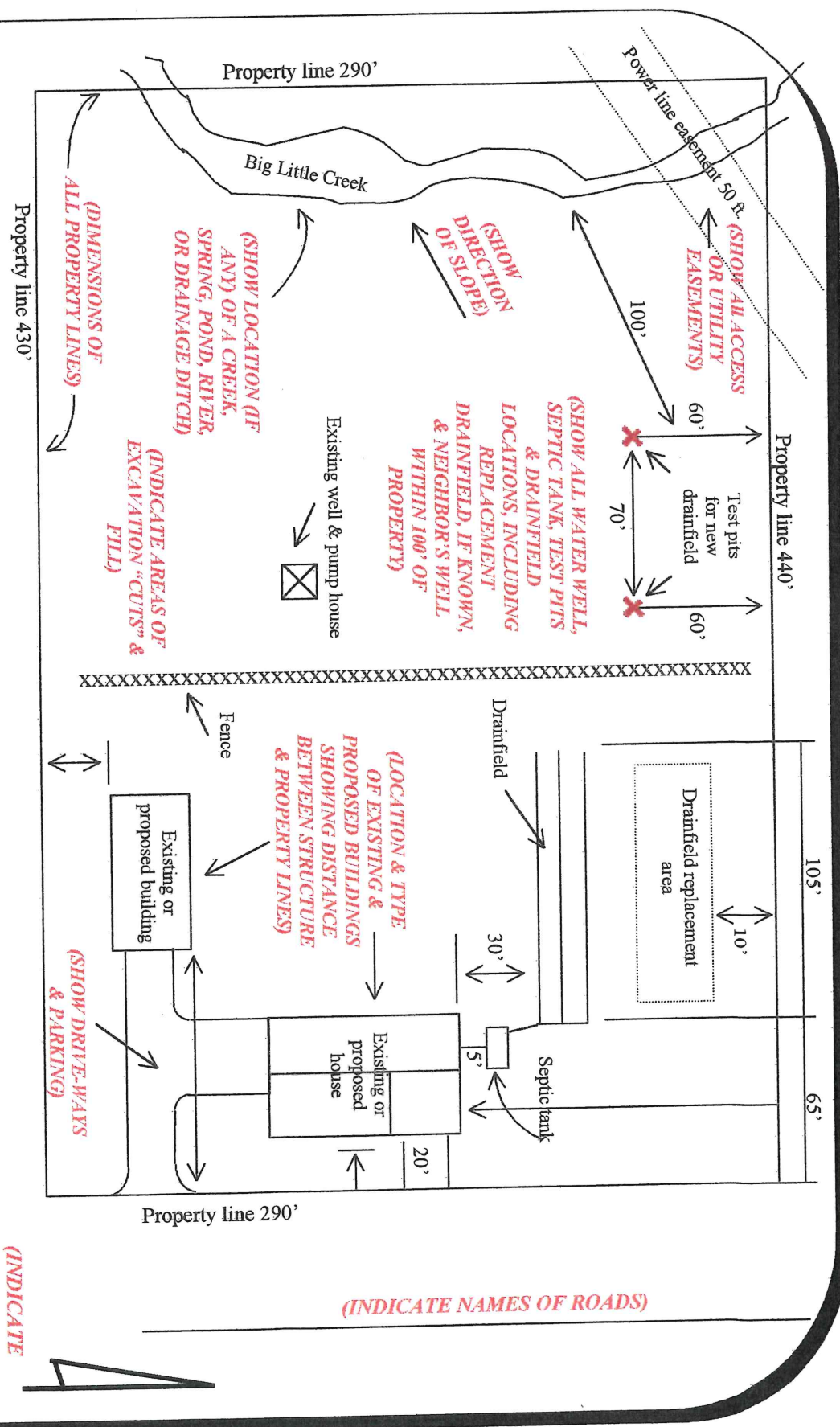
Demolition is complete and approved

Additional work is required:

Notification to Tax Assessor

11" x 17" OR 8 1/2" x 11" SHEET OF PAPER

NOTE: All plot plans must be drawn to scale



YOUR NAME _____
ADDRESS _____

PHONE _____ TOWNSHIP _____ RANGE _____ SECTION _____ TAX LOT _____
SCALE 1" = 60'

(INDICATE NORTH ARROW)

(INDICATE NAMES OF ROADS)

SAMPLE PLOT PLAN